

**MINUTES of the MEETING of FEERING PARISH COUNCIL  
NEIGHBOURHOOD PLAN COMMITTEE held on  
MONDAY 10 April 2017@ 7.30 pm in the Acorn Room,  
Feering Community Centre**

**COUNCILLORS PRESENT**

**Mrs L Blackburn (Chairman)  
Mr P Lees (Finance Officer)  
Mrs K Evans  
Mrs M Lakin**

**COMMITTEE MEMBERS ATTENDING**

**Mrs M Browning  
Mr R Carpenter  
Mrs C Dobson  
Mr M Leslie  
Mrs A Rees  
Mr I Standingford  
Mrs J Stobart  
Mrs A Diggins (Secretary)**

**ALSO ATTENDING**

**Miss Ellingham  
Cllr R Mitchell (part)**

**60/2017 WELCOME AND APOLOGIES**

**Cllr Blackburn** welcomed everyone to the meeting.

Apologies were received from **Mrs L Atkinson**

**61/2017 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**62/2017 AGREEMENT OF MINUTES OF PREVIOUS MEETING**

The Minutes of the Meeting of 10 April were **AGREED**, proposed **Mr Carpenter**, seconded **Mrs Dobson** and signed by the **Chairman**.

**63/2017 QUESTIONS FROM THE PUBLIC**

There were no questions from members of the public.

**64/2017 BUDGET**

**Clr Lees** reported that there were no changes to the budget. The cost of members attending the RCCE training on 13 June 2017 would be covered by the budget.

**65/2017 TIME PLAN / PROJECT PLAN**

**Miss Ellingham** had updated the Time Plan and this had been circulated prior to the meeting.

**Miss Ellingham** reported that Braintree District Council were intending to consult on their pre-submission plan between 12 June and 24 July.

**Post Meeting Note: Braintree District Council's updated timetable below (updated May 2017)**

5th June 2017	Council consideration of the Pre Submission Draft Local Plan
16th June to 28th July 2017	Public consultation of the Publication Draft Local Plan (Part 1 & 2)
Early Autumn	Submission to Planning Inspectorate for consideration
Late 2017 to mid 2018 (subject to Inspectorate timetable)	Independent public examination held on the Local Plan by the Planning Inspector
Autumn 2018	Adoption of the Local Plan by the Council

**66/2017 UPDATE FROM HTA DESIGN**

**Miss Ellingham** stated that the Neighbourhood Plan Act 2017 had come forward but had not yet been implemented – the Act had no implications for the Feering Neighbourhood Plan Committee at present.

**67/2017 MEETINGS TO BE ARRANGED**

Aecom – workshop to be arranged, **Miss Ellingham** would also attend. **Clr Lees** was awaiting alternative dates from Aecom which he would then circulate.

Braintree District Council planners - it was felt that it would be useful to have a follow up meeting with the planners from Braintree District Council. This could be arranged to take place early July – **Cllr Blackburn** to progress.

**Action: Cllr Blackburn**

Crown Estates - it was agreed that the workshop with Aecom should take place before a meeting was arranged with Crown Estates. It was suggested that the meeting with Crown Estates could take place in September.

**68/2017**

#### **PUBLICITY AND COMMUNICATION**

**Mr Carpenter** would approach the Blue Anchor to find out whether it would be possible to put a Feering Neighbourhood Plan banner on their car park fence.

**Action: Mr Carpenter**

**Mr Carpenter** proposed that he produce a format for a regular newsletter which could be sent out quarterly. The first one could be sent out following the election on 8 June.

**Action: Mr Carpenter**

**69/2017**

#### **UPDATES FROM FOCUS / WORKING GROUPS**

There were no updates from any of the groups. The remainder of the meeting would be spent working on the policy writing exercise.

**70/2017**

#### **DRAFT NEIGHBOURHOOD PLAN**

Feering Parish Council's "Open Spaces Action Plan" should be included with the Environment section. The requirement for woodland within the parish which came out of the Parish Plan should also be covered under the "Environment".

The country park had been removed from Braintree District Council's Draft Local plan – Crown Estates had been told to put the open space within the density of the development.

It was confirmed that if something was in planning law it would not be necessary for it to be included in the Neighbourhood Plan.

**Cllr Evans** believed she had some examples of Neighbourhood Plans from strategic growth locations and would circulate.

**Action: Cllr Evans**

**71/2017 QUESTIONNAIRE**

The aim would be to get the questionnaires out to residents in September to avoid the summer holidays.

**72/2017 TRAINING AND SUPPORT**

Members would be attending the RCCE training on 13 June.

**73/2017 MATTERS TO BE RAISED BY MEMBERS FOR THE NEXT AGENDA**

No additional agenda items.

**74/2017 DATES AND TIMES OF MEETINGS**

The next Committee meeting would take place on **Monday 12 June** at 7.30 pm in the Acorn Room.

A meeting with members of Kelvedon and Coggeshall Neighbourhood Plan Steering Groups had been arranged for **Monday 22 May** at 8 pm in the Acorn Room.

***Post Meeting Note: meeting to be rescheduled.***

Feeringbury Fete was on **17 June** from 12.30 – 4.30 pm, the intention was that there would be representatives from the Neighbourhood Plan Committee present.

**The meeting closed at 9.45 pm**

**DATE OF NEXT NEIGHBOURHOOD PLAN COMMITTEE MEETING**

**Monday 12 June 2017 @ 7.30 pm**

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Minutes confirmed as a true record of the meeting.

Signed -----

Dated -----