



**MINUTES of the MEETING of FEERING PARISH COUNCIL held on
TUESDAY 19th. September 2017 at 7.30pm in the ACORN ROOM OF FEERING
COMMUNITY CENTRE**

Present: Cllr P. Lees (Chairman), Cllr L. Blackburn, Cllr K. Evans, Cllr R. Carpenter,
Cllr H. Edwards and Kevin Money (Clerk to the Council).
Members of the Public: 0

094/2017 Chairman Welcome. The Chairman welcomed everyone to the meeting

095/2017 Resignation email of Cllr. Michele Lakin. The Chairman said that the PC accepted the resignation and in recognition of the long service to the Council the FPC suggested an inscribed memento plate. Cllr P. Lees proposed and Cllr R. Carpenter seconded that this memento be purchased. **This was agreed unanimously**

096/2017 To Elect a Vice-Chairman for the remainder of the 2017/18 year
Cllr K. Evans proposed Cllr M. Eddolls as Vice-Chairman for the remainder of the year. This was seconded by Cllr L. Blackburn. **This was agreed unanimously**

097/2017 Apologies for Absence were received from ECC/DC R. Mitchell, Cllr M. Bonner, Cllr C. Newton and Cllr M. Eddolls

099/2017 Declaration of Interest

To declare any Disclosable Pecuniary, Pecuniary or non-Pecuniary Interest relating to items on the Agenda

Cllr H. Edwards declared a non-pecuniary interest in the BALC item on the agenda

100/2017 To approve the Minutes of the last meeting of Feering Parish Council

To receive and agree the minutes of the last meeting held on 18th. July 2017

With the insertion of an additional sentence to the FCA item. Cllr K. Evans proposed and Cllr L. Blackburn seconded that the minutes are a true and accurate record of the meeting. **This was agreed unanimously**

101/2017 To elect replacements for Cllr M. Lakin on the following committees: - Planning, Finance, Employment, Playing Field, Feering School Academy, Neighbourhood Plan, FCA Executive and TVVA. Various Councillors agreed to be on the committees. The full list of Councillor responsibilities can be found on the PC website.

To ratify the co-option of Cllr C. Newton onto the planning committee

Cllr K. Evans proposed and Cllr R. Carpenter seconded that Cllr C. Newton be co-opted onto the planning committee. **This was agreed unanimously**

102/2017 Public Participation Session

The Chairman invited questions and observations from members of the public present. A maximum time of 15 minutes was allowed. No questions were asked

103/2017 Reports from " District & County Councillors". In the absence of Cllr R. Mitchell, the Clerk circulate a report he had received from Cllr R. Mitchell before the meeting. It read *The launch of the new Local Services Fund being launched by ECC, with revenue pot of £0.5m. It will require either match funding or volunteer time to help it along, but any good ideas with max £10k per grant, or £15k over 3 years.*

Consultation has just opened on mobile libraries, needed as a result of the ageing stock of the Library buses (with 7 of the 9 coming to the end of their lives) and a reduction in use over the last 3 years of 45%. All consultations will be considered, but replacing all the busses, at £60+k a throw, really doesn't make sense. We need to work smarter & innovate.

Also, being launched is The Essex Crowd, through Spacehive, a crowdfunding initiative to provide grants of up to £5000 for projects that transform public spaces to benefit the community.

The idea is to get buy-in from those who wish to support their community, and from others further away. Allows people, companies & councils to collaborate, all through the one site, being helped by Spacehive to bring in appropriate grant sources. A simplistic view, but more detail will be available shortly. Launch will be next Monday in Chelmsford.

Cllr R. Mitchell is also aware that the hedge along London Road has recently been trimmed, but there's still a lot of growth & excess dirt at ankle level. Highways have explained the (unfortunately) low priority level for cutting this back, but I'm trying to get a better understanding of how we can get this seen to. Having reported it myself some months ago, including photos of where I'd cut back 30cm to identify the edge of the footway, it appears it's on the list for Highways Rangers to address - I'll advise as soon as I have a date range.

104/2017 Clerks Report

- Update on new Parish Council noticeboard. The Clerk informed the meeting that the new Parish Council noticeboard had been received and is being stored at the Centre. FPC are awaiting confirmation from BDC to erect the noticeboard. BDC are waiting for the legal department at Essex Highways to produce a licence. Once this has been received and signed then BDC can give FPC the go ahead.

- Update on New defibrillator. The Clerk informed the meeting that the new defibrillator had been purchased, delivered and it is being stored at the Centre. The Clerk has had a quotation for the defibrillator to be sited outside the office facing the car park. This equipment needs to be supplied to an electricity supply. The clerk has received a quotation of £205.00p for installing the defibrillator outside and connecting it to the electricity supply. The Clerk has also been informed by BDC (Helen Reeve) that no planning permission is required to site the defibrillator on the outside wall of the Community Centre.

