

**MINUTES of the MEETING of FEERING PARISH COUNCIL
NEIGHBOURHOOD PLAN COMMITTEE held on
MONDAY 13 MARCH 2017@ 7.30 pm in the Acorn Room,
Feering Community Centre**

COUNCILLORS PRESENT

Mrs L Blackburn (Chairman)
Mr P Lees (Finance Officer)
Mrs K Evans
Mrs M Lakin

COMMITTEE MEMBERS ATTENDING

Mrs L Atkinson
Mr R Carpenter
Mrs C Dobson
Mr M Leslie
Mrs S Merritt
Mrs A Rees
Mrs A Diggins (Secretary)

ALSO ATTENDING

Mrs M Browning

32/2017 WELCOME AND APOLOGIES

Cllr Blackburn welcomed everyone to the meeting.

Mrs Terry was welcomed as a new member of the Feering Neighbourhood Plan Committee.

Apologies were received from **Mrs J Stobart, Miss Ellingham and Mr I Standingford**

33/2017 DECLARATIONS OF INTEREST

There were no declarations of interest.

34/2017 AGREEMENT OF MINUTES OF PREVIOUS MEETING

The Minutes of the Meeting of 13 February were **AGREED**, proposed **Mrs Dobson**, seconded **Cllr Lees** and signed by the **Chairman**.

35/2017 QUESTIONS FROM THE PUBLIC

There were no members of the public present.

36/2017 BUDGET

Cllr Lees advised that he was unable to give an update on the budget as he was awaiting invoices. **Cllr Lees** asked that committee members ensure that all receipts and invoices for agreed expenditure were forwarded to him as soon as possible.

Cllr Lees reported that the grant from My Locality had to be spent by 31 March and there were still some monies remaining.

An additional banner would be purchased, **Mr Carpenter** to progress.

Action: Mr Carpenter

Cllr Evans would also look into the cost of using Survey Monkey for the questionnaire.

Action: Cllr Evans

37/2017 FEEDBACK ON EXHIBITION OF 25 FEBRUARY

There had been misunderstandings from some residents that Feering Neighbourhood Plan Committee were in favour of Feering being allocated the development proposed in Braintree District Council's Draft Local Plan. Some residents were also under the impression that the Neighbourhood Plan Committee were at the Exhibition on behalf of Braintree District Council. Committee members had stressed to these residents why the Neighbourhood Plan was being produced and referred them to Braintree District Council to make any representations about development.

Mrs Dobson would be producing some text for articles in the Tribune and the Parish Magazine to follow up on the exhibition.

Action: Mrs Dobson

38/2017

UPDATE FROM HTA DESIGN & FEEDBACK ON MEETING WITH CROWN ESTATES

A positive meeting with Crown Estates had taken place, Miss Ellingham from HTA, Cllr Lees, Mr Carpenter and Mrs Atkinson had attended. Crown Estates had advised that they were happy to work with the Feering Neighbourhood Plan Committee and had requested access to the evidence gathered by the Committee to date; Miss Ellingham would be advising what information could be forwarded to them and when.

Cllr Lees, Cllr Evans and Mrs Atkinson had met with Aecom who were working on the masterplanning.

39/2017

TIME PLAN / PROJECT PLAN

Braintree District Council's decision on their Draft Local Plan was still awaited.

40/2017

DRAFT NEIGHBOURHOOD PLAN

The Open Space Action Plan would be included as part of the Neighbourhood Plan.

41/2017

QUESTIONNAIRE

Mrs Rees advised that she had friends who had expertise in this field and would be willing to review draft questions. Committee members would work on questions covering their own focus areas and have these ready for review at the next meeting.

42/2017

TRAINING AND SUPPORT

Some members would be attending a policy writing workshop in Felstead on 27 March.

43/2017

MATTERS TO BE RAISED BY MEMBERS FOR THE NEXT AGENDA

- District Councillors Perspective on Neighbourhood Plan
- Publicity
- Feedback from Exhibition

DATES AND TIMES OF MEETINGS

The next Committee meeting would take place on **Monday 10 April** at 7.30 pm in the Acorn Room.

A meeting with members of Kelvedon and Coggeshall Neighbourhood Plan Steering Groups had been arranged for **Monday 27 March** at 8 pm in the Acorn Room.

The meeting closed at 9.45 pm

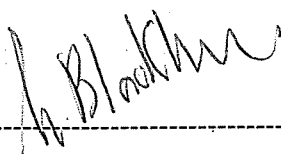
DATE OF NEXT NEIGHBOURHOOD PLAN COMMITTEE MEETING

Monday 10 April 2017 @ 7.30 pm

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Minutes confirmed as a true record of the meeting.

Signed



Dated

16/4/2017