



**MINUTES of the MEETING of FEERING PARISH COUNCIL held on
TUESDAY 21st. March 2017 at 7.30pm in the PARISH COUNCIL OFFICE, FEERING
COMMUNITY CENTRE**

Present: Cllr P. Lees (Chairman), Cllr L. Blackburn, Cllr M. Bonner, Cllr M. Lakin, Cllr C. Newton,
Cllr M. Eddolls, Cllr H. Edwards and Kevin Money (Clerk to the Council).

Members of the Public: 1

026/2017 Chairman Welcome everyone to the meeting

027/2017 Apologies for Absence – ECC Newton, DC R. Mitchell and Cllr. K. Evans

028/2017 Declaration of Interest

To declare any Disclosable Pecuniary, Pecuniary or non-Pecuniary Interest relating to items on the Agenda

Cllr M. Lakin declared an interest in item 36 as being a trustee of the FCA

029/2017 To approve the Minutes of the last meeting of Feering Parish Council

To receive and agree the minutes of the last meeting held on 17th. January 2017

Cllr M. Lakin proposed and Cllr L. Blackburn seconded that the minutes are a true and accurate account of the meeting. **This was agreed Unanimously**

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030/2017 Public Participation Session

The Chairman invited questions and observations from members of the public present. A maximum time of 15 minutes was allowed. There were no questions from the public.

031/2017 District Councillor Report

- To receive an update from District Councillor R. Mitchell. In the absence of DC R. Mitchell The Clerk read out a report. DC R. Mitchell stated that there was little to report as it is the run up to the BDC elections. The residents at Park Meadow after the consultation has finished are having the parking put in place in the next 1-2 months. The A120 / A12 consultations are now closed with the BDC Cabinet meeting last Monday stating that on the A120 Route "A" is not the preferred option and on the A12 a 4-way junction should be included to alleviate the Tiptree & Coggeshall issues.

032/2017 Clerks Report

- New PC Noticeboard at Feering Hill - this was discussed at the APM in 2016 Councillors agreed, in principle, for the clerk to obtain quotations for a 3-door free standing wooden noticeboard. and a small one for the bus shelter. Cllr C. Newton proposed and Cllr M. Eddolls seconded. **This was agreed unanimously**

- Parish Councillor vacancy – update from Clerk. The Clerk had not received any applications for the vacancy.

- Update on raising the Profile of FPC
 - a) Facebook – Cllr C. Newton. Has asked Kelvedon PC for their policy issues. They do not have any such policy in place.
 - b) Website – Clerk.

The Chairman is to write a report as to why the Precept has risen by 23% or £1 per month. The Clerk is to give the Chairman all relevant information.

- Councillors to agree new email address.

As from 31.05.17 wanadoo.co.uk is ceasing. Therefore, a new email address is required. It is now clerk.feeringparishcouncil@gmail.com Councillors agreed **unanimously** to this change being made

- Handyman update from last meeting
 - a) Jobs completed – Cleared-weeded and weed killer along Footpath 16 / Cleared Rafted path / Tree removed along Worlds End Lane / Threshelfords cleared of leaves / London Road North out of Feering Cleared / Hedge cutting cleared at Elm Lane/Old Wills Farm
 - b) Handyman Contract / Grass cutting contract. A Quotation had been received from G. G. Adams other suppliers to be circulated. The Clerk was asked to chase up suppliers for their quotations. An extra meeting on 27.03.17 at 7.15pm may be necessary to agree the contract for 2017/18.

- Review and agree FPC Standing Orders for 2017/18 - No change from NALC Recommendations. Cllr M. Lakin proposed and Cllr L. Blackburn seconded that the Standing Orders be agreed for 2017/18. **This was agreed Unanimously**

Review and agree FPC Financial Regulations for 2017/18. Following the agreement of Councillors at February 2017 meeting to change to Section 4.1.

Cllr P. Lees proposed and Cllr C. Newton seconded that the Financial Regulations be agreed for 2017/18 **This was agreed Unanimously**

- Review and agree FPC Asset Register for 2017/18

Cllr M. Lakin proposed and Cllr M. Eddolls seconded that the Asset Register be agreed for 2017/18 **This was agreed Unanimously**

- Review and agree FPC Risk Assessment for 2017/18

Cllr M. Lakin proposed to review the Risk Assessment in 6 months' time and Cllr C. Newton seconded **This was agreed Unanimously**

- Agree Annual Environmental Audit for 2017/18

Cllr M. Lakin proposed and Cllr L. Blackburn seconded that the Annual Environmental Audit be agreed for 2017/18 **This was agreed Unanimously**

- RCCE Application form for Essex Village of the Year

Cllr P. Lees proposed and Cllr M. Lakin seconded that the Clerk submit the relevant forms. **This was agreed Unanimously**

- Tiptree Heath FC using the football pitch for 2017/18 season

Cllr M. Lakin proposed and Cllr M. Eddolls seconded that Tiptree Heath FC are allowed to use the football pitch for 2017/18 season. **This was agreed Unanimously**

033/2017 Planning Matters

- Report and minutes of Planning Meeting held on 9th. March 2017 – Cllr K. Evans
- To report on Tree Application 17/00074/TPO (No information on BDC website as at 14.03.17) – Cllr K. Evans. In the absence of Cllr K. Evans, no report was given as the minutes had already been circulated.

