

**MINUTES of the MEETING of FEERING PARISH COUNCIL  
NEIGHBOURHOOD PLAN COMMITTEE held on  
MONDAY 8 April 2019 @ 7.30 pm in the Acorn Room,  
Feering Community Centre**

**COUNCILLORS PRESENT**

Cllr L Blackburn (Chair)  
Cllr Lees (Finance Officer)  
Cllr C Dobson  
Cllr K Evans  
Cllr R Carpenter

**COMMITTEE MEMBERS ATTENDING**

Mrs A Diggins (Secretary)

**042/2019 WELCOME AND APOLOGIES**

There were apologies from **Mrs Atkinson**

**043/2019 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**044/2019 AGREEMENT OF MINUTES OF PREVIOUS MEETING**

The Minutes of the Meeting of 11 March 2019 were **AGREED** and signed by the Chairman.

**045/2019 QUESTIONS FROM THE PUBLIC**

There were no members of the public present at the meeting.

**046/2019 FINANCIAL**

Design Code technical package - **Cllr Lees** reported that My Locality had now been in contact with Aecom and had been advised that due to a direct conflict of interest Aecom were withdrawing. My Locality had found an alternative consultant to deliver the package and the agreement was in the process of being finalised, following which they would be in contact – details should be known by the end of April.

Invoicing - **Cllr Lees** to contact David Coleman of DAC and request a breakdown of DAC's invoice.

**Action: Cllr Lees**

**Cllr Lees** left the meeting

**047/2019 UPDATE REGARDING OUT165**

**Cllr Blackburn** reported that she had received an email from Crown Estates advising that they were still intending to request a Variation to the S106 regarding management of the open spaces. **Cllr Blackburn** to forward the email to the parish clerk so that this could be brought to the planning committee meeting and their objection registered with Braintree District Council.

**Action: Cllr Blackburn**

**048/2019 UPDATE ON A120 AND A12**

No further update.

**049/2019 TIME PLAN / PROJECT PLAN**

No change to the Time Plan issued in November 2018.

**050/2019 PUBLICITY AND COMMUNICATION**

- a) **May Fayre - Cllr Dobson** to contact David Coleman of DAC to enquire if there were any areas which required further feedback from residents or evidence.

**Action: Cllr Dobson**

- b) **Cllr Carpenter** to consult with Cllr Dobson and Mrs Atkinson regarding publicity boards for the May Fayre and draft an A4 poster with an update for residents.

**Action: Cllr Carpenter**

**051/2019 DRAFT NEIGHBOURHOOD PLAN**

**Cllr Dobson** advised that she had updated the Character Assessment and would finalise these changes before sending on to DAC.

**052/2019 TRAINING AND SUPPORT**

No further applicable sessions arranged by RCCE currently.

**053/2019 MEETINGS TO BE ARRANGED**

**Cllr Blackburn, Cllr Carpenter, Cllr Evans, Cllr Dobson and Mrs Atkinson** would meet to look at what further feedback was required for DAC. **Cllr Dobson** to arrange.

**Action: Cllr Dobson**

**054/2019 MATTERS TO BE RAISED BY MEMBERS FOR THE NEXT AGENDA**

- Feedback from May Fayre

*Post Meeting Note: Cllr Dobson requested that an item on “Affordable Housing – English Rural and Community Land Trust” be added to the agenda.*

**055/2019 DATES AND TIMES OF MEETINGS**

The next Committee meeting would take place on Monday 13 May 2019 at 7.30 pm in the Acorn Room.

**The meeting closed at 9.30 pm  
DATE OF NEXT NEIGHBOURHOOD PLAN COMMITTEE MEETING  
Monday 13 May at 7.30 pm**

Minutes confirmed as a true record of the meeting

Signed .....

Dated.....