

**MINUTES of the MEETING of FEERING PARISH COUNCIL  
NEIGHBOURHOOD PLAN COMMITTEE held on  
MONDAY 8 October @ 7.30 pm in the Acorn Room,  
Feering Community Centre**

**COUNCILLORS PRESENT**

**Cllr L Blackburn (Chair)**  
**Cllr P Lees (Finance Officer)**  
**Cllr R Carpenter**

**COMMITTEE MEMBERS ATTENDING**

**Mrs C Dobson**  
**Mrs J Stobart**  
**Mrs A Diggins (Secretary)**

**079/2018 WELCOME AND APOLOGIES**

There were apologies from: **Cllr K Evans, Mrs L Atkinson  
Mrs Lakin, and Mr Leslie**

**080/2018 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**081/2018 AGREEMENT OF MINUTES OF PREVIOUS MEETING**

The Minutes of the Meeting of 10 September 2018 were **AGREED**, proposed **Cllr Carpenter**, seconded **Mrs Stobart** and signed by the **Chairman**.

**082/2018 QUESTIONS FROM THE PUBLIC**

There were no members of the public present at the meeting.

**083/2018 BUDGET**

- Update on budget - an update was tabled at the meeting (Appendix 1 attached).
- Consultants – a fee proposal for Neighbourhood Plan support was expected from **David Coleman** shortly.
- Grant application – this would be put in as soon as fee proposals were received.

**084/2018**

**FEEDBACK ON MEETING WITH CROWN ESTATES / WOODS AND BRAINTREE  
DISTRICT COUNCIL (14 September 2018)**

**Cllr Blackburn** updated members on the recent meeting and advised that she had received an email from **Mr Hall** of **Woods** with feedback following the meeting. It was agreed that **Cllr Blackburn** would respond with comments regarding:

- i. Additional space for the graveyard was required to service both Kelvedon and Feering residents.
- ii. **Crown Estates' / Woods'** proposals showed the triangle of land (north of the proposed roundabout) being used for employment space, however **Crown Estates** do not own this land and clarification was therefore needed as to where they would put the employment space if they were unable to purchase this piece of land.

It was agreed that on responding to **Mr. Hall**, **Cllr Blackburn** should stress that the comments of the Committee were just that and that they did not indicate any approval of **Crown Estates' / Woods'** proposals and comments.

A12 – there had been no further news regarding plans for the A12, however an announcement was expected in the Spring when consultations with residents would take place.

**085/2018**

**TIME PLAN / PROJECT PLAN**

The programme needed to be extended by 2 -3 months.

It was agreed that an Exhibition would not be arranged for February 2019 – the Reg 14 consultation would be scheduled once the final version of the plan was complete.

**086/2018**

**UPDATE FROM HTA DESIGN**

**Ms Ellingham** had attended the recent meeting with **Crown Estates**.

**087/2018**

**PUBLICITY AND COMMUNICATION**

**Cllr Carpenter** would produce an update for the parish magazine, notice board and Facebook.

**Action: Cllr Carpenter**

**088/2018**

**DRAFT NEIGHBOURHOOD PLAN**

Nothing to report.

**089/2018 TRAINING AND SUPPORT**

**Mrs Stobart** advised that the RCCE would be running two sessions on policy writing, one on 15 November from 7pm – 9.30pm and another on 16 December from 10am – 12.30pm.

The **RCCE** would be arranging Christmas Coffee Mornings on 6<sup>th</sup> and 14<sup>th</sup> December.

**090/2018 MEETINGS TO BE ARRANGED**

It was felt that the Joint Meeting scheduled for 5 November needed to be rescheduled to avoid a clash with Guy Fawkes night.

**Action: Mrs Diggins**

**091/2018 MATTERS TO BE RAISED BY MEMBERS FOR THE NEXT AGENDA**

- A12 and A120 update.

**092/2018 DATES AND TIMES OF MEETINGS**

The next Committee meeting would take place on **Monday 12 November 2018** at 7.30 pm in the Acorn Room.

**The meeting closed at 9.30 pm**

**DATE OF NEXT NEIGHBOURHOOD PLAN COMMITTEE MEETING**

**Monday 12 November 2018 @ 7.30 pm**

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Minutes confirmed as a true record of the meeting.

Signed .....

Dated .....

# Appendix 1

## statement of account for Feering NP

<u>Date</u>	<u>Monies In</u>	<u>Item</u>	<u>date</u>	<u>Expenditure</u>	<u>Item</u>
01/04/2015	1500	Grant from FPC	31/03/2016	182.96	admin including banners
01/04/2016	1500	Grant FPC	06/04/2016	50	ECOSS
02/12/2016	6200	Grant my community	06/05/2016	1499	RCCE HNS
01/04/2017	1500	Grant FPC	17/02/2017	75	leaflet drop
08/10/2017	7300	Grant my community	20/02/2017	1602	admin including banners
01/04/2018	1500	Grant FPC	21/02/2017	5500	HTA
	19500		31/03/2017	98	repay to my community
			31/03/2018	1200	admin fees and resources
			11/04/2018	5000	HTA
				15206.96	

My locality Grants	13500
FPC Grants	6000
less expenditure	15206.96
Funds left	4293.04
My community residue	3500
Total funds available for work.	7793.04