



**FEERING PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING**  
**Held at the Parish Council Office, Feering at**  
**7.30 p.m. on Tuesday 17 January 2017**

ITEM	SUBJECT
<b>2017/1</b>	<b>Chairman's Welcome.</b> The Chairman welcomed everyone to the meeting and wished everyone a Happy New Year.
<b>2017/2</b>	<p><b>Apologies for absence and members attending</b></p> <p><b>Chairman:</b> Cllr Lees</p> <p><b>Members:</b> Cllrs Lakin, Eddolls, Evans, Newton, Blackburn, Bonner, Edwards</p> <p><b>Also present:</b> Mrs Smiles (minute taker), District Cllr Mitchell</p> <p><b>Apologises</b> ECC Lady Newton &amp; Dist Cllr Elliot.</p> <p><b>RESOLVED. Apologies were noted and accepted and agreed unanimously.</b></p>
<b>2017/3</b>	<p><b>Declaration of Interests.</b></p> <p>None declared</p>
<b>2017/4</b>	<p><b>To Confirm the Minutes of the last Council meeting</b></p> <p><b>RESOLVED.</b> Cllr Lakin proposed and Cllr Blackburn seconded that the minutes of the Full Council Meeting held 20 December 2016 were accepted as a true record. <b>This was agreed Unanimously</b></p> <p><b>Action:</b> The Clerk</p>
<b>2017/5</b>	<p><b>Clerk's report</b></p> <p><b>Resignation of Cllr Inglis.</b>  FPC had received the resignation of Cllr Inglis. He said his work commitments have increased and he now did not have the time spare to commit to the council. It was noted that the council thanked him for his efforts during his time with the council.  <b>RESOLVED. The resignation of Cllr Inglis was accepted and agreed unanimously.</b></p> <p><b>Surplus of Tax returned to FPC £817 in April Precept payment.</b>  It was noted that FPC received £817 in surplus tax.</p> <p><b>Defibrillator purchase and location discussion and approval</b>  Cllr Lees explained members had already discussed the purchase of a defibrillator in principal. He proposed the council move forward and look into funding and where to purchase one.  <b>RESOLVED. The above was accepted and agreed unanimously.</b></p> <p><b>CCTV – approve repair</b>  This was achieved last month.</p> <p><b>Information on CIF grant for additional outside Gym equipment.</b>  It was noted that CIF had awarded FPC £4,000 for 2017/18 financial year for the outside gym equipment.</p> <p><b>Update on raising the Profile of FPC</b></p> <ol style="list-style-type: none"> <li>a. Facebook</li> <li>b. Website</li> <li>c. Media</li> </ol> <p>Cllr Newton said she was waiting for the policies but would speak to Kelvedon PC</p>

	<p><b>Handyman update from last meeting</b>  Cllr Evans had asked for the leaves to be swept along footpath 16. She had also noticed there was a lot of litter.  Dist Cllr Mitchell advised members that Braintree District Council were going to take part in the 'Great British Spring Clean' which will encourage residents to join forces in giving some TLC to their local neighbourhoods. This can range from litter picking, to touching up paintwork and Zone teams will be onside to offer support. The event is set for 3rd to 5th March 2017.  Cllr Bonner advised a hedge on the corner of Coggeshall Road and London Road needs cutting back, he said he would talk to the owner.</p> <p><b>Action:</b> Noted &amp; Cllrs Lees, Newton, Bonner.</p>
2017/6	<p><b>District Councillor Report</b></p> <p>Dist Cllr R. Mitchell advised members that the A120 consultation had started today and he explained the options A to E to members. He advised that the documents are on the website and the responses need to be generic.</p> <p>He also advised under the 'My Community Scheme' he has a pot of money to award grants to local groups and societies.</p> <p><b>Action: Noted</b></p>
2017/7	<p><b>Planning Matters</b></p> <p>Minutes of Planning meeting held on 20<sup>th</sup> December 2016 – Cllr K. Evans  The minutes had previously been circulated prior to the meeting.</p> <p>Members agreed to hold an Extraordinary meeting on 14 February at 7.15pm which will be after the consultation on the A120 which is held that afternoon.</p> <p>Report on Planning Meeting held on 17<sup>th</sup> January 2017– Cllr K. Evans  Cllr K. Evans reported on the Planning Meeting.</p> <p><b>Action: Noted</b></p>
2017/8	<p><b>G. G. Adams Garden &amp; Maintenance Services</b></p> <p><b>Any issues to report</b>  There were no issues to report for the handyman, who is continuing to maintain the condition of the village in the absence of the Clerk</p> <p>PROW - Approval of 2017/18 ECC P3 SLA (service level agreement)  <b>RESOLVED. The above service level agreement of £198 was accepted and agreed unanimously.</b></p> <p><b>Action: Noted</b></p>
2017/9	<p><b>Highways &amp; Transport</b></p> <p><b>VTAG report from Cllr M. Bonner</b>  Cllr M. Bonner advised members there was a meeting this week.</p> <p><b>A12 &amp; A120 Community Forum meeting update from Cllr K. Evans</b>  See minute 2017/6</p> <p><b>Action: Noted</b></p>
2017/10	<p><b>Representative Reports</b>  FCA Management meeting Friday 13<sup>th</sup> January – Cllr M. Lakin</p>

