



## FEERING PARISH COUNCIL

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### To Members of the Council

You are hereby summoned to attend a Meeting of Annual Meeting of Feering Parish Council in the Parish Council Office at the Feering Community Centre on **Tuesday 21 May 2019 at 7.30 pm** for the purpose of transacting the following business:

Members of the public and press are invited to the Council meeting

Lisa Collins  
Clerk to Feering Parish Council  
15 May 2019

### FULL COUNCIL MEETING AGENDA

- 083/2019 Chairman Welcome**
- \* **084/2019 Apologies for Absence**  
To receive and approve any apologies for absence
- 085/2019 Declaration of Interest**  
To declare any Disclosable Pecuniary, Pecuniary or non-Pecuniary Interest relating to items on the Agenda.
- \* **086/2019 To approve the Minutes of the last meeting of Feering Parish Council**  
To receive and agree the minutes of the meeting held on 14 May 2019.
- 087/2019 Public Participation Session**  
The Chairman will invite questions and observations from members of the public present. A maximum time of 15 minutes will be allowed with each member of the public being allowed 3 minutes. At the close of this item, members of the public will no longer be permitted to address the Council.
- 088/2019 Presentation to retiring councillors**
- 089/2019 To receive Report from District / County Councillor**
- \* **090/2019 To consider and agree the footpath to be selected under the Member-Led Footway Repair Programme 2019**
- 091/2019 Clerks Report**  
To receive the previously circulated report.
- \* **092/2019 To decide on protocols for publication of Councillor Details**
- 093/2019 Planning Matters**
  - i To receive a report of the Planning Committee Meeting held on 1 May 2019 – Cllr R Carpenter
- \* **094/2019 Highways & Transport**

To receive a report, consider and agree any actions arising from the reports on the following:

- i VTAG report from Cllr M Bonner
- ii A12 to A120 Widening - A120 Routes – A120 Community Forum meeting update
- iii Councillors to discuss any issues to report regarding Transport / Refuse to BDC and/or ECC
  - i) Land at New Lane – Parking issues / usage.
  - ii) Village Speeding Issues

\* **095/2019 Committee and Representative Reports**

To receive a report, consider and agree any actions arising from the report on the following:

- i FCA Management meeting from Cllr L Blackburn
- ii Neighbourhood Plan Committee from Cllr L Blackburn
- iii EALC / BALC report
- iv PRoW & Cycleway Committee report from Cllr M Bonner
- v Playing Field Committee from Cllr P Lees
- vi Finance Committee from Cllr P Lees
- vii Employment Committee from Cllr P Lees
- viii Kelvedon and Feering Library Working Group report from Cllr D Leach

\* **096/2019 Community Centre Front Doors**

To review and agree proposal for new centre front doors

\* **097/2019 Tree Survey**

To receive and consider update on the quotes received for the trees on land owned by the Parish Council

\* **098/2019 Playing Field / MUGA Use**

- i To receive and consider update on the use of the Playing Field and MUGA and to review the Standard Conditions of Hire and fee charged.
- ii To further consider letter to resident to be sent regarding use of field without permission
- iii To receive and consider update from the Clerk on the FITC hire agreement
- iv To consider the requests received regarding football parties

\* **099/2019 Special Constables Recruitment**

To receive an update on the status of the survey of public opinion on the issue of recruitment and to consider the recruitment of special constables

\* **100/2019 Marketing / Communications / Website**

To receive an update on the status of the monthly newsletter

To consider the quotes received for setting up a new website and information on email addresses for councillors

\* **101/2019 Risk Assessment Review / Policies Review / Committee appointments**

- i To consider undertaking a Risk Assessment review and to discuss and agree update and review of policies
- ii To Approve Financial Regulations after amendment as discussed at minute 081/2019(ii) on 14 May 2019
- iii To appoint members to serve on the Employment Committee
- iv To appoint a representative to serve on the A12 and A120 Forums

\* **102/2019 Finance**

- i To approve the bank reconciliation as at 30 April 2019 and 2019/20 budget account (to be circulated to Councillors at the meeting).
- ii To review and agree standing orders and Direct Debits for the 2019/20 year
- iii Councillors to agree Clerks Expenses.
- iv Councillors to agree payments for May 2019 (to be circulated to Councillors at the meeting)

**103/2019 Items for Next Agenda**

**Date of Next Full Council meeting Tuesday 18 June 2019 at 7.30pm**

\* denotes a decision will be made at this meeting