



**MINUTES of the MEETING of FEERING PARISH COUNCIL held on
TUESDAY 18th. July 2017 at 7.30pm in the ACORN ROOM OF FEERING
COMMUNITY CENTRE**

Present: Cllr P. Lees (Chairman), Cllr M. Lakin (Vice-Chairman), Cllr L. Blackburn, Cllr C. Newton, Cllr M. Eddolls, Cllr K. Evans and Kevin Money (Clerk to the Council).

Members of the Public: 0

082/2017 Chairman Welcome. The Chairman welcomed everyone to the meeting.

083/2017 Apologies for Absence – ECC & DC R. Mitchell, Cllr H. Edwards, Cllr R. Carpenter & Cllr M. Bonner.

084/2017 Declaration of Interest

To declare any Disclosable Pecuniary, Pecuniary or non-Pecuniary Interest relating to items on the Agenda

Cllr M. Lakin declared an interest in the FCA item on the agenda

Cllr P. Lees declared a Pecuniary interest in the Finance item on the Agenda

085/2017 To approve the Minutes of the last meeting of Feering Parish Council

To receive and agree the minutes of the last meeting held on 20th. June 2017

Cllr M. Lakin proposed and Cllr C. Newton seconded that the minutes are a true and accurate record of the meeting. **This was agreed unanimously**

086/2017 Public Participation Session

The Chairman invited questions and observations from members of the public present. A maximum time of 15 minutes was allowed. There were no questions from the public.

087/2017 Reports from " District & County Councillor" Cllr R. Mitchell was not present at the meeting so there was no report given

088/2017 Clerks Report

- Update on new Parish Council noticeboard

The clerk informed the meeting that the new Parish Council noticeboard had arrived. The Council are awaiting authorisation from BDC planning department before it can be erected.

- Update on Defibrillator – The Clerk informed the meeting that the application for the defibrillators had been successful by the Big Lottery Funding. This together with the District Councillor grant money from BDC means that the Clerk can now order the defibrillators.

- Mower update – New like-for-like Stiga engine has been ordered and is being fitted together with a complete overhaul and service for a total of £1316.67p +VAT. The clerk was also asked by Councillors to gather together a proper "Grass cutting & Handyman" tender for 2018/19 year.

Cllr P. Lees proposed that the Parish Council proceed with the quotation of £1316.67p to replace the mower engine. This was seconded by Cllr M. Lakin. **This was agreed unanimously.**

- Update on raising the Profile of FPC
 - a. Councillors photograph

To be arranged at the August / September meeting

- b. Social Media policy – Councillors to agree new policy

Cllr C. Newton proposed and Cllr L. Blackburn seconded that the Social Media Policy for the Council be adopted. **This was agreed unanimously**

Cllr C. Newton informed the meeting the need to raise the profile of the Parish Council.

A new branding for the Parish Council and a Parish Council corporate identity.

New logo “Caring for Feering village now” was muted. Councillors agreed to investigate a “Foundation level”. Cllr C. Newton also stated that the Parish Council needs to engage with the wider community. Maybe a Councillor surgery every 2 month on a Saturday morning to get the villagers more involved with the Council. The Facebook is to be started up.

- Handyman update from last meeting
 - a. Jobs completed during June '17 – Cleared all rubbish bins in Feering.

Grass cut at Threshelfords, Triangles onto A12, Longacres, by Drummonds, Feering Hill/Worlds End Lane, outside Hedge trimmed in Car park. Weeded recreation ground around play equipment. Litter picked and fly-tipping in Coggeshall Road / Elm Lane / Inworth Road cleared. Speed camera moved to Inworth Road. Grass cut in rafted path, car park area and pond, playing field, bank on Taylors field. Strimmed weeds around play equipment and around seating areas.

- b. Any issues to report for action

Rafted path, Edge of recreation ground to be weeded.

Interserve street light. Hanover bridge gaps on both side. Footpath 16 onto Feering Hill.

Coggeshall Road / London Road

089/2017 Planning Matters

- Report and minutes (previously circulated to Councillors) of Planning Meeting held on Tuesday 13th. July 2017 – Cllr K. Evans. Nothing further to add

090/2017 Highways & Transport

- VTAG report. Cllr M. Bonner was not present but the Clerk circulate a report given by Cllr Bonner previously to the meeting. Clerk was asked to contact Cllr R. Mitchell to see if he had been told anything.

- A12 & A120 Community Forum meeting update from Cllr K. Evans. Gave update on meeting in response to the consultation.

