



**MINUTES of the MEETING of FEERING PARISH COUNCIL
held on Tuesday 18 June 2019 at 7.30 pm
in the Parish Office of Feering Community Centre**

Present: Cllr C Newton (Chair) Cllr R Carpenter Cllr D Leach
Cllr C Dobson Lisa Collins, Clerk to the Council
Cllr J Sandum (BDC) Cllr P Thorogood (BDC) Cllr R Mitchell (ECC) (19.46)
Members of the Public: 1

104/2019 Chairman Welcome

The Chairman welcomed everyone to the meeting.

105/2019 Apologies for Absence

Apologies were received from Cllr Lees and Cllr Blackburn.

106/2019 Declaration of Interest

To declare any Disclosable Pecuniary, Pecuniary or non-Pecuniary Interest relating to items on the Agenda.

No disclosable interests were declared.

107/2019 To approve the Minutes of the last meeting of Feering Parish Council

Subject to minor points of clarity being made, it was **resolved** that the minutes of the meeting of the Full Council held on 21 May 2019 be approved and signed as a correct record. Cllr Carpenter proposed; Cllr Dobson seconded.

108/2019 Public Participation Session

The Chairman will invite questions and observations from members of the public present. A maximum time of 15 minutes will be allowed.

The issue was raised that there is an agenda item regarding war on plastics. However, the Parish Council would not allow the May Fayre to use glass in the Beer Tent. The attendee invited councillors to attend the Scout Carnival Fete on 29 June to sample the glass products they use before any decision is made as to whether glass should be used at next year's May Fayre. The Chair of the Council explained that whilst she understood the concern raised by the attendee, the area which was covered by the May Fayre is a larger area with a larger footfall after the event.

The member of the public left the meeting at 19.36

109/2019 Report from District / County Councillor

Cllr Sandum reported that the Kelvedon Music Festival would like to go plastic free this year and Cllr Sandum is looking into reusable plastics. It was discussed that this should be raised with the FCA. There is also discussion about awards in Feering and Kelvedon for businesses going plastic free. There has been interest in the Wildlife and Biodiversity Group. Simon Taylor of Essex Field Club will be organising a Q&A session.

Cllr Mitchell jointed the meeting at 19.46

Cllr Thorogood reported that they had attended the Local Plan seminar. Lots has been going on in the background. LP has been paused because of concerns of the Planning Inspector of 3 main issues: A120 - funding not secure; no figures for employment; and sustainability of the garden villages. It was hinted that one of the two Garden villages will be removed. Infrastructure will be built before any garden village is built. Viability update – West Tey is the least viable for Tendering, Braintree and Colchester and needs

the most infrastructure. West Braintree is more viable. This information will be publicly available by 1 July.

Cllr Mitchell stated that the Crown Estate land in Feering has always had a restriction of the 4-way junction onto the A12. They can build the 165 houses, but the 750 further houses cannot be built until the junction has been built. We cannot resolve the issue in the High Street at Kelvedon due to the conservation area and also if parking is removed it will become a rat race.

Cllr Sandum also reported Planning Enforcement are struggling with workload and it is proving difficult to get responses. The Councillors are going to raise this issue and whether there should be a minimum time frame for responses.

Cllr Mitchell updated on the footways led member panel and he is still going through this. He has taken up the issue with the drains opposite the Blue Anchor which were remedied during the last deluge of rain and has now hopefully been fixed.

Cllr Mitchell left the meeting at 20.07

110/2019 Clerks Report

The Clerk had previously submitted a written report to Councillors which was noted.

111/2019 Planning Matters

i Report of Planning Meeting held on 21 May 2019 – Cllr R Carpenter

Cllr Carpenter gave an update on the meeting of 21 May where one application regarding a TPO was discussed. Confirmation was also given that no further objection was raised with regard to a previously discussed application.

Cllr Bonner raised the issue of a caravan sited at Exchange Court. It was **agreed** a further letter should be sent to the landowners asking for their confirmation that they are aware of the caravan.

112/2019 Highways & Transport

i VTAG report from Cllr M Bonner

A meeting was held which Cllr Bonner was not able to attend. An update was given that the meeting was attended by the District Councillors.

ii A12 to A120 Widening - A120 Routes – A120 Community Forum meeting update

No report given.

iii Councillors to discuss any issues to report regarding Transport / Refuse to BDC and/or ECC

Cllr Bonner raised the issue of trees on Coggeshall Road as they are very low and a danger.

Cllr Carpenter raised the issue of the white lines around the zebra crossing on Feering Hill which has been highlighted by the recent work.

Cllr Bonner also raised that the PC can highlight to ECC potential works which should be undertaken on London Road. It was proposed that the Council submit an application for the road to be resurfaced. It was **agreed** that Cllr Bonner would draft something to be submitted to Essex County Council.

A12 closure – should be put on social media. This has already been done.

i) Land at New Lane – Parking issues / usage

No update was given.

iv Speeding issues on London Road, SID data and Community Speed Watch

No update.

