



## FEERING PARISH COUNCIL

Feering Community Centre, Coggeshall Road, Feering, Colchester. Essex. CO5 9QB  
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### To Members of the Council

You are hereby summoned to attend a Meeting of Feering Parish Council in the Parish Council Office at the Feering Community Centre on **Tuesday 19 November 2019 at 7.30 pm** for the purpose of transacting the following business:

Members of the public and press are invited to the Council meeting

Lisa Collins  
Clerk to Feering Parish Council  
13 November 2019

### FULL COUNCIL MEETING AGENDA

- 200/2019 Chairman Welcome**
- 201/2019 Apologies for Absence**
  - \* To receive and approve any apologies for absence
- 202/2019 Declaration of Interest**
  - To declare any Disclosable Pecuniary, Pecuniary or non-Pecuniary Interest relating to items on the Agenda.
- \* **203/2019 To approve the Minutes of the last meeting of Feering Parish Council**
  - To receive and agree the minutes of the meeting held on 15 October 2019.
- 204/2019 Public Participation Session**
  - The Chairman will invite questions and observations from members of the public present. A maximum time of 15 minutes will be allowed with each member of the public being allowed 3 minutes. At the close of this item, members of the public will no longer be permitted to address the Council.
- 205/2019 To receive Report from District / County Councillor**
- 206/2019 Clerks Report**
  - To receive the previously circulated report.
- 207/2019 Planning Matters**
  - i To receive a report of the Planning Committee Meetings held on 15 October 2019 and 4 November 2019 – Cllr R Carpenter
- \* **208/2019 Highways & Transport**
  - To receive a report, consider and agree any actions arising from the reports on the following:
    - i VTAG report from Cllr M Bonner
    - ii A12 to A120 Widening - A120 Routes – A120 Community Forum meeting update
    - iii Councillors to discuss any issues to report regarding Transport / Refuse to BDC and/or ECC

- i) Land at New Lane – Parking issues / usage.
- ii) Village Speeding Issues
- iii) Fly Tipping

\* **209/2019 Committee and Representative Reports**

To receive a report, consider and agree any actions arising from the report on the following:

- i FCA Management meeting from Cllr L Blackburn
- ii Neighbourhood Plan Committee from Cllr L Blackburn
- iii EALC / BALC report
- iv PRoW & Cycleway Committee report from Cllr M Bonner
- v Playing Field Committee from Cllr P Lees
- vi Finance Committee from Cllr P Lees
- vii Employment Committee from Cllr P Lees
- viii Kelvedon and Feering Library Working Group report from Cllr C Newton

\* **210/2019 Kelvedon Community Association**

To consider and agree whether a representative should be appointed to the KCA and attend the Committee meeting on Wednesday 11<sup>th</sup> December

\* **211/2019 Neighbourhood Plan Adoption**

- i To review, discuss and agree the Neighbourhood Plan document.
- ii To review, discuss and agree the adoption of the Neighbourhood Plan Design Code

\* **212/2019 Open Spaces Action Plan 2020**

To review and consider whether there should be any amendments/additions/deletions to the 2019 document.

**213/2019 Coggeshall, Feering & Kelvedon Flood Risk Management**

To consider the October 2019 update received from the Environment agency and discuss whether to ask the Environment Agency to attend a Council meeting to give an update.

\* **214/2019 Handyman / Grass and Verges Cutting Contract**

To discuss and consider the quotes received for the Handyman / Grass and Verges Cutting contract and to agree which company to use.

\* **215/2019 Raising Council Profile**

- i To consider and agree to running a trial of Councillor Surgeries to engage more with residents of the parish.
- ii To discuss and agree to taking a stand at the Feering Christmas Fayre for the Parish Councillors to attend to engage more with the residents. To also consider purchasing signs for the Parish Council to be displayed on stalls and also at the Community Centre.

**216/2019 Marketing / Communications / Website**

To receive an update on the Website

\* **217/2019 War on Plastics**

To receive an update on the process of installing a free refill point scheme at the Community Centre

\* **218/2019 Review of Asset Register**

To receive an update from Councillors as to the review of the Asset Register.

\* **219/2019 Kelvedon Library Repair Closure**

To consider and agree Kelvedon Parish Council's request that we contribute towards the costs of the hire of St Mary's Church room whilst the library having work undertaken

\* **220/2019 Tree Survey**

- i To receive an update on the tree survey and consider and agree actions arising from the report.
- ii To consider request from the Packhorse Bridge Society regarding tree work to be undertaken.

**221/2019 Centre CCTV**

To consider and agree whether a further camera should be installed to the rear of the centre to prevent further damage to the roof. To also agree to the purchase of new signs setting out who monitors and maintains the CCTV equipment.

**222/2019 Parish Council Grants**

To consider and agree to the grant applications which have been received.

\* **223/2019 Finance**

- i To approve the bank reconciliation as at 31 October 2019 and 2019/20 budget account (to be circulated to Councillors at the meeting).
- ii Councillors to agree Clerks Expenses.
- iii Councillors to agree payments for November 2019 (to be circulated to Councillors at the meeting)
- iv Councillors to discuss and agree the budget and precept request for 2020-21 (previously circulated to Councillors)

**224/2019 Items for Next Agenda**

**Date of Next Full Council meeting **Tuesday 10 December 2019 at 7.30pm**  
Please note this is the second Tuesday of the Month**

\* denotes a decision will be made at this meeting