



**MINUTES of the MEETING of FEERING PARISH COUNCIL  
held on Tuesday 16 April 2019 at 7.30 pm  
in the Parish Office of Feering Community Centre**

**Present:** Cllr C Newton (Chair)                      Cllr K Evans                                      Cllr R Carpenter  
Cllr L Blackburn                                      Cllr M Bonner                                      Cllr H Edwards  
Cllr C Dobson    Lisa Collins, Clerk to the Council  
Cllr R Mitchell (BDC / ECC Councillor) joined the meeting at 19.35 and left at 20.29

**Members of the Public: 0**

**059/2019 Chairman Welcome**

The Chairman welcomed everyone to the meeting. The Chairman thanked the Clerk and Councillors for their contribution to the APA, with special thanks to Cllr Leach on their contribution to the production of the Report.

A special mention was made to Cllrs Evans and Edwards as this was their last meeting having not stood for re-election at the Parish Elections. The Chairman invited them to join to the meeting in May for a presentation.

**060/2019 Apologies for Absence**

Apologies were received from Cllr Lees and Cllr Leach.

**061/2019 Declaration of Interest**

To declare any Disclosable Pecuniary, Pecuniary or non-Pecuniary Interest relating to items on the Agenda.

No declarations were received.

**062/2019 To approve the Minutes of the last meeting of Feering Parish Council**

A small amendment was made to item 052/2019(v). It was resolved that the minutes of the meeting of the Full Council held on 19 March 2019 be approved and signed as a correct record. Cllr Dobson proposed; Cllr Blackburn seconded.

**063/2019 Public Participation Session**

The Chairman will invite questions and observations from members of the public present. A maximum time of 15 minutes will be allowed.

No members of the public present.

**064/2019 Report from " District / County Councillor"**

Portfolio meeting held on 16 April. DNR meeting on 26 April to discuss the incinerator. Cllr Mitchell will be looking to get an update on this issue.

Pavements – Additional pothole funding is taking place again. Looking for 10 worst pavements in the village. Sherwood Way is not termed as bad, although they are unsightly. Information needs to be sent within the next month for the funding. FP16 was mentioned as a possible issue. Cllr Evans stated that as it is a PRoW Highways won't deal with it but because it is tarmacked PRoW won't look into it.

048/2019 of the previous meeting was raised by Cllr Bonner. He has seen a new sign in Oxfordshire and raised the issue of whether this would be something that could be used in the village. Cllr Mitchell to raise this issue.

## 065/2019 Clerks Report

The Clerk had previously submitted a written report to Councillors which was noted.

### i *Handyman Update*

An update was given as to what the handyman has been doing over the last month. It was noted that there is a potential issue with household rubbish being put into the public bins or left beside them. Clerk to discuss with GG Adams and address at a later date if it continues. Cllr Mitchell suggested a Social Media post informing that BDC will prosecute if they find evidence of the people leaving their litter and using the See It, Report it scheme.

### ii *RCCE Village of the Year Competition*

The Clerk informed the Council potential dates for judging are 12-14 May (Sunday – Tuesday). It was agreed that Tuesday 14 May would be the preferred date and Cllr Lees should be asked to attend along with the Clerk. If Cllr Lees is not available, then it should go back to the councillors to see who is available on either the Monday or Sunday.

### iii *Training*

After discussion it was agreed that the Clerk should join the SLCC and attend their annual training day. Cllr Dobson proposed; Cllr Carpenter seconded. It was also agreed that the Clerk attend the Web Accessibility training session Cllr Newton proposed Cllr Carpenter seconded.

Cllr Dobson requested to attend the Code of Conduct training course. After discussion it was agreed that both Cllr Dobson and Cllr Leach should attend the Councillor Training days first.

### iv *Purchases*

After discussion approval was given to the Clerk's use of her credit card for purchases relating to the APA and stationary. Cllr Dobson proposed, Cllr Blackburn Seconded.

### v *Tree Survey*

After discussion it was agreed that the clerk to go back to Place Services to confirm the details of the area they have quoted for. The clerk to try and get a third quote for the survey which should be discussed at the next meeting. It was agreed that a survey should be undertaken before any work being undertaken.

### vi *Playing Field*

Discussion was had regarding the playing field being used without the consent. A letter should be to be sent to the hirer informing them that the usage should have been approved and to contact the PC in future. It was also agreed to discuss with the FCA the wording in their hire agreement to ensure it is clear that they only hire the rooms at the Community Centre and ask them to put a link onto their website linking to the hiring of the MUGA and Playing field linking to the PC website and the PC website to link to the FCA for room hire. Clerk to also speak to FCA regarding the FITC hire agreement.

### vii *Correspondence*

Friends of Historic Essex – Clerk to investigate whether we have previously been members and what the benefits of membership are.

Clerk to invite Nick Unsworth to the May meeting to discuss the incinerator.

