

**MINUTES of the MEETING of FEERING PARISH COUNCIL
NEIGHBOURHOOD PLAN COMMITTEE held on
MONDAY 6 November 2017@ 7.30 pm in the Acorn Room,
Feering Community Centre**

COUNCILLORS PRESENT

Mrs L Blackburn (Chairman)
Mr P Lees (Finance Officer)
Mrs K Evans

COMMITTEE MEMBERS ATTENDING

Mrs L Atkinson
Mrs Browning
Mrs C Dobson
Mr G Dolden
Mrs Lakin
Mr Leslie
Mrs A Rees
Mrs A Diggins (Secretary)

OTHERS ATTENDING:

Mr T Pailthorpe – Heritage Society
Mr C Papworth – Heritage Society

Mrs J Stobart - RCCE

137/2017 WELCOME AND APOLOGIES

Cllr Blackburn welcomed everyone to the meeting.
Apologies were received from **Mr R Carpenter**.

138/2017 DECLARATIONS OF INTEREST

There were no declarations of interest.

139/2017 AGREEMENT OF MINUTES OF PREVIOUS MEETING

The Minutes of the Meeting of 9 October were **AGREED**, proposed **Mrs Lakin**, seconded **Cllr Lees**, and signed by the **Chairman**.

140/2017 QUESTIONS FROM THE PUBLIC

Mr Pailthorpe asked if the Neighbourhood Plan Committee would be re-evaluating conservation areas. **Mrs Stobart** replied that conservation areas were not dealt with in the plan process; Braintree District Council could carry out a conservation area assessment to review whether any boundaries needed to be changed – Mrs Stobart suggested that the Heritage Society contact Mr Alan Masso at Braintree District Council.

It was confirmed that the Neighbourhood Plan would address open spaces for formal and informal sport – the Parish Council was also reviewing requirements.

Mr Pailthorpe asked if the Neighbourhood Plan would also look at designating the rebates by the river as a nature reserve – it was agreed that this could be reviewed. **Cllr Blackburn** advised that the Neighbourhood Plan Committee was also looking to include an extension to the Cemetery in the Neighbourhood Plan.

Cllr Lees advised that the proposed Crown Estates' development had implications for the school and the community centre; evidence was being produced to show that the school would need to expand and a new community centre would therefore be required.

141/2017 BUDGET

Cllr Lees reported that confirmation regarding the success of the grant application should be received by the end of week commencing 13 November.

142/2017 FEEDBACK FROM MEETING WITH CROWN ESTATES

Cllr Blackburn reported on the recent meeting with Crown Estates. It had been confirmed that the 165 houses, for which outline planning permission had been granted, were part of the 750 homes to be built up to 2033. It should be made clear that the remainder of the development would not go ahead without the A12 junctions and improvements to the A12. Crown Estates had advised that they had done a viability study and gave a verbal assurance that they wouldn't sign up a builder who didn't agree to this viability.

Mrs Atkinson would look into whether it was possible to put in the Neighbourhood Plan that affordable housing should go to local people in the first instance; **Mrs Browning** would talk to her contact in social housing to get some clarity on this issue.

Action: Mrs Atkinson, Mrs Browning

143/2017 FEEDBACK FROM WORKSHOP WITH SCHOOL LEAVERS

Mrs Dobson reported that she had spoken to Kelvedon Neighbourhood Plan Group who had done quite a bit regarding the youth voice and were not therefore interested in doing any further work in this area. **Mrs Dobson** would contact Honywood School to find out who they had worked with in the Coggeshall Neighbourhood Plan Group on the same exercise.

Action: Mrs Dobson

144/2017 UPDATE FROM HTA DESIGN & AECOM

- **HTA DESIGN** – HTA's comments on Aecom's report had been received by **Cllr Blackburn**.
- **AECOM** – **Cllr Blackburn** said she needed to go back to Aecom with comments on their second draft of their report and asked that members send any comments through before 9 November.

145/2017 TIME PLAN / PROJECT PLAN

No updates currently required – the Neighbourhood Plan process was on programme.

146/2017 PUBLICITY AND COMMUNICATION

Mrs Dobson would put a piece in the Tribune thanking everyone for completing the survey.

Action: Mrs Dobson

147/2017 UPDATES FROM FOCUS / WORKING GROUPS

- **Education** – **Cllr Lees** advised that the school would be an academy from 31 December 2017. Investigation was needed into early years' provision.
- **Environment** – no updates.
- **Housing** – **Mrs Atkinson** to look at affordable housing policies. **Mrs Browning** to talk to her contact in social housing.
Action: Mrs Atkinson, Mrs Browning
- **Medical / Community Wellbeing** – no updates

- **Transport – Mr Leslie** advised that a meeting with the Kelvedon transport working group was being arranged. **Mrs Dobson** to email the transport objectives to **Mr Leslie**. **Mrs Stobart** to send contact details for traffic surveys to **Mrs Dobson** and **Mr Leslie**.
Action: Mrs Dobson, Mrs Stobart

148/2017 QUESTIONNAIRE

Mrs Atkinson to add deadline for return of surveys to Facebook – it was agreed that this would be Sunday 19 November.

Action: Mrs Atkinson

Mrs Diggins to contact volunteers to find out if they were still able to collect questionnaires the weekend of 11 / 12 November.

Action: Mrs Diggins

149/2017 DRAFT NEIGHBOURHOOD PLAN

Mrs Atkinson reported that she had started to work on the headings for the Neighbourhood Plan

Mrs Stobart advised that the policy intent (rather than the full policy wording) was important at this stage of the Neighbourhood Plan.

150/2017 TRAINING AND SUPPORT

Mrs Stobart advised that a RCCE Network Event had been arranged for 16 November, and a Christmas Coffee Morning was booked for 13 December. A programme for 2018 sessions was currently being looked at.

151/2017 MEETINGS TO BE ARRANGED

Braintree District Council – **Cllr Blackburn** awaiting dates.

Crown Estates – suggested dates awaited

Informal meeting to look through results of questionnaire – 13 December, **Cllr Blackburn** kindly agreed to host.

152/2017 MATTERS TO BE RAISED BY MEMBERS FOR THE NEXT AGENDA

February Exhibition – review of material

153/2017

DATES AND TIMES OF MEETINGS

11 December 2017 7.30 pm Acorn Room - FNP Committee

The meeting closed at 9.30 pm

DATE OF NEXT NEIGHBOURHOOD PLAN COMMITTEE MEETING

Monday 11 December 2017 @ 7.30 pm

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Minutes confirmed as a true record of the meeting.

Signed -----

Dated -----