- Councillors to discuss any issues to report regarding Transport / Refuse to BDC and/or ECC. Nothing to report
- Network Rail Crossing closures update Cllr K. Evans. Nothing to update

091/2017 Representative Reports

- FCA Management meeting from Cllr M. Lakin. The minutes of the FCA Management meeting on 14th. July 2017 was circulated to Councillors before the meeting.

Cllr C. Newton asked about the 3 locks that, in the minutes, are said to have been mended. These have not been done. The gas bill had been paid but the water bill is still outstanding.

30-year celebration - The Disco guy has no insurance but the FCA are looking to resolve the insurance issue as a matter of urgency. The Chairman's report was read out and the treasurer's report was reviewed. There were comments and reports from affiliated groups. It was discussed and decided to reduce the Executive meetings to 2 a year, due to lack of public attendance at these meetings. The date of the next Executive meeting is 13th. November 2017.

An Asbestos check was carried out in 2004. ECC only did the minimum check for asbestos.

- Neighbourhood Plan update from Cllr L. Blackburn

A few of the NP group were either on holiday or unable to attend, but we still managed to have a very productive meeting. We received an update report from HTA and a joint meeting with Kelvedon, Coggeshall and hopefully the Secretary from Tiptree has been arranged for 24th. July.

It was agreed not to arrange a meeting with Crown Estates until after the questionnaires had been distributed, returned and data uploaded. Crown estates had been requesting information from the Committee and it was agreed that a short report on information obtained to date would be put together and reviewed before sending to Crown Estates, hopefully by mid-August.

Regarding publicity, it was believed that the Blue Anchor had agreed to display a banner. It was agreed that something to alert residents to expect questionnaires in September was needed in the Parish Magazine the Tribune and Facebook.

We have reviewed the Aecom report we had commissioned and found it rather lacking. We will be sending our findings back to Aecom once received.

We will also be having an informal meeting on the 7th August to barnstorm the questions needed for the Questionnaire.

Meeting with BDC 14th. July 2017

The meeting was attended by Gary Sung and Alan Massow, Planners from BDC, Lee Blackburn, Michelle Lakin and Katherine Evans from FNP plus Jo Ellingham from HTA, and felt to be a very informative and friendly discussion. BDC proposed meeting again towards the end of October and were willing to consider a evening slot.

Questions to BDC had been sent in advance and Jo Ellingham has emailed her review of responses from BDC to FNP.

At 9.30pm the Chairman asked Councillors to continue with the business on the agenda.

This was agreed unanimously

Cllr P. Lees proposed to suspend standing orders and continue with the agenda

- BDC Local plan update from Cllr K. Evans

Councillors agreed that Cllr K. Evans continue to speak on behalf of the Parish Council.

- Health & Safety issues. An unofficial H&S inspection was carried out today inside the Community Centre. The inspection raised a number of issues and concerns. Cllr C. Newton & Cllr P. Lees agreed to liaise with Louise Irons, Chairman of the FCA, over H&S issues at the Community Centre. Cllr P. Lees to report back at the August / September meeting.

- EALC / BALC report from Cllr H. Edwards. No report was given
- PRoW & Cycleway Committee report from Cllr K. Evans. No report was given
- Playing Field Committee meeting from Cllr P. Lees – Meeting to be arranged
- Finance meeting – Meeting to be arranged

- Feering School Academy Committee report from Cllr P. Lees. A meeting had been had with the school and subsequently the Parish Council had received a JUA Negotiation document from the school. The FCA executive committee had seen the document and seem positive about the report. The FCA Chairman replied to the document by sending suggestions. Further meeting with Feering School Academy Committee will be at a later date.

DFE are trying to get Academies through ASAP at least by October 2017.

- Employment committee report and recommendations from Cllr P. Lees. To be given after

meeting has concluded and members of the public and press have left

- To formally co-opt Cllr R. Carpenter onto the Employment committee
- Cllr K. Evans proposed and Cllr M. Eddolls seconded that Cllr R. Carpenter be appointed to the Employment Committee. **This was agreed unanimously**

092/2017 Finance

- Bank balances as at 30th. June 2017 and 2017/18 budget account was circulated to Councillors at the meeting.
 - Councillors to agree payment of July 2017 finances – Previously circulated to Councillors
- Cllr K. Evans proposed and Cllr C. Newton seconded that the July finances be authorised. **This was agreed unanimously**

093/2017 Items for Next Agenda

- H&S update on the Community Centre
- Strategy in Surgery in September – Tribune / Parish Magazine
- Funding Parish Magazine October edition
- Internet Banking for the Parish Council
- Parish Council Debit Card

Provisional Date of Next Full Council meeting Tuesday 15th. August 2017 at 7.30pm

There being no further business the Chairman closed the meeting at 9.55pm and thanked everyone for attending

Signed.....19th. September 2017
Paul Lees