



**MINUTES of the MEETING of FEERING PARISH COUNCIL
held on Tuesday 15 January 2019 at 7.30 pm
in the Parish Office of Feering Community Centre**

Present: Cllr C Newton (Chair), Cllr R Carpenter, Cllr L Blackburn, Cllr K Evans, Cllr M Bonner, Cllr D Leach (after co-option) and Lisa Collins (Clerk to the Council).
Members of the Public: 4

001/2019 Chairman Welcome

The Chairman welcomed everyone to the meeting.

002/2019 Apologies for Absence

Apologies were received from Cllr P Lees and Cllr H Edwards

003/2019 Declaration of Interest

To declare any Disclosable Pecuniary, Pecuniary or non-Pecuniary Interest relating to items on the Agenda.

Cllr Bonner declared an interest in agenda item 009/2019.

Cllr Carpenter declared an interest in agenda item 007/2019.

004/2019 To approve the Minutes of the last meeting of Feering Parish Council

It was resolved that the minutes of the meeting of the Full Council held on 18 December 2018 be approved and signed as a correct record. Cllr Carpenter proposed, Cllr Blackburn seconded, unanimously agreed.

005/2019 Public Participation Session

The Chairman will invite questions and observations from members of the public present. A maximum time of 15 minutes will be allowed.

There was discussion around the provision of the handyman's allocation of hours at the cemetery. It was requested that the handyman use his hours with grass cutting. The details would be discussed in Agenda item 009/2019. Carole Elliott a cemetery volunteer would be the main contact with the Clerk.

There was a further discussion around the Neighbourhood plan and the cemetery plan.

A further member of the public informed the Council that she was interested in joining the council so had come along to observe the meeting.

006/2019 Report from " District / County Councillor"

Cllr Mitchell sent his apologies for missing the meeting.

007/2019 Co-option of Parish Councillors

After discussion it was agreed that Hannah Bourne should not be co-opted at this time. Cllr Newton proposed, Cllr Evans seconded. Unanimously agreed.

After discussion it was agreed that the co-option of Dan Leach be approved. Cllr Evans proposed, Cllr Blackburn seconded, unanimously agreed.

Cllr Leach signed the Declaration of Acceptance of Office and joined the meeting as a councillor.

008/2019 Clerks Report

The Clerk had previously submitted a written report to Councillors which was noted.

It was agreed that Cllr Evans would loan the council a projector.

Cllr Carpenter proposed and Cllr Newton seconded that the clerk can purchase 2 new extension leads and photo frames using her credit card.

i *Handyman Update*

A report was given to the council on the works undertaken and to be undertaken by the handyman over the last month.

009/2019 Handyman's allocation of work in the cemetery

The clerk to make enquiries as to the amount of hours the handyman is to provide and to establish a schedule of works with the cemetery volunteers.

010/2019 Planning Matters

i *Report of Planning Meeting held on 18 December 2018 – Cllr K Evans*

Two applications were considered at the meeting. One decision had been made by Braintree District Council. The minutes have been approved and circulated.

011/2019 Highways & Transport

i *VTAG report from Cllr M Bonner*

Meeting will be held on Thursday 17 January. There is no further update since the last meeting.

ii *A12 to A120 Widening - A120 Routes – A120 Community Forum meeting update from Cllr K Evans*

Nothing to update.

iii *Councillors to discuss any issues to report regarding Transport / Refuse to BDC and/or ECC*

No issues reported.

iv *Speeding issues on London Road, SID data and Community Speed Watch*

The Clerk has obtained further information regarding setting up a Community Speedwatch and what the cost of an additional SID would be. It was agreed that the Clerk to approach the highway panel to ascertain what information they need for extra signage in the village to reduce speed in the village. It was agreed that Cllr Mitchell should be copied into any correspondence as we will need his support.

012/2019 Representative Reports

i *FCA Management meeting from Cllr L Blackburn*

No report given.

ii *Neighbourhood Plan update from Cllr L Blackburn*

A full report was given with regard to the Neighbourhood plan meeting held on 14 January. The NP have not yet heard back from Crown Estates on the update on the 165 homes proposed to start in 2019. We are awaiting details on introductions and design process for phase 1.

