

**MINUTES of the MEETING of FEERING PARISH COUNCIL NEIGHBOURHOOD PLAN
COMMITTEE held on
MONDAY 14 SEPTEMBER 2015
@ 8.0 pm in the Acorn Room**

COUNCILLORS PRESENT

**Ms L Blackburn (Chairman)
Mr P Lees (Finance Officer)
Mrs K Evans
Mrs M Lakin
Mr J Inglis**

**COMMITTEE MEMBERS ALSO
ATTENDING**

**Mr M Leslie
Mr I Standingford
Mrs G Oldroyd
Mrs J Stobart (RCCE)
Mrs A Diggins (Secretary)**

ALSO ATTENDING

Members of the public:

**Mr K Wells
Mr L Platt
Mrs L Platt
Ms C Chignell
Ms Medniuk
Mr D Whitehead
Mr E Rigby**

23/2015 WELCOME AND APOLOGIES
Cllr Blackburn welcomed everyone to the meeting. Apologies were received from **Cllr Bonner, Mrs S Tuckfield and Mr P Tuckfield.**

24/2015 DECLARATIONS OF INTEREST
None

25/2015 AGREEMENT OF MINUTES OF PREVIOUS MEETING
The Minutes of the Meeting 20 July were **AGREED**, proposed **Cllr Lakin**, seconded **Cllr Lees**, and signed by the **Chairman** as a true record.

26/2015 MATTERS ARISING FROM THE PREVIOUS MEETING
The Feering Community Profile had been reviewed by some Committee Members.

27/2015 BUDGET
Cllr Lees reported that of the £1500 budget set aside a balance of £1357.04 remained. **Cllr Lees** added that he was looking at other funding streams and would discuss these with **Mrs Stobart** outside the meeting. **Action: Cllr Lees**

28/2015 TIME PLAN
It had been reported that Braintree District Council would need to build 845 dwellings per year throughout the district, the Council would be advising how many of these would need to be allocated to individual towns and villages and this information was expected in December.

29/2015

EVIDENCE GATHERING

Braintree Council has asked Feering Parish Council to provide them with details of any brownfield sites in the Parish which they knew of as existing or up and coming. It was understood that Drummonds would be becoming available and the Parish Council would be contacting Essex Police to find out what their intentions were as to the Police Station.

Braintree Council had undertaken surveys of all the sites around Feering and Kelvedon (including the playing fields) in order to evaluate their suitability for building. **Cllr. Lees** would investigate what procedures had been used in order to report on the suitability of the sites. **Action: Cllr Lees**

The Neighbourhood Plan needed to have some sort of statement or policy regarding character of the village – a workshop would take place on Sunday 11 October.

Anglian Water had undertaken a survey of the village – Rye Mill Estate had no separate rain water system and there was therefore concern that the sewage system did not have any more capacity. **Cllr.Blackburn** would contact the utility companies and estate agents to obtain copies of any survey reports. **Action Cllr. Blackburn**

A housing need survey needed to be undertaken in order to understand what type of housing would be required in the village over the next twenty years.

30/2015

TRAINING AND SUPPORT

Cllr. Blackburn and **Cllr. Lees** had attended a RCCE networking event in August and found it very helpful. A further event would be taking place on 24 October and **Cllr. Blackburn** and **Cllr. Lees** would be attending.

Training on sustainability appraisals would be needed for the future, **Mrs Stobart** would advise when anything was planned.

31/2015

ANY OTHER BUSINESS

Events needed to be arranged in order to get in touch with other demographics throughout the village.

Cllr. Inglis and **Mrs Brown** would be meeting during October to work on the website.

32/2015

DATE OF NEXT MEETING

It was **agreed** that the next meeting would take place on **Monday 19 October 2015 at 8.0 pm** in The Parish Office.

The meeting closed at 9.30 pm

DATE OF NEXT NEIGHBOURHOOD PLAN COMMITTEE MEETING

Monday 19 October 2015 @ 8.0 pm

---oooOooo---

Minutes confirmed as a true record of the meeting.

Signed -----

Dated -----