



**MINUTES of the MEETING of FEERING PARISH COUNCIL held on
TUESDAY 16th. May 2017 at 7.30pm in the PARISH COUNCIL OFFICE, FEERING
COMMUNITY CENTRE**

Present: Cllr P. Lees (Chairman), Cllr M. Lakin, Cllr L. Blackburn, Cllr C. Newton, Cllr M. Eddolls,
Cllr H. Edwards and Kevin Money (Clerk to the Council).

Members of the Public: 0

054/2017 Chairman Welcome

The Chairman welcomed everyone to the meeting

055/2017 To Elect the Chairman for the 2017/18 year

Cllr L. Blackburn proposed Cllr Paul Lees as Chairman. This was seconded by Cllr M. Eddolls
This was agreed unanimously. The Chairman then signed the Declaration of office document

056/2017 To Elect the Vice-Chairman for the 2017/18 year

Cllr P. Lees proposed Cllr Michele Lakin as Vice-Chairman. This was seconded by Cllr M. Eddolls
This was agreed unanimously. The Vice-Chairman then signed the Declaration of office
document

057/2017 To Elect representatives onto the various committees

Cllr M. Lakin proposed that the 2017-18 appointments be adopted on block. Except for the addition
that Councillor P. Lees is added to the Planning Committee as required. This was seconded by Cllr
C. Newton. **This was agreed unanimously**

**058/2017 Apologies for Absence – ECC/DC R. Mitchell, Cllr M. Bonner & Cllr K. Evans (at a
BDC Local Plan meeting)**

059/2017 Declaration of Interest

To declare any Disclosable Pecuniary, Pecuniary or non-Pecuniary Interest relating to items on the
Agenda.

Cllr M. Lakin declared an interest in item 67/2017 FCA on the agenda

060/2017 To approve the Minutes of the last meeting of Feering Parish Council

To receive and agree the minutes of the last meeting held on 18th. April 2017

Cllr C. Newton proposed and Cllr M. Lakin seconded that the minutes are a true and accurate
record of the meeting. **This was agreed unanimously**

061/2017 To co-opt onto the Parish Council – Mr. Robert Carpenter

The Chairman invited Mr. Robert Carpenter to leave the meeting whilst Councillors discussed the
co-option. Mr. Robert Carpenter left the meeting.

Cllr P. Lees proposed and Cllr L. Blackburn seconded that Mr. Robert Carpenter be co-opted onto
the Feering Parish Council. **This was agreed unanimously.** Mr. Robert Carpenter re-joined the
meeting.

a) Cllr Robert Carpenter then signed the Declaration of Office and Register of Interest Forms. These were then countersigned by the Clerk. He was also informed that although he could contribute he was unable to vote until confirmed with BDC.

b) Cllr Robert Carpenter was then given the Feering Parish Council policies on Standing Orders & Financial Regulations

062/2017 Public Participation Session

The Chairman invited questions and observations from members of the public present. A maximum time of 15 minutes was allowed. There were no questions from the public.

063/2017 Reports from " District & Essex County Councillor Robert Mitchell"

No report was given

064/2017 Clerks Report

- Update on new Parish Council noticeboard/s. The Clerk informed Councillors that a final costing of the D6A4 noticeboard will be ready for the June meeting together with a planning application.

- 2017 Best Kept Playing Field Competition. The application forms have been submitted to the Essex Playing Field committee.

- Defibrillator update. The Clerk, having circulated a paper, informed the Councillors that he is ready to take the next steps of obtaining a grant and purchasing the defibrillator, which will be positioned outside the Community Centre. The Clerk was asked to approach District Councillor R. Mitchell to apply for some of the funding allocated to him by BDC which will go towards the cost of the equipment. **This was agreed by Councillors.**

- Feering School PTA – Sports day.

Cllr M. Lakin proposed and Cllr C. Newton seconded that the Council allows the sports day to take place. **This was agreed unanimously.** Providing the Clerk obtains, prior to the day, their Alcohol licence & insurance.

- Grievance Procedure Policy. Cllr P. Lees proposed and Cllr L. Blackburn seconded that the Grievance Procedure Policy for Feering Parish Council be adopted. **This was agreed unanimously.**

- Update on raising the Profile of FPC. Councillors discussed the Annual report and agreed that the Annual report needed to be sent out to Councillors prior to being sent out to residents so that the report/Council needs to consider if it should speak with "one voice". It needs the date and time of the Annual Assembly prominently placed with the mailing or at the top of first page. Cllr R. Carpenter suggested a half yearly Parish update (September agenda delivery late October/November). **This was agreed by Councillors.**

- Handyman update from last meeting

- a. Jobs completed

The clerk had circulated the completed jobs to Councillors prior to the meeting

Any issues to report for action

The Clerk was asked to get 3 quotations for the new engine on the Parish Council lawnmower.

