

**MINUTES of the MEETING of FEERING PARISH COUNCIL
NEIGHBOURHOOD PLAN COMMITTEE held on
MONDAY 11 December 2017@ 7.30 pm in the Acorn Room,
Feering Community Centre**

COUNCILLORS PRESENT

Mrs L Blackburn (Chairman)

COMMITTEE MEMBERS ATTENDING

Mrs L Atkinson

Mrs C Dobson

Mrs A Rees

Mrs A Diggins (Secretary)

154/2017 WELCOME AND APOLOGIES

Cllr Blackburn welcomed everyone to the meeting.
Apologies were received from **Cllr Carpenter, Cllr Lees** and **Mrs Stobart**.

155/2017 DECLARATIONS OF INTEREST

There were no declarations of interest.

156/2017 AGREEMENT OF MINUTES OF PREVIOUS MEETING

The Minutes of the Meeting of 6 November were **AGREED**, proposed **Mrs Atkinson**, seconded **Mrs Dobson**, and signed by the **Chairman**.

157/2017 QUESTIONS FROM THE PUBLIC

There were no questions from members of the public.

158/2017 BUDGET

Cllr Blackburn reported that she had received confirmation from **Cllr Lees** on 10 December that £6,200 had been received from My Locality.

159/2017 UPDATE FROM HTA DESIGN & AECOM

Cllr Blackburn would email HTA to update them on the survey results so far.

Action: Cllr Blackburn

160/2017 **TIME PLAN / PROJECT PLAN**

There was no update regarding the Time Plan.

161/2017 **PUBLICITY AND COMMUNICATION**

A photographic competition for “Favourite View of Feering” would be run with the winners to be announced at the Exhibition on 3 February. There would be two categories, one for adults and one for children. Photographs to be submitted via the neighbourhood plan email or uploaded to Facebook. Closing date for entries Friday 26 January. Both the photographic competition and the Exhibition would be advertised via the Tribune, the Parish Magazine and Facebook.

162/2017 **UPDATES FROM FOCUS / WORKING GROUPS**

Mrs Dobson and **Mr Leslie** had met with the Kelvedon Transport Focus Group who wanted to instruct a transport survey. Kelvedon Parish Council had put aside £5,000 towards a survey and Kelvedon wished to know how much Feering would contribute.

163/2017 **COMMUNITY SURVEY – FEEDBACK ON DATA AND PROCESS**

Data was still being entered.

164/2017 **DRAFT NEIGHBOURHOOD PLAN**

No further progress until after the survey results are finalised and the Exhibition has taken place.

165/2017 **FEBRUARY EXHIBITION – REVIEW OF MATERIAL**

It was decided that each focus group should have their own board, headlining their objectives and setting out the results from the survey. Comments on the objectives could be invited from residents.

Cllr Blackburn advised that the Heritage Society would also be at the Exhibition.

166/2017 **TRAINING AND SUPPORT**

No update.

167/2017 MEETINGS TO BE ARRANGED

Cllr Blackburn was currently trying to confirm the date of the meeting with Braintree District Council.

168/2017 MATTERS TO BE RAISED BY MEMBERS FOR THE NEXT AGENDA

No further matters to be raised

169/2017 DATES AND TIMES OF MEETINGS:

As per Agenda.

The meeting closed at 9.00 pm

DATE OF NEXT NEIGHBOURHOOD PLAN COMMITTEE MEETING

Monday 12 February 2018 @ 7.30 pm

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Minutes confirmed as a true record of the meeting.

Signed -----

Dated -----

130/2017

131/2017

132/2017

133/2017

134/2017

135/2017

136/2017

