

**MINUTES of the MEETING of FEERING PARISH COUNCIL NEIGHBOURHOOD PLAN  
COMMITTEE held on  
MONDAY 14 December 2015  
@ 8.0 pm in the Parish Office**

**COUNCILLORS PRESENT**

**Ms L Blackburn (Chairman)**  
**Mrs M Lakin**  
**Mr J Inglis**

**COMMITTEE MEMBERS ALSO  
ATTENDING**

**Mr I Standingford**  
**Mrs Stobart**  
**Mrs A Diggins (Secretary)**

**55/2015 WELCOME AND APOLOGIES**

**Cllr Blackburn** welcomed everyone to the meeting. Apologies were received from **Cllr Evans, Cllr Bonner, Cllr Lees and Mr Leslie**.

**56/2015 DECLARATIONS OF INTEREST**

None

**57/2015 AGREEMENT OF MINUTES OF PREVIOUS MEETING**

The Minutes of the Meeting of 16 November were **AGREED**, proposed **Cllr Lakin**, seconded **Cllr Inglis**, and signed by the **Chairman** as a true record.

**58/2015 MATTERS ARISING FROM THE PREVIOUS MEETING**

**Cllr Lakin** advised that a meeting had been arranged between Braintree District Council and the Neighbourhood Plan Committee. The meeting was scheduled for the morning of 12 January - an invitation to all committee members had been sent out by the Parish Clerk. Mrs Stobart advised that she felt that there might be some ambiguity about the purpose of the meeting. A recent email from Ms Goodins of Braintree District Council had implied that she believed that the meeting was to look at sites. Mrs Stobart would speak to Ms Goodins and stress that the purpose of the meeting was to find out from Braintree District Council how Feering's Neighbourhood Plan would be given full voice in Braintree's Local Development Plan, bearing in mind the current timetable.

**Action: Mrs Stobart**

The draft village character assessment was ongoing with **Mr Mednuik**, **Mrs Diggins** would contact him to find out how he was progressing.

**Action: Mrs Diggins**

Any other matters arising would be covered in the Agenda

59/2015

### **BUDGET**

**Cllr Lees** had emailed **Mrs Diggins** to report that there had been no spend against the budget since he reported at the November meeting.

**Cllr Lees** had also advised that, as agreed at the last meeting, the housing survey had been commissioned and would be taking place in January. **Mrs Stobart** to check when the data from the survey would be available.

**Action: Mrs Stobart**

60/2015

### **TIME PLAN**

**Cllr Lakin** reported that the Parish Council had written to Rt. Hon. Priti Patel and had also written back to Crown Estates regarding their intention to submit a planning application. It was felt that Crown Estates were trying to get in ahead of Braintree District Council local plan being produced. The Parish Council would respond formally to Braintree District Council once the planning application was submitted.

It was now expected that Braintree District Council would be advising numbers for housing in February / March 2016; assessments of potential sites would be taking place between February and May 2016. In view of this, the dates on the Neighbourhood Plan Committee Time Plan would be moved on by two months – revised Time Plan to be submitted for agreement at the next meeting.

**Action: Mrs Diggins**

61/2015

### **EVIDENCE GATHERING**

At the previous meeting, it had been agreed that **Cllr Lees** would amend the Vision Statement and issue – this would be progressed with him when he returned in the new year.

**Action: Mrs Diggins**

A workshop for Feering residents would be arranged - a provisional date of 13 February was agreed, **Cllr Blackburn** would find out if the room was available. This would be a drop in session at which the Committee would present findings, work done to date, etc.

**Action: Cllr Blackburn**

A workshop with year 6 in Feering School also needed to take place. **Cllr Blackburn** advised that she and **Cllr Lees** had been hoping to do this in January, as the input of local children in that age range was needed.

**Action: Cllr Blackburn and Cllr Lees**

In addition a letter needed to be written to local charities, businesses and the utilities to obtain their feedback as to development in Feering. Feedback from the local doctors was also required.

More information regarding transport and travel issues was critical.

Sustainability survey – it was agreed that members who wanted to be involved in the production of an Equality Impact Assessment would attend the next meeting at the earlier time of 7.30 pm when **Mrs Stobart** would give some training on producing the document. Braintree District Council's assessment of each of the sites in Braintree district would be available for review at the end of February and information in these could be used for the Equality Impact Assessment.

It was confirmed that Braintree District Council had been advised of the two potential brownfield sites in Feering, however they could not take this any further unless the sites were

submitted by the landowners.

**PUBLICITY AND COMMUNICATION**

**62/2015** Cllr Inglis reported that the website was now live, this was hosted by HugoFox and there was no charge for community organisations. The Facebook page and the Twitter account were also up and running. Cllr Inglis asked that anyone who had anything for the website, Facebook or Twitter forward this to him.

**TRAINING AND SUPPORT**

**63/2015** The next RCCE networking event would be taking place on Saturday 6 February.

**MATTERS TO BE RAISED BY MEMBERS FOR THE NEXT AGENDA**

**64/2015** Information regarding the County Council’s education plan would also be required and this should be possible to obtain this by writing to the Education Authority. A useful document to review was “Commissioning school places in Essex 2014-19”. This can be downloaded from Essex County Council’s website at: <https://www.essex.gov.uk>

Information regarding flood prevention could also be obtained from Essex County Council.

**65/2015** **DATE OF NEXT MEETING**

It was **agreed** that the next meeting would take place on **Monday 18 January at 8.0 pm** in The Parish Office. Committee members wanting to be involved in the sustainability assessment to arrive at **7.30 pm** for training with **Mrs Stobart**.

A further meeting would take place on **Monday 1 February at 8.0 pm**. The aim of this meeting would be to look at materials to use for the workshop on 13 February.

**The meeting closed at 9.45 pm**

**DATE OF NEXT NEIGHBOURHOOD PLAN COMMITTEE MEETING**

**Monday 18 January @ 8.0 pm**

**---oooOooo---**

Minutes confirmed as a true record of the meeting.

Signed -----

Dated -----