

**MINUTES of the MEETING of FEERING PARISH COUNCIL
NEIGHBOURHOOD PLAN COMMITTEE held on
MONDAY 13 June 2016@ 8.0 pm in the Parish Office**

COUNCILLORS PRESENT

Ms L Blackburn (Chairman)
Mr P Lees (Finance Officer)
Mr J Inglis
Mrs M Lakin
Mrs K Evans

**COMMITTEE MEMBERS ALSO
ATTENDING**

Mr K Heron
Mr I Standingford
Mr M Leslie
Mr N Henry
Mrs J Stobart
Mrs A Diggins (Secretary)

60/2016 WELCOME AND APOLOGIES

Cllr Blackburn welcomed everyone to the meeting.

Apologies were received from **Cllr Bonner, Mr Tuckfield and Mrs Tuckfield.**

61/2016 DECLARATIONS OF INTEREST

There were no declarations of interest.

62/2016 AGREEMENT OF MINUTES OF PREVIOUS MEETING

The Minutes of the Meeting of 11 April were **AGREED**, proposed **Cllr Lees**, seconded **Cllr Lakin** and signed by the **Chairman** as a true record.

63/2016 MATTERS ARISING FROM THE PREVIOUS MEETING

Any matters arising would be covered in the Agenda.

64/2015 QUESTIONS FROM THE PUBLIC

Queries were raised by members of the public regarding challenging the Local Plan proposed by Braintree District Council. It was confirmed that

the Neighbourhood Plan Committee could not challenge the Plan however Braintree District Council would be undertaking a consultation process and residents could make their views known by attending the consultations and commenting via the district council's website.

65/2016 BUDGET

Cllr Lees reported that the invoice from RCCE for £1495.20 plus VAT for the Housing Survey would go to the Parish Council for approval and payment at the next Parish Council meeting.

Mrs Stobart advised that Feering being designated as a strategic growth location would mean that the maximum grant for the Neighbourhood Plan would be increased to £15,000 with some technical support. **Mrs Stobart** to forward link to details to **Cllr Blackburn, Cllr Lees** and **Mrs Diggins**.

Action: Mrs Stobart

66/2016 TIME PLAN / PROJECT PLAN

The Time Plan would be reviewed in conjunction with Braintree District Council's timetable for production of their Local Plan.

67/2016 EVIDENCE GATHERING

Braintree District Council's Local Plan would be on view in Kelvedon on July 6th between 2.30 and 7.30 pm. **Mrs Stobart** would make representations to the Council as to why Feering had not been mentioned in the arrangements for the consultations. **Cllr Lakin** would contact Braintree District Council to ask for a date to be arranged for a consultation in Feering.

Action: Mrs Stobart, Cllr Lakin

Post Meeting Note: Braintree District Council have agreed to bring the Local Plan consultation to Feering. They will be in Feering Community Centre on Monday 25 July from 2.30 – 7.30 pm.

Car parking Kelvedon Railway Station – a survey of the car park had taken place. **Cllr Evans** would circulate the results.

Action: Cllr Evans

Rail travel - **Mr Leslie** had emailed fellow rail travellers regarding their views on availability and regularity of trains during peak times but had only received three responses. A survey would need to be undertaken.

Characterisation of Feering village – the information was currently with **Cllr Inglis** to summarise.

Action: Cllr Inglis

68/2016 PUBLICITY AND COMMUNICATION

Facebook – **Cllr Blackburn** advised that if Committee members wanted to have any information uploaded on to the Feering Neighbourhood Plan Facebook page they should email this to either **Cllr Blackburn** or **Cllr Inglis** and they would pass it on.

Cllr Blackburn advised that the Feering Neighbourhood Plan would have a spot at the Medieval Fete at Feeringbury Manor on 25 June – volunteers were needed to assist on the day.

Hugo website – this was no longer required, **Cllr Lees** would talk to the Parish Clerk regarding taking it down.

Action: Cllr Lees

69/2016 FOCUS / WORKING GROUPS

No discussions took place – on hold.

70/2016 TO AGREE DRAFT HEADINGS & SKELETON OF NEIGHBOURHOOD PLAN

No discussions took place – on hold.

71/2016 QUESTIONNAIRE

Work would be needed on the questionnaire to make it suitable to use in view of the proposals in Braintree District Council's Local Plan.

72/2016 CAR SURVEY

No discussions took place

73/2016 TRAINING AND SUPPORT

The next RCCE networking meeting would take place on 2 July.

A quotation had been received from Jo Ellingham of HTA Design for master planning, three quotations would be required in total. **Mrs Stobart** would assist **Cllr Blackburn** in writing a letter to two other consultants requesting quotations.

Action: Mrs Stobart, Cllr Blackburn

74/2016

MATTERS TO BE RAISED BY MEMBERS FOR THE NEXT AGENDA

Crown Estates – a meeting needed to be arranged to establish what sort of relationship it would be possible to have with Crown Estates. The Parish Council would need to agree to this, **Cllr Blackburn** would speak to the Parish Clerk.

Action: Cllr Blackburn

75/2016

DATE OF NEXT MEETING

It was **agreed** that the next Committee meeting would take place on **Monday 18 July at 8.0 pm** in The Parish Office.

The meeting closed at 10.00 pm

DATE OF NEXT NEIGHBOURHOOD PLAN COMMITTEE MEETING

Monday 18 July 2016 @ 8.0 pm

---oooOooo---

Minutes confirmed as a true record of the meeting.

Signed

Dated

A Blackburn

18/6/2016