

**MINUTES of the MEETING of FEERING PARISH COUNCIL
NEIGHBOURHOOD PLAN COMMITTEE held on
MONDAY 10 December 2018 @ 7.30 pm in the Acorn Room,
Feering Community Centre**

COUNCILLORS PRESENT

Cllr L Blackburn (Chair)
Cllr P Lees (Finance Officer)
Cllr R Carpenter

COMMITTEE MEMBERS ATTENDING

Mrs L Atkinson
Mrs M Eddolls
Mrs A Diggins (Secretary)
Mrs J Stobart

ALSO ATTENDING

Mr D Coleman (DAC Planning)

107/2018 WELCOME AND APOLOGIES

There were apologies from: **Cllr Evans, Mrs Lakin, Mrs Dobson and Mr Leslie**

108/2018 DECLARATIONS OF INTEREST

There were no declarations of interest.

109/2018 AGREEMENT OF MINUTES OF PREVIOUS MEETING

The Minutes of the Meeting of 12 November 2018 were **AGREED**, proposed **Mrs Atkinson**, seconded **Cllr Carpenter** and signed by the **Chairman**.

110/2018 QUESTIONS FROM THE PUBLIC

There were no members of the public present at the meeting.

111/2018 UPDATE ON BUDGET

Confirmation had been received that Feering Neighbourhood Plan Committee would have design code support. **Cllr Lees** would be teleconferencing with My Community on 13 December when it was hoped that everything would be clarified and the budget confirmed.

Cllr Lees reported that Feering Parish Council have allocated additional funds for the neighbourhood plan.

112/2018 UPDATE REGARDING OUT165

Cllr Blackburn reported the Woods (Crown Estates) had advised that they were in the final stages of appointing a developer for the OUT165 development. **Cllr Carpenter** would contact them for an update.

Action: Cllr Carpenter

113/2018 UPDATE REGARDING A12 AND A120

Cllr Carpenter would contact Cllr Robert Mitchell to see if he would be able to provide the Committee with an update. **Mr Coleman** advised that Kevin Frazer (planning officer) should be able to advise regarding the latest position – **Mr Coleman** to email contact details to **Cllr Blackburn**.

Action: Cllr Carpenter / Mr Coleman

114/2018 TIME PLAN / PROJECT PLAN

It was agreed that the Committee should continue to move forward with the Neighbourhood Plan despite delays and discussions on the A12.

115/2018 PUBLICITY AND COMMUNICATION

An update on progress and a note regarding the next meeting would be put in the parish magazine and on the parish notice board.

Action: Cllr Carpenter

116/2018 DRAFT NEIGHBOURHOOD PLAN

Mr Coleman advised that he had briefly looked over the draft document – more work was required on the policies themselves and the proposals. It was agreed that he would review this and key documents further with the aim of achieving this during January in readiness for a workshop in early February.

Action: Mr Coleman

Mrs Diggins to set up a separate folder in Dropbox to share key documents with Mr Coleman and arrange workshop.

Action: Mrs Diggins

117/2018 TRAINING AND SUPPORT

A RCCE networking meeting was scheduled for 14 December at Barnston. A training session on vision / objectives was being arranged for 31 January, a session regarding heritage assets and Reg 14 meeting would be arranged for April / May, no date confirmed as yet.

118/2018 MEETINGS TO BE ARRANGED

It was agreed that **Mr Coleman** would attend the next meeting with Woods / Crown Estates – this would not be arranged as yet.

Cllr Blackburn to email Nicky Joshua from Kelvedon Neighbourhood Plan Group and invite her to the January meeting for an update on scoping design code.

Action: Cllr Blackburn

119/2018 MATTERS TO BE RAISED BY MEMBERS FOR THE NEXT AGENDA

No further items to be added to Agenda.

120/2018 DATES AND TIMES OF MEETINGS

The next Committee meeting would take place on **Monday 14 January 2019** at 7.30 pm in the Acorn Room.

The meeting closed at 9.00 pm

DATE OF NEXT NEIGHBOURHOOD PLAN COMMITTEE MEETING

Monday 14 January 2019 @ 7.30 pm

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Minutes confirmed as a true record of the meeting.

Signed -----

Dated -----