

**MINUTES of the MEETING of FEERING PARISH COUNCIL
NEIGHBOURHOOD PLAN COMMITTEE held on
MONDAY 11 September 2017@ 7.30 pm in the Acorn Room,
Feering Community Centre**

COUNCILLORS PRESENT

**Mrs L Blackburn (Chairman)
Mr P Lees (Finance Officer)
Mrs K Evans
Mr R Carpenter**

COMMITTEE MEMBERS ATTENDING

**Mrs L Atkinson
Mrs C Dobson
Mrs A Rees
Mr I Standingford
Mr M Christie
Mrs J Stobart
Mrs A Diggins (Secretary)**

106/2017 WELCOME AND APOLOGIES

CLlr Blackburn welcomed everyone to the meeting.

107/2017 DECLARATIONS OF INTEREST

There were no declarations of interest.

108/2017 AGREEMENT OF MINUTES OF PREVIOUS MEETING

The Minutes of the Meeting of 10 July were **AGREED**, proposed Cllr Lees, seconded Mr Standingford, and signed by the Chairman.

109/2017 QUESTIONS FROM THE PUBLIC

There were no questions from members of the public.

110/2017

BUDGET

Cllr Lees reported that My Community had changed guidance and had advised that Feering may not receive any additional funding, My Community would need to review again whether Feering could be considered a special case. Cllr Lees would again need to complete an application for a grant – it would be necessary to identify where funds were to spent and complete the form within 14 days of it being received. If granted the funds would need to be spent by 31 March or within six months whichever was the earliest.

Cllr Blackburn advised that HTA would be providing a fee proposal for further work with the Neighbourhood Plan Committee and identifying where funds could be best spent.

111/2017

TIME PLAN / PROJECT PLAN

The Time Plan would need to be updated after discussions during the meeting.

Action: Mrs Diggins

112/2017

UPDATE FROM:

HTA DESIGN

Cllr Blackburn reported that Miss Ellingham had advised that Aecom should be updated regarding the outcome of Crown Estates' planning application for the 165 houses, which Cllr Blackburn had done.

Miss Ellingham had suggested approaching Alison Farmer who was a landscape and visual impact consultant. Cllr Blackburn would contact Miss Ellingham to enquire whether HTA would be willing to appoint on Feering Parish Council's behalf.

Action: Cllr Blackburn

AECOM

Comments and queries regarding the draft Aecom report had been sent to Aecom – the revised report was now with My Locality and would be forwarded to Cllr Blackburn by Aecom as soon as it was back with them. It was hoped that the report would be received by the end of September.

Post Meeting Note: Aecom report circulated to all committee members

113/2017

MEETINGS TO BE ARRANGED

A catch up meeting with Braintree District Council would be arranged for end October / early November.

Action: Cllr Blackburn

Cllr Blackburn would contact Crown Estates to arrange for the Neighbourhood Plan Committee to meet with them in order to understand how the plan for 165 homes for which they had now received planning would fit in with the Neighbourhood Plan. **Cllr Blackburn** would request a meeting for end September / beginning October (preferably an evening meeting).

Action: Cllr Blackburn

114/2017

PUBLICITY AND COMMUNICATION

Cllr Carpenter would progress a logo for the Feering Neighbourhood Plan, committee members to feed in any ideas.

Action: Cllr Carpenter

Cllr Carpenter was progressing the display of a banner in the Blue Anchor car park with the management there.

Cllr Carpenter to draft a newsletter to Feering residents advising them of the result of the planning application for the 165 homes and pre-warning them that a questionnaire would be delivered to them during October. The same information should also be put in the Parish Magazine, the Tribune and on Facebook.

**Action: Cllr Carpenter – newsletter, Parish Magazine, Tribune
Mrs Atkinson - Facebook**

115/2017

UPDATES FROM FOCUS / WORKING GROUPS

Education – **Cllr Lees** advised that there was nothing new to report. Crown Estates were in agreement with one primary school rather than two.

Medical – **Mrs Diggins** advised that the comment from NHS England regarding the planning application for OUT165 had not been against the development. **Cllr Evans** reported that she had since met the representative from NHS England who had advised that their comment had been made before the planning applications for Kelvedon had been passed and these had therefore not been taken into account.

Transport – **Mr Leslie** advised that there had been a change of management at Network Rail which had caused a delay in funding for the station at Beaulieu Park.

116/2017

DRAFT NEIGHBOURHOOD PLAN

Once the questionnaire data was inputted, **Mrs Atkinson** would start putting the headers in to the Draft Neighbourhood Plan.

117/2017

QUESTIONNAIRE

Maps were still required for the Questionnaire – **Mrs Stobart** advised that Dean Fisk of BDC would be able to assist with bespoke map creation.

Timetable for actions in connection with Questionnaire as below:

- 2/10 Letter to residents giving advance warning of Questionnaire being delivered to them.
- 02/10 Questionnaire finalised for printing and uploaded to Survey Monkey.
- 9/10 – 20/10 Questionnaire deliveries.
- 05/11 Deadline for return of Questionnaires.
- 20/11 Completion date for data entry

118/2017

CROWN ESTATES 16/00569/OUT & SECTION 106 MONIES

Discussion took place regarding the S106 monies – it was **AGREED** that it needed to be stressed to Braintree District Council and Crown Estates that Feering did not wish to use the monies on an adhoc basis; they should be put towards the overall development set out in Braintree District Council's Draft Local Plan. **AGREED**, proposed **Cllr Blackburn**, seconded **Cllr Evans**.

A quotation for connecting a water supply to the allotments in Feering would be obtained, **Mrs Stobart** would forward information from Anglian Water. It was **AGREED** that £4,500 would be allocated to this, proposed **Cllr Evans**, seconded **Cllr Lees**.

119/2017

TRAINING AND SUPPORT

A network event at Great Braxted was scheduled for 16 September, and one in Great Saling on 18 October from 10 – 12.

Mrs Stobart reported that the company formed to deliver the garden villages had contracted RCCE to keep communities updated with their timetable and to feedback. **Mrs Stobart** added that the company had three models for delivery of the garden villages. The favoured model was to compulsory purchase all the land in the purple splodge so that they could control the buffer and deliver the infrastructure up front. A Trust would be set up to buy the land and lease back to the farmers. Detailed planning documents with issues and options for West Tey were expected to be available in October, final masterplan to be approved Spring 2019.

120/2017

MATTERS TO BE RAISED BY MEMBERS FOR THE NEXT AGENDA

No further matters to be raised.

121/2017

DATES AND TIMES OF MEETINGS

9 October 2017 7.30 pm Acorn Room – Feering Neighbourhood Plan Committee

24 October 2017 8.00 pm Oak Room – Joint Meeting with Kelvedon, Coggeshall and Tiptree Neighbourhood Plan Groups

6 November 2017 7.30 pm Acorn Room – Feering Neighbourhood Plan Committee

11 December 2017 7.30 pm – Feering Neighbourhood Plan Committee

The meeting closed at 9.45 pm

DATE OF NEXT NEIGHBOURHOOD PLAN COMMITTEE MEETING

Monday 9 October 2017 @ 7.30 pm

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Minutes confirmed as a true record of the meeting.

Signed -----
Blackburn

Dated -----
9/10/2017