113/2019 Representative Reports

i *FCA Management meeting from Cllr L Blackburn*

Cllr Carpenter updated the meeting in Cllr Blackburn's absence. The following items were reported on: change of status to a CIO; Joint Use Agreement timings with the School; Lone Working Policy will also be implemented by the FCA and further discussion needs to be had around the door. MUGA / Field Usage – the Clerk to revert to the FCA with disclaimer wording to be added to the FCA booking form relating to the outside space. It was also confirmed that the FCA had no issue with the date for the closure of the lower field and that this would not affect their bookings. May Fayre – Given the change of date of the Bank Holiday next year, the date of the May Fayre has been changed to coincide with the VE Day celebrations. It was discussed that the Parish Council should be involved in the celebrations and look into providing a commemoration for the village.

ii *Neighbourhood Plan update from Cllr L Blackburn*

Cllr Dobson updated the meeting in Cllr Blackburn's absence. The Committee have reviewed the first draft of NP and made comments and certain concerns have been taken back. No committee next month but will be having a working group discussion. The Parish Council should be made aware that DAC have put in the draft plan 750 homes, however it was raised that the PC have always opposed the 750 proposed homes. AR Urbanism are drafting up a plan based on density and height which the NP committee already have, and this will work out how many houses Feering should have. The Committee are looking to get to regulation 14 (consultation) by November.

iii *EALC / BALC report*

No Report was given.

iv *PRoW & Cycleway Committee report from Cllr M Bonner*

No Report given

v *Playing Field Committee meeting from Cllr P Lees*

Cllr Newton updated the committee on the meeting of 11 June. The small playing field is to be closed from mid-August until around November for maintenance.

Playing field equipment report – most items on the report are low or very low risk a working group is going to be set up to see whether we need a service plan for maintenance of the equipment.

The cone climber needs new bearings. The playing field committee proposed that the bearings be purchased at a cost of £746 plus VAT plus installation. It was **agreed** that the clerk should investigate further to see if we can obtain these bearings at a cheaper cost and the decision of the purchase be deferred. Cllr Newton proposed, Cllr Leach seconded.

vi *Finance meeting from Cllr P Lees*

No report given

vii *Employment committee report from Cllr P Lees*

No report given.

viii *Kelvedon and Feering Library Working Group Report from Cllr D Leach*

A meeting was held on 30 May. No minutes have yet been circulated. A google drive has been set up for the Working Group so all documents can be held centrally.

114/2019 Community Centre Front Doors

The clerk informed the Council that the information requested at the previous meeting has been received from the door manufacturers and that the date of week commencing

12 August had been confirmed to install the new doors. It was **agreed** that the Clerk would ask the FCA to confirm that they are aware of the plans and confirm that they are happy with the proposal.

The door supplier has asked for a 20% deposit in the sum of £367. It was **agreed** that clerk would pay the deposit. Proposed by Cllr Newton and Seconded by Cllr Carpenter.

115/2019 Tree Survey

After discussion it was agreed that we would ask our Tree Warden whether there were 10 trees within the 4 parcels of land. Proposed by Cllr Newton, seconded by Cllr Dobson.

116/2019 Special Constables – Follow up from Annual Assembly

It was discussed that the Clerk had confirmed that the Special Constable Scheme would go ahead with Essex Police. Essex Police have requested a village landmark picture and a biography for the village. Cllr Dobson agreed to look into whether there was something which could be adapted from the Neighbourhood Plan and the Clerk to work with Cllr Dobson and Cllr Leach to get the biography drafted.

117/2019 Marketing / Communications / Website

- i *To receive an update on the status of the monthly newsletter*

The Clerk confirmed that the next newsletter had been sent out and was again well received.

- ii *To receive an update on the website upgrade.*

The Clerk has contacted the company which will be designing the new website and setting up the new website address but had not yet received a response. It was **agreed** that the Clerk would chase this up and report further at the next meeting.

118/2019 Risk Assessment Review

- i *To receive and consider update from Clerk regarding the Local Council Risk System*

Due to the Clerks absence there has been no progress with this matter. The Clerk is attending CiLCA training on 20 June and will be reviewing the LCRS which is currently being used by another clerk and will look into this further. Decision to be deferred to the next meeting.

119/2019 Salt Bag Partnership

It was **agreed** that this item will be deferred to the next meeting but in the meantime the Clerk to contact the handyman in the first instance to ascertain whether he has done this previously and after discussion with the handyman we potentially put the request for volunteers on the website and social media.

120/2019 War on Plastics

It was discussed possibly fitting a refill point to the Community Centre behind the community centre from the changing rooms. It was **agreed** that we would discuss this with the FCA and investigate funding for this scheme. It was also **agreed** that we would look into the costing of installing a point.

It was also discussed whether it would be a good idea to put BDC's response, following the Plastics TV programme, on the newsletter and on social media as Cllr Dobson has received queries as to the point of recycling if our rubbish ends up in Malaysia. It was agreed that we would confirm in our newsletter the free refill point rather than the negativity of the BDC issue.

Cllr Carpenter left the meeting at 21.10

A discussion was held around the issue of glass being used at the May Fayre, Cllr Leach informed the Council he has had experience of this in his profession, where polycarbonate is used rather than plastic and where glass cannot be used.

121/2019 Finance

- i *To approve the bank reconciliation as at 31 May 2019 and 2019/20 budget account (to be circulated to Councillors at the meeting)*

After discussion the bank reconciliation was **approved**.

- ii *Councillors to agree Clerks Expenses.*

After discussion it was **agreed** that the Clerk's expenses be approved. Proposed by Cllr Dobson, seconded by Cllr Bonner.

- iii *Councillors to agree payments for June 2019 (to be circulated to Councillors at the meeting)*

It was **agreed** that the June payments be made. Cllr Dobson proposed, Cllr Newton seconded.

122/2019 Items for Next Agenda

- i VE Day celebrations
- ii Skills Audit
- iii Councillor Advanced Training Attendance
- iv Response from landowner re caravan and refer to planning enforcement if not heard.
- v War on Plastics – Refill station
- vi Picnic Benches for the Playing Field

Date of Next Full Council meeting Tuesday 16 July 2019 at 7.30pm

There being no further business the Chair closed the meeting at 21.18 pm and thanked everyone for attending.

Signed
Claire Newton

16 July 2019