034/2017 G. G. Adams Garden & Maintenance Services

- Any issues to report. No issues to report
- PROW - Approval of 2017/18 ECC P3 SLA (service level agreement) The Clerk has been

chasing Shirley Anglin at ECC to obtain the SLA for 2017/18

035/2017 Highways & Transport

- VTAG report from Cllr M. Bonner

Messing PC have opted out of VTAG. Messing joined the group very late in the day after numerous decisions had been made about the route. Roger Mannion is standing down as Chairman. VTAG responded to both consultations. VTAG still pressing for a junction on the Inworth Road.

- A12 & A120 Community Forum meeting update from Cllr K. Evans. No report was given.
- Councillors to agree to submit the form to BDC LHP to undertake road repairs to London Road by Ridgeons. Cllr M. Bonner reported that the section of road is in need of repair. The Clerk was asked to get the LHP proposal form. This was proposed by Cllr M. Eddolls and seconded by Cllr L. Blackburn. **This was agreed unanimously**
- Councillors to discuss any issues to report regarding Transport / Refuse to BDC and/or ECC. Nothing to take forward
- 19.01.17 BDC LHP minutes - circulated to Councillors

036/2017 Representative Reports

- FCA Management meeting Friday 3rd. March 2017 – Cllr M. Lakin gave a feedback and Updated Councillors. The minutes were circulated at the meeting. A review of the policy for volunteers was being undertaken by the FCA. The Cinema club had received a donation of £2,000. The FPC (Cllrs P. Lees and M. Lakin) are to meet the FCA for the 6 monthly review in 21st. April '17.

Cllr M. Eddolls gave a report from the FCA Management Committee meeting held on 13th. January

- Neighbourhood Plan
 - 1) Update from Cllr L. Blackburn.

Cllr L. Blackburn informed the meeting that since the last PC meeting the FNP has held it's exhibition on 25th. February and although it was very informative for the attendees and useful for the NP in gaining evidence from the public, it was felt that with the advertising and publicity leaflet drop to all houses in the village it was sad to see such apathy to the Local Plan that affects all. There was a meeting with Crown Estates on 2nd. March. Jo Ellingham from HTA was also in attendance, as were representatives from FNP and FPC. A meeting with Aecom (our technical support) was held on 7th. March. At the FNP monthly meeting on 13th. March, we had a debriefing on the exhibition, plus have sent pieces for inclusion in the Tribune and Parish Magazine thanking the people who attended. We are, at present, working on a questionnaire and a draft skeleton plan. A joint meeting with Kelvedon & Coggeshall NP's has been arranged for 27th. March and at our next FNP committee meeting we are expecting District Cllr John Elliott to attend.

- 2) Minutes of NP meeting 13.02.17 – Circulated to Councillors
- 3) BDC Local plan meeting update from Cllr K. Evans. No report was given

- 4) BDC Local Plan – Councillors to decide if a representation is needed at the BDC meeting on 12.04.17. The Clerk was asked to contact Emma Goodings at BDC planning policy group to arrange a meeting before 12.04.17 morning meeting. FPC agreed to a representation at the meeting. Cllr L. Blackburn agreed to attend.

- EALC / BALC report. Cllr H. Edwards circulated a report to Councillors at the meeting
- Bins in Worlds End Lane. Cllr H. Edwards advised that the bins need cleaning.
- PRow & Cycleway Committee report – Cllr K. Evans. As Chairman of the PRow Cllr Bonner informed the meeting about Kelvedon Anglers can use the land for fishing. Councillors agreed in principle for Cllr M. Bonner to contact the land owner to investigate their view on having a permissive footpath along the land accessed by Kelvedon angling association. Cllr P. Lees proposed an alternative would be to have a Bridge walk crossing the blackwater joining up with the Feering footpath to Kelvedon Green and allowing access to the station. This was seconded by Cllr M. Lakin. **This was agreed unanimously in principle**

037/2017 Finance meeting to review and agree monthly expenditure (details distributed at meeting)

- Bank balances as at 28th. February 2017 was circulated to Councillors at the meeting
- Councillors to agree payment of finances. The RFO circulated to Councillors at the meeting the March payment schedule. Cllr M. Eddolls proposed and Cllr L. Blackburn seconded that the payments for March be paid. **This was agreed unanimously**

038/2017 Items for Next Agenda

Permissive footpath – M. Bonner
APM – Speaker

Date of Next Full Council meeting Tuesday 18th. April 2017 at 7.30pm

There being no further business the Chairman closed the meeting at 9.35pm and thanked everyone for attending

Signed18th. April 2017
P. Lees