Cllr P. Lees proposed and Cllr K. Evans seconded that the defibrillator be installed and connected to the electricity supply for £205.00p. **This was agreed unanimously.**

- Handyman update from last meeting

a) Jobs completed – Rafted path, Grass cut Coggeshall Road to London Road, Long Acres, 3 Triangles at New Lane, erected orange netting and tapped off Hanover Bridge damage to fencing on both sides, strimmed and mowed all of footpath 16, Taylors field, cut grass around Threshelfords Business Park, Cleared all bins in the village, cut grass on recreation ground, Play equipment inspected and weeds cleared, Nettles removed by bridge in Coggeshall Road, cut back hedge on recreation ground, cleared steps from car park to Coggeshall Road, strim weeds on football pitch to footpath 16, Litter picked around village and Inworth Road.

- b) Any issues to report for action

Footpath 16 back of Feering Hill cut the tree south end

Cut / trim tree branches in Coggeshall Road

105/2017 Planning Matters

- Report and minutes (previously circulated to Councillors) of Planning Meeting held on 22nd.

August 2017 and 14th. September 2017 from Cllr K. Evans. Nothing further to add at this meeting

106/2017 Highways & Transport

- VTAG report from Cllr M. Bonner. There was no report given
- A12 & A120 Community Forum meeting update from Cllr K. Evans.

Cllr K. Evans attended the A120 Colchester meeting and was informed that the ECC meeting in November will be considering the option routes. Cllr K. Evans to supply the Clerk the minutes of the meeting for circulation.

- Councillors to discuss any issues to report regarding Transport / Refuse to BDC and/or ECC

Nothing to report

- Network Rail Crossing closures update from Cllr K. Evans

FPC has resent their objection letter to Network Rail.

107/2017 Representative Reports

- FCA Management meeting from Cllr L. Blackburn

Health and Safety matters were discussed (please see minutes of the FCA 8th. September for full account), however it was felt that it would have been appropriate to invite someone from the FCA to accompany the Health and Safety inspection conducted by the parish council as a few questions could have been answered there and then.

Michele Lakin kindly filled in the next stage of the grant application for the acorn room. Hayley has received a letter of support for the application from Cllr Robert Mitchell.

A new toilet tissue dispenser has been ordered for the male toilets, new handles have now been replaced in the oak room, acorn room and kitchen. The closure on the oak room has been replaced by a new one. Broken roof tiles at the rear of the building to be replaced and work done at the weekends. Legionella testing was done on the 15th. Sept. and a new water filter in the Lincat instant water heater. The fire exit doors leading from the main hall to the rear car park have a loose push bar that the school are aware of and they have been asked to invoice the FCA for our share of the costs.

The 30 Year Celebration Party is on the 7th. October, the school PTA are on board and we hope everyone buys tickets. Preparations for the Xmas Fayre are underway. Regarding the Disco the FCA will cover his liability insurance as he is volunteering his time for free. The FCA to pay the premium to cover the equipment of approximately £33.

Hayley sadly informed us that she would be leaving on 15th. Sept after four happy years at the centre. She wished her successor the best and said she would be at the end of the phone or email to support the new person and it was agreed by everyone that she will be sadly missed and was thanked for all her help in the past. A new Administrator has now been appointed. June Money, the changing room cleaner has also handed in her notice, her last day is 26th. Sept. Jon the caretaker will take over this role.

a) Councillors to decide if the FPC wishes to support the FCA grant application to ECC CIF Fund for the Acorn room works (Application form circulated to Councillors prior to the meeting) Cllr R. Carpenter proposed and Cllr P. Lees seconded that the FPC send a letter of support to the FCA for the funding request to ECC. **This was agreed unanimously**

- Neighbourhood Plan update from Cllr L. Blackburn

The meeting on the 11th was the first we have had since BDC granted the application of the 165 homes. Paul Lees told us of the difficulties to claim the next tranche of the monies that we will need to complete our plan due to the ground rules changing. We do however have the monies to do the next leaflet drop around Oct 2nd to advise the village of the next steps needed with the Questionnaire following on around 16th. October. We will have to deliver

these ourselves and collect them between last week of Oct and first week of Nov and will need the aid of the electors role to complete this. Jan Stobart of RCCE has timetabled the various parts of the plan still to be completed by the FNP, copies of which I have if anyone wants to look.

HTA sent an update by email and gave us information on who to contact for evidence base re landscape and visual impact of future development, plus some exercises we should be working on. We are at present trying to arrange a meeting with Crown Estates, this follows on from myself and Katherine's brief conversation with them after the BDC planning meeting. They were emailed and asked to come up with 3 dates to include evenings if possible, I think we are looking at the last week in Sept or first week Oct.