In principle, Cllr P. Lees proposed Councillors authorises the Clerk to spend up to £1350 on a new mower engine subject to 3 quotations. This was seconded by Cllr M. Lakin. **This was agreed unanimously**

065/2017 Planning Matters

- Report and minutes (previously circulated to Councillors) of Planning Meeting held on 9th. May 2017. In the absence of Cllr K. Evans, the clerk had circulated the minutes to Councillors prior to the meeting. There was nothing to add at this stage.

066/2017 Highways & Transport

- VTAG report from Cllr M. Bonner – There was no report was given
- A12 & A120 Community Forum meeting update from Cllr K. Evans. There was no report given.
 - Councillors to discuss any issues to report regarding Transport / Refuse to BDC and/or ECC. The Street light opposite the entrance to London Road / New Lane has been damaged by Interserve. The Clerk was asked to write to Interserve to get the street light repaired. The foreman from Interserve had contacted the Council in December '16 admitting liability by knocking it down. The Footpath along London Road / New Lane needs to be cut back hard. The Clerk was asked to contact Mr. Robert Crayston to see if he can cut it back. Also, the footpath on the slip road by Prested Hall needs attention.
 - Network Rail Crossing Closures - response to Transport & Works Act Order to close 60+ non-vehicular crossings in Essex (comments by Friday 12 May). Following the Planning meeting on 9th. May 2017, it was recommended by the planning committee to respond to Network Rail prior to the Full Council meeting.
 - a) To resolve to continue Feering PC's objection to the closure of E20 Snivellers crossing (Kelvedon Bridleway 34) - as per the June & October 2016 recommendations of the FPC PRoW & Cycleway Committee. Kelvedon PC are also continuing their objection. Snivellers Lane is an ancient lane that pre-dates the railways. Whilst the crossing stays open the lane should be taken into account in the A12 widening plans. Network Rail can make crossings safer to cross by using lights and interlocking gates - not a vastly expensive solution.
FPC Decision: FPC continue to object to the closure of E20 Snivellers. On the basis that it should remain open until a decision is made on the A12 widening scheme.
 - b) Two Feering crossings are also scheduled for closure but FPC PRoW & Cycleway Committee were content with the alternative crossing points proposed (Hill House 1)
FPC Decision: FPC continues to have no objection with the alternative crossing point Hill House 2
 - c) Two Feering crossings are also scheduled for closure but FPC PRoW & Cycleway Committee were content with the alternative crossing points proposed (Domsey bridge)
FPC Decision: FPC continues to have no objection to the closure of E22 Great Domsey provided that the creation of the new Public Right of Way utilising Domsey bridge is agreed.
Cllr M. Eddolls proposed and Cllr M. Lakin seconded that this response was acceptable from the Full Council. **This was agreed unanimously**

067/2017 Representative Reports

- FCA Management meeting. Cllr M. Lakin gave feedback from the April meeting. The Cinema Club is now going alone as it has received some legacy money. The FCA has increased the booking fee by 2%. Following a long discussion, it was agreed that the FPC Councillors meet again with the FCA in the near future.
 - Neighbourhood Plan
 - a. Update from Cllr L. Blackburn
The joint meeting with Kelvedon Parish Council & Kelvedon NP has been cancelled
The next meeting is on 12.06.17 which will go further into policy making.
 - b. BDC Local plan meeting
The next BDC Local Plan Committee meeting was held on Tuesday 16 May and is about the Garden Communities including West Tey. Cllr C. Newton proposed and Cllr M. Lakin seconded that Councillors agree to make representation at future BDC meetings. **This was agreed unanimously.** As Cllr Evans was at the BDC local plan meeting this evening a report will be given at the June meeting.
- EALC / BALC report. Cllr H. Edwards had nothing to report.
- PRoW & Cycleway Committee report. No report was given.

- Feering School Academy Committee report. Cllr P. Lees informed Councillors that the meeting with the school is to be held on 17.05.17 with the executive headteacher and IEB. The main areas of discussion: Use of Hall – Boiler use and maintenance – the field and MUGA. Councillors asked the clerk to scan the joint user agreement to all Councillors on the School sub-committee.

At 9.30pm the Chairman asked Councillors if they agree to continue with the business. **This was agreed unanimously**

068/2017 Finance

- Bank balances as at 30th. April 2017 and 2017/18 budget account was circulated to Councillors at the meeting. The RFO went through the new bank accounts and balances. The RFO also circulated the monthly budget figures to Councillors.
- Councillors to agree payment of May 2017 finances which had been previously circulated to Councillors. Cllr C. Newton proposed and Cllr L. Blackburn seconded that the payments for May '17 be approved. **This was agreed unanimously**

069/2017 Items for Next Agenda.

Date of Next Full Council meeting Tuesday 20th. June 2017 at 7.30pm

There being no further business the Chairman closed the meeting at 9.45pm and thanked everyone for attending

Signed.....20th. June 2017
Paul Lees