

**MINUTES of the MEETING of FEERING PARISH COUNCIL  
NEIGHBOURHOOD PLAN COMMITTEE held on  
Monday 2 December 2019 @ 7.30 pm in the Acorn Room,  
Feering Community Centre**

**COUNCILLORS PRESENT**

**Cllr L Blackburn (Chair)**  
**Cllr C Dobson**

**COMMITTEE MEMBERS ATTENDING**

**Mrs Atkinson**  
**Mrs Lakin**  
**Mrs A Diggins (Secretary)**

**ALSO ATTENDING**

**Mrs J Stobart (RCCE)**

**115/2019 WELCOME AND APOLOGIES**

There were apologies from: **Cllr Carpenter, Cllr P Lees, Mrs K Evans and Mrs J Stobart**

**116/2019 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**117/2019 AGREEMENT OF MINUTES OF PREVIOUS MEETING**

Minutes of 4 November 2019 **AGREED**, proposed **Cllr Dobson**, seconded **Cllr Blackburn** and signed by the Chair.

**118/2019 QUESTIONS FROM THE PUBLIC**

There were no members of the public present.

**119/2019 FINANCIAL – no update**

**120/2019 UPDATE REGARDING OUT165**

**Cllr Dobson** reported that she had raised a request at the last Feering Parish Council Planning Meeting for the Parish Council to write to Bloor Homes asking how they were going to engage with the community and requesting a meeting. **Cllr Blackburn** advised that at the next Parish Council meeting she would ask the Parish Clerk to write to Crown Estates and Bloor Homes and also forward them a copy of the Design Code.

**Action: Cllr Blackburn**

**121/2019 UPDATE REGARDING A12 AND A120 – no update**

**122/2019 TIME PLAN / PROJECT PLAN – no update**

**123/2019 NEIGHBOURHOOD PLAN**

A further workshop would be arranged for January – **Mrs Diggins** to arrange.

**Action: Mrs Diggins**

*Post Meeting Note: Workshop arranged for 10 January*

Committee members to review neighbourhood plan together with Design Code – in particular, **Mrs Evans** to look at the documents from a public rights of way angle, **Cllr Blackburn** to review the Vision Statement.

**Action: All**

**124/2019 REG 14 CONSULTATION**

Possible locations were discussed for boxes for Reg 14 feedback.

Clarification required as to method of identifying that feedback is from residents of the parish while retaining their anonymity – Mrs Atkinson to raise with Mrs Stobart.

**Action: Mrs Atkinson**

The Reg 14 consultation period would start on 17 February for six weeks. Exhibitions would take place on Friday 7 February and Saturday 8 February. A letter from Feering Parish Council inviting residents to the exhibitions and advising of the Reg 14 consultation would be delivered to all parish residents – these letters would go out on 1 and 2 February together with a leaflet from the Neighbourhood Plan Committee. **Cllr Blackburn** to contact the Parish Clerk requesting an Extraordinary Parish Council Meeting to approve the letter. **Cllr Carpenter** to prepare the leaflet for review at the workshop on 10 January.

**Action: Cllr Blackburn and Cllr Carpenter**

**125/2019 TRAINING AND SUPPORT - no update**

**126/2019 MEETINGS TO BE ARRANGED**

There was a unanimous request for a letter to go to Bloor Homes from the Parish Council as 120/2019 above. **Cllr Blackburn** to action.

**Action: Cllr Blackburn**

**127/2019 MATTERS TO BE RAISED BY MEMBERS FOR THE NEXT AGENDA**

No further matters to be added to the Agenda.

**128/2019 DATES AND TIMES OF MEETINGS**

The next Committee Meeting would take place on **Monday 6 January 2020** at **7.30pm** in the **Acorn room**.

The meeting closed at 9.0 pm

**DATE OF NEXT NEIGHBOURHOOD PLAN COMMITTEE MEETING**

**6 January 2020**

Minutes confirmed as a true record of the meeting.

Signed -----

Dated -----