

**MINUTES of the MEETING of FEERING PARISH COUNCIL
NEIGHBOURHOOD PLAN COMMITTEE held on
MONDAY 11 March 2019 @ 7.30 pm in the Acorn Room,
Feering Community Centre**

COUNCILLORS PRESENT

Cllr L Blackburn (Chair)
Cllr P Lees
Cllr C Dobson
Cllr K Evans

COMMITTEE MEMBERS ATTENDING

Mrs L Atkinson
Mr M Leslie
Mrs A Diggins (Secretary)

ALSO ATTENDING

Mrs J Stobart (RCCE)

028/2019 WELCOME AND APOLOGIES

There were apologies from: **Cllr Carpenter**, and **Mrs Eddolls**

029/2019 DECLARATIONS OF INTEREST

There were no declarations of interest.

030/2019 AGREEMENT OF MINUTES OF PREVIOUS MEETING

Subject to the date of the meeting in the header being changed to read "*11 February 2019*", the date recorded in 016/2019 changed to "*14 January 2019*" and Mrs Atkinson being added to the list of attendees, the Minutes of the Meeting of 11 February 2019 were **AGREED**. Mrs Diggins would make the changes and forward the revised Minutes to the Chairman for signing.

031/2019 QUESTIONS FROM THE PUBLIC

There were no members of the public present at the meeting.

032/2019 FINANCIAL

Invoicing - **Cllr Lees** reported that he had received the invoice from DAC Planning and this was being processed for payment.

Design Code – **Cllr Lees** advised that Aecom wanted to run some workshops, they would be in contact w/c 11 March.

Dropbox – there was a discussion regarding the issues and alternatives regarding Dropbox, **Cllr Blackburn** to ask the Parish Clerk to add it to the Agenda for the next Parish Council meeting.

Action: Cllr Blackburn

033/2019 UPDATE REGARDING OUT165

Cllr Blackburn reported that Woods had contacted her to advise that the developer for the site, Bloor Homes, were requesting agreement to a Draft Deed of Variation as they wanted management of the open spaces to remain with them. Braintree District Council's policy is that local councils are given the opportunity to manage open spaces and **Cllr Blackburn** had registered with Braintree District Council that Feering Parish Council wanted to do so. It was agreed that Feering Parish Council should also write to Braintree District Council confirming this. **Cllr Blackburn** to take this forward to the Parish Council meeting w/c 18 March.

Action: Cllr Blackburn

034/2019 UPDATE REGARDING A12 AND A120

Cllr Evans reported that the last scheduled A120 /A12 Community Forum had been cancelled; no further consultations or decisions were being made until it was known whether the garden communities were going ahead. **Mrs Stobart** advised that legally, based on clear criteria, any decisions regarding road routes should come before any decisions regarding developments.

035/2019 TIME PLAN / PROJECT PLAN

No change to the Time Plan issued in November 2018.

036/2019 PUBLICITY AND COMMUNICATION

It would not be possible to have any consultations until after the local elections in May, however there was some information in the Parish Assembly Report.

An action plan was needed in order to start sharing the policies as they came through from DAC Planning.

It was agreed that there could be a Volunteer Stand at the May Fayre.

**037/2019 DRAFT NEIGHBOURHOOD PLAN
- DAC / FNP WORKSHOP**

The second workshop with DAC Planning had taken place on 28 February – actions from this were:

- Design Code document – this would be covered by Aecom
- Character Assessment – **Cllr Dobson** would complete the outstanding work on this and finalise.
Action: Cllr Dobson
- Non designated heritage assets - **Blackburn** now had the information from the Heritage Society and would forward it on to **Cllr Dobson** and **Mrs Atkinson**
Action: Cllr Blackburn
- Views – further work on “other views” was required, **Mrs Stobart** advised that this could be part of the Design Code work.
- Open Spaces Action Plan – **Cllr Evans** to speak to the Parish Clerk regarding updating the spreadsheet.
Action: Cllr Evans

- Environmental features for protection. **Cllr Dobson** and **Mrs Atkinson** would contact Dean Fisk at Braintree District Council to look at maps.
Action: Cllr Dobson, Mrs Atkinson
- Wildlife assessments
- Road safety issues – proposed walking routes needed consideration

DAC Planning had advised that both a new school and a Community Centre be left in the plan, both were needed.

Sites would need to be evidenced in the Neighbourhood Plan. **Cllr Blackburn** to add requirement for a decision regarding site allocation to the Feering Parish Council meeting agenda.

Action: Cllr Blackburn

The next workshop with DAC Planning was scheduled for Thursday 30 May at 7.30pm

038/2019 TRAINING AND SUPPORT

A RCCE session covering evidence gathering through to policy writing was scheduled for 4 April, however it was felt that, as some members had already had this training and DAC Planning were now assisting with the Feering Neighbourhood Plan, this training was no longer appropriate to the Committee.

039/2019 MEETINGS TO BE ARRANGED

No further joint neighbourhood plan meetings would be arranged until after Feering had done Reg 14.

040/2019 MATTERS TO BE RAISED BY MEMBERS FOR THE NEXT AGENDA

None.

041/2019 DATES AND TIMES OF MEETINGS

The next Committee meeting would take place on **Monday 8 April 2019** at 7.30pm in the Acorn Room.

The meeting closed at 9.30 pm
DATE OF NEXT NEIGHBOURHOOD PLAN COMMITTEE MEETING
Monday 8 April 2019 @ 7.30 pm
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Minutes confirmed as a true record of the meeting.

Signed -----

Dated -----