The NP will be holding meetings with DAC who are helping with the NP policies and draft plan.

The next meeting will be held on 11 February at 7.30 pm.

iii *EALC / BALC report from Cllr H Edwards*

No report was given.

iv *PRoW & Cycleway Committee report from Cllr K Evans*

No report was given.

v *Playing Field Committee meeting from Cllr P Lees*

No report was given.

vi *Finance meeting from Cllr P Lees*

No report was given.

vii *Feering School Academy Committee report from Cllr P Lees*

The clerk informed the meeting that copies of the signed and sealed agreements have been received and the originals should be received shortly.

viii *Employment committee report from Cllr P Lees*

Nothing to report.

013/2019 Annual Parish Assembly 2019

i *Parish Report for Annual Assembly*

The Clerk informed the council that she had emailed the contact regarding delivery of the Parish Report but had not yet heard back. It was agreed that we should make enquiries of further delivery services.

The Clerk has also prepared emails to be sent to District Councillors and members of the community who had received a parish council grant to ask them to give a short presentation at the Assembly.

It was agreed that a final draft of the Annual Report should be agreed at the next full parish council meeting.

014/2019 NEA Garden Communities

There is an engagement event being held on 23 January. Cllr Evans and Cllr Blackburn will attend on behalf of the Parish Council and Neighbourhood Plan and will then submit a response to the consultation.

015/2019 Open Spaces Action Plan 2019

It was agreed that this item be discussed at the end of the meeting.

016/2019 Liaising with Kelvedon regarding the Special Constables and potentially working together

The Clerk has been in discussion with Kelvedon PC's Clerk. A presentation will be given at the Kelvedon PC Annual Assembly meeting on 11 March 2019. Clerk to do some investigation into how the system works before the annual assembly meeting.

017/2019 Potential Closure of Kelvedon Library

Cllr Newton and the Clerk attended a meeting on 14 January at Kelvedon PC. The Heritage Society, Ayletts Trust, Kelvedon and Feering Museum and District and County Councillors were also in attendance. A working party is being formed to set up a central point and volunteers will be required to run a community led library. It was unanimously agreed that we should back this working party and the attempt to keep the library for both villages. Cllr Leach and Cllr Newton will attend the next meeting which will be held on 11 February.

018/2019 The Royal Family

It was agreed that this item would be deferred to the next agenda and to speak to Kelvedon to see what plans they have in place.

019/2019 Finance

- i *Bank balances as at 31 December 2018 and 2018/19 budget account to be circulated to Councillors at the meeting.*

The clerk has received a letter stating that an increase in the cost of electricity supply for the lights will take place on 21 January. This will increase the cost by approximately £29 per month. The Clerk has contacted other suppliers to see whether the cost can be reduced and will inform the Council once she has details.

- ii *Councillors to agree payment of January 2019 finances to be circulated to Councillors at the meeting* ★

Cllr Bonner proposed and Cllr Carpenter seconded the payment of all monthly payments. Unanimously agreed.

Cllr Carpenter then left the meeting at 9.05 pm

015/2019 Open Spaces Action Plan 2019

After discussion it was agreed to submit a updated application for a multi user off road route from Feering linking Kelvedon and Coggeshall, generally along the river bank, to amend the current entry for Lady Meadow, include a map showing the area requested for the cemetery extension application.

A further discussion then took place with regard to the Allotment provisions for the village. It was decided to add a request for land for allotments at a location to be confirmed potentially acting as a new development buffer zone.

020/2019 Items for Next Agenda

- i Update of the Facebook Page
- ii Apologies received for next meeting from Cllr Evans.

Date of Next Full Council meeting Tuesday 19 February 2019 at 7.30pm

There being no further business the Chair closed the meeting at 9.42 pm and thanked everyone for attending.

Signed

Claire Newton

19 February 2019