Robert Carpenter is in discussion with the Blue Anchor to get a banner up and is compiling the leaflet for the village. Amber Rees with other members of the committee is working hard on the Questionnaire. We discussed the section 106 monies due from the Crown Estates 16/00569/Out application. The next FNP meeting will be on 9th. October and there is a joint NP groups meeting on 26th. October. Response from NP committee on Section 106 monies regarding the 165 dwellings.

Allotment monies – The FPCNP proposes to upgrade the present allotment by putting in a water supply and enhancing soil conditions. Facilities need to be in place for the new 750 dwellings and not just the 165. An all-weather pitch is envisaged. FPCNP to ask BDC to have the money to be ringfenced.

BDC Local plan meeting update from Cllr K. Evans – It was agreed that FPC would like to use the s106 Outdoor Sports monies for an all-weather pitch. Such a project is included in the FPC Open Spaces Action plan. However, we are advised that c. £130,000 is not enough and so the Parish Council would like to "bank" this money until sufficient further money becomes available to be able to have an all-weather pitch, and changing facilities, at a sensible location that will integrate with the wider development of the proposed strategic growth location.

The Parish Clerk has been asked to obtain a quotation for the supply of water to the Parish Council allotments at the back of the village green.

- Health & Safety Issues from Cllr C. Newton. FPC trying to organise a meeting with the FCA.

- EALC / BALC report from Cllr H. Edwards –

The EALC meeting also included the executive Meeting

Chairman Don Smith, EALC: Joy Darby CEO and John Gili-Ross in attendance. BDC: Andy Wright has taken over from Nicola Beech

Due to unforeseen circumstances, the Executive meeting did not take place. There were very few members of the public attending.

Election of officers: Don Smith as chairman and John Bendall as vice chairman

The chairman reported about the local plan and its importance. We need houses, but need fair distribution.

Highways Panel; There are four members from BALC on this committee, EALC Don Smith and Helen Edwards are appointed to this committee. There is a great need for new committee members.

The speaker was Andy Wright who spoke of the strategic plan-dead line 28/07/17 Stage Process

Colchester and Tendering in Jan/ Feb 2017 had about 500 replies. He went on to report about Virgin Health a new Doctors practice in Braintree. Doctors do not have to buy into the surgery. EALC Joy Darby spoke about new course Data Protection. There are 3 levels for Parish Councils to attain.

a) Foundation Level – b) Policy level – c) Gold Quality Level

The CILCA courses are still on going. Courses are being run on a Saturday and are very popular.

The Chairman reported that he has two meetings a year with Graham Butland to discuss Parish Council issues that are important. Also about the 50 % drop in funding of the Highways Panel. BALC are to fight this. He has received lots of complaints about noise at Stansted Airport. Braintree are getting more overhead flights. Creating Air Pollution. Braintree District Council have no Cycling Strategy. The meeting closed at 9.30pm.

- PRow & Cycleway Committee report from Cllr K. Evans. Nothing to report
- Playing Field Committee meeting from Cllr P. Lees. The minutes have been circulated. The small field will need to be re-seeding. The school will be informed when and where not to use the field. The successful CIF grant has been allocated for additional play equipment on the recreation ground for the older age group. Councillors discussed about the match-funding equipment. Totalling £8,000. Cllr L. Blackburn proposed and Cllr R. Carpenter seconded that the playing field committee be authorised to find suitable play equipment. **This was agreed unanimously** The Playing Field Committee to report back to Full Council by the November meeting. S106 monies must be used for outdoor sports and allotment projects.

- Finance meeting from Cllr P. Lees. Nothing to report
- Feering School Academy Committee report from Cllr P. Lees. FPC are awaiting from response from the school.
- Employment committee report from Cllr. P. Lees. Nothing to report

108/2017 Finance

- Bank balances as at 31st. August 2017 and 2017/18 budget account was circulated to Councillors at the meeting
- Councillors to agree payment of August 2017 and September 2017 finances – Previously circulated to Councillors

Cllr K. Evans proposed and Cllr R. Carpenter seconded that the August and September payments be authorised. **This was agreed unanimously**

- Internet Banking. The RFO informed the meeting that Barclays Bank had agreed to the Council going over to Internet Banking. The RFO had received a bank card which will be used with a banking card reader. He is waiting for the card reader to arrive.

109/2017 Items for Next Agenda

Playing Field S106 monies
Co-option of New Councillor

Date of Next Full Council meeting Tuesday 17th. October 2017 at 7.30pm in the Acorn Room

There being no further business the Chairman closed the meeting at 9.30pm and thanked everyone for attending.

Signed.....17th. October 2017
Paul Lees