	<p><b>Improvements to Acorn Room</b> FCA want to know what I.T equipment is required in the room and can the Parish Council give guidance on this. Cllr Lees gave his advice.</p> <p><b>Annual Return to Charities Commission</b> The annual return was completed before Christmas, going forward the annual return now asks several questions on what policies the organisation has in place. The committee was asked to review the policies list on the form and decide which policies the community association require.</p> <p><b>End of month Accounts</b> will be available at the February meeting. Budget forecast 2016-17 had been circulated.</p> <p><b>Business Rates</b> BDC are re-evaluating the business rates. The FCA currently pay a zero rate, 80% discount for charities and an extra 20% discretion relief. A review form has been sent by Braintree District Council asking several questions about the charity and if the FCA answer score is over 80 the discretionary 20% reduction in the rates will be granted.</p> <p><b>Gift Aid</b> Gil Heathcote will complete the forms to register the FCA for Gift Aid</p> <p><b>Admin report</b> discussion to decide if the welded chairs should be replaced. 6 bouncy Castle parties have been booked</p> <p><b>Electrician</b> All urgent electrical work has been carried out</p> <p><b>May Fayre</b> the new committee is up and running and the various people have been contacted, the event will go ahead on 1<sup>st</sup> May</p> <p><b>Curry Bingo night</b> proposed for the 16<sup>th</sup> June and an 80s night to celebrate the opening of the centre on 7<sup>th</sup> October.</p> <p style="padding-left: 40px;">a. <b>Update from Cllr L. Blackburn</b> Cllr Blackburn advised members that there was a meeting at the end of month with Kelvedon and Coggeshall</p> <p style="padding-left: 40px;">b. <b>BDC Local plan meeting update from Cllr K. Evans</b> Cllr Evans advised members that the Kelvedon and Feering site consideration was scheduled for 12 April 2017 at the Local Plans Sub-committee meeting.</p> <p><b>EALC / BALC report – Cllr H. Edwards</b> Nothing to report</p> <p><b>Playing Field committee report – Cllr P. Lees</b> Cllr P. Lees advised members that there had not been a meeting because of Christmas but there will be one in the next few weeks. Cllr Bonner raised concern that the pitch was showing signs of wear. Cllr P. Lees said it will be monitored by the playing field committee..</p> <p><b>PRoW &amp; Cycleway Committee report – Cllr K. Evans</b> Nothing to report the next meeting is in February.</p> <p><b>Network Rail update - Cllr K. Evans</b> Cllr Evans advised members that after consultation Network Rail reinstated one crossing out of the fifty-five they are going to close.</p> <p><b>Rivenhall Incinerator update - Cllr K. Evans</b> Cllr Evans advised members that Gent Fairheads Environmental Permit application was refused by the Environment Agency in December. Copies of the public briefing were passed round in the meeting.</p> <p><b>Action: Noted</b></p>
2017/11	<p><b>Financial matters, including approval of payments</b> Cllr P. Lees said thank you to Cllr M. Lakin for doing the finance figures and the work she had done for the council. Cllr Evans said on behalf of council, thank you to Cllr P. Lees and Cllr M. Lakin for the extra work they had done while the clerk was away.</p>

**Bank Reconciliation.**

Members received the bank reconciliation.

**Payments.**

The following invoices were presented for payment:

Credit Received:					
Chq No.	Inv. No.	Payee	Cost	VAT	Total
DD	Jan. '17	Orange Broadband	£ 16.14	£ 3.23	£ 19.37
DD	Jan. '17	EON	£ 92.31	£ 4.62	£ 96.93
S/O	Jan. '17	G. G. Adams Garden Maintenance Service Handyman	£ 183.00	£0	£ 183.00
S/O	Jan. '17	G. G. Adams Garden Maintenance Service - Verges	£ 730.00	£0	£ 730.00
104748	Jan. '17	RICOH UK LTD	£ 135.40	£27.08	£ 162.48
104749	Jan. '17	KEMPCO	£ 54.00	£0	£ 54.00
104750	Jan. '17	BKL Electrical	£ 616.80	£0	£ 616.80
104761	Jan '17	HMRC Tax on Jan. '17 salary	£ 367.34	£0	£ 367.34
104762	Jan '17	Clerks Salary – Jan.'17	£ 849.03		£ 849.03
104763	Jan '17	Essex Pension Fund	£ 278.47	£0	£ 278.47
		<b>Total:</b>	<b>£3,322.49</b>	<b>£34.93</b>	<b>£3,357.42</b>

**RESOLVED: Cllr L Blackburn proposed and Cllr Eddolls seconded that the above payments be authorised and was agreed unanimously.**

Cllr M. Lakin advised members that she had had a few enquiries from residents regarding the BDC amenity van. She had contacted Braintree District Council and they advised the possibly of a price rise.

Members agreed it is well used by the residents and FPC should continue paying for it.

FPC have previously budgeted £2,500 and with a 2% increase the cost would approximately be £2,245.

Once the dates are confirmed, they will be advertised.

**Action: Noted**

**2017/12**

**Items for next agenda.**

Approved dates for the BDC amenity van.

Date of next Full Council meeting Tuesday 21 February 2017

There being no further business the Chairman closed the meeting at 9.10pm

Signed.....21<sup>st</sup>. February 2017

**Paul Lees**