## 066/2019 Planning Matters

### i *Report of Planning Meeting held on 2 April 2019 – Cllr K Evans*

Cllr Evans gave an update on the meeting of 2 April where three applications were discussed, three applications were noted as for information only and no decisions were made by BDC.

## 067/2019 Highways & Transport

i *VTAG report from Cllr M Bonner*

Meeting will take place next month. At the recent PRow meeting Robert Crayston was asked what the plan was with diverting the A120 Road as it would be very close to the Blackwater and close to Braxted Wall along the back of Prested Hall and then join with Marks Tey. Cllr Mitchell stated that the agreed route which was approved by consultees was through the access of Prested Hall and this would be done offline. Cllr Mitchell stated that we need the infrastructure whether or not we get the housing in the village.

ii *A12 to A120 Widening - A120 Routes – A120 Community Forum meeting update from Cllr K Evans*

No meetings have been held as this is on hold.

iii *Councillors to discuss any issues to report regarding Transport / Refuse to BDC and/or ECC*

Transport representative meeting coming up.

i) *Land at New Lane – Parking issues / usage*

This was raised under the Clerk's Report.

iv *Speeding issues on London Road, SID data and Community Speed Watch*

This was raised with Cllr Mitchell under minute 064/2019.

## 068/2019 Representative Reports

i *FCA Management meeting from Cllr L Blackburn*

Minutes of the FCA had been circulated but no report received. Clerk raised an issue regarding glass being used at the May Fayre in the beer tent. Clerk to raise this issue with the FCA and discuss with them.

ii *Neighbourhood Plan update from Cllr L Blackburn*

Cllr Blackburn gave a report on the meeting of 8 April. It was agreed that the Parish Council will respond to BDC regarding the Deed of Variation for the 165 OUT which has now been submitted to BDC. It was agreed that this item will be put onto the Agenda for the Planning Committee meeting on 25 April. The Neighbourhood plan will take their usual stand at the May Fayre and will use this to gather more information for DAC. The next meeting is on 13 May. Cllr Carpenter to produce a poster for the Facebook page.

iii *EALC / BALC report from Cllr H Edwards*

No report was given.

iv *PRow & Cycleway Committee report from Cllr K Evans*

A meeting of the Committee was held on 10 April 2019. Issues arising including ECC hard winter cut which has not been done. Clerk to contact ECC to discuss volunteers who would like to put down plainings on FP13. Clerk to ask Graham to dig out the earth around the kissing gate on Feering Hill. Cllr Dobson raised the issue of whether the members of the committee could report issues with pavements for reporting to ECC for the additional pothole funding.

v *Playing Field Committee meeting from Cllr P Lees*

No report was given. A meeting needs to be organised to discuss playing field issues.

vi *Finance meeting from Cllr P Lees*

No report was given.

vii *Employment committee report from Cllr P Lees*

Cllr Carpenter gave a report of the Employment Committee. It was noted that the Clerk had successfully passed their probation period and the outcome of the meeting was noted. After discussion it was agreed that the Clerk's salary should be increased, Cllr Carpenter proposed, Cllr Bonner seconded.

viii Kelvedon and Feering Library Working Group Report from Cllr D Leach

In Cllr Leach's absence Cllr Newton informed the Council that a meeting had recently been held but there was little to report. There are no further meetings to be held until the outcome of the consultation is known.

**069/2019 Special Constables – Follow up from Annual Assembly**

After discussion it was agreed that we need to move this issue forward. It was agreed that a survey should be set up which can be given out at the May Fayre and also on Survey Monkey. Cllr Dobson to prepare the survey with the Clerk.

**070/2019 Marketing / Communications / Website**

It was agreed that the Clerk work with the PR company to produce a monthly newsletter via MailChimp which we can link to the website.

It was further agreed that website quotes be obtained to set up a completely new site and to get details of possibly obtaining a gov.uk site together with email addresses for councillors. This matter to be raised at the next meeting.

**071/2019 Finance**

- i *Bank balances as at 31 March 2019 and 2018/19 budget account to be circulated to Councillors at the meeting.*

The balances were noted. There was a good outturn for the year end.

- ii *Councillors to agree Clerks Expenses*

Further discussion was had around these expenses as there were additional items to be agreed which had not been discussed in the Clerk's report. Cllr Dobson proposed, Cllr Blackburn seconded that the expenses be agreed.

- iii *Councillors to agree payment of April 2019 finances to be circulated to Councillors at the meeting* ★

It was agreed that the April payments be made. Cllr Carpenter proposed, Cllr Dobson seconded.

**072/2019 Items for Next Agenda**

- i Risk Assessment review / Policies Review
- ii Tree Survey
- iii Playing field / MUGA hire.
- iv Response to BDC on 165 OUT houses.
- v Apologies for absence from Mike Bonner.
- vi Committee membership for the upcoming year.

**Date of Next Full Council meeting Tuesday 14 May 2019 at 7.30pm**

There being no further business the Chair closed the meeting at 9.12 pm and thanked everyone for attending.

Signed .....

14 May 2019

**Claire Newton**