

**MINUTES of the MEETING of FEERING PARISH COUNCIL held on  
TUESDAY 18<sup>th</sup>. October 2016 at 7.30pm in the PARISH COUNCIL OFFICE,  
FEERING COMMUNITY CENTRE**

Present: Cllr P. Lees (Chairman), Cllr M. Lakin (Vice-Chairman), Cllr M. Eddolls, Cllr. K. Evans, Cllr. C. Newton, Cllr. J. Inglis, Cllr L. Blackburn and Kevin Money (Clerk to the Council)  
Members of the Public:

**143/2016 Chairman Welcome.** The Chairman welcomed everyone to the meeting

**144/2016 Apologies for Absence** were received from DC R. Mitchell, ECC Lady Newton, Cllr M. Bonner and Cllr H. Edwards

**145/2016 Declaration of Interest**

To declare any Disclosable Pecuniary, Pecuniary or non-Pecuniary Interest relating to items on the Agenda

Cllr M. Lakin declared a Non-Pecuniary interest in the item relating to the FCA

**146/2016 To approve the Minutes of the last meeting of Feering Parish Council**

To receive and agree the minutes of the last meeting held on 20<sup>th</sup>. September 2016

Cllr M. Eddolls proposed and Cllr J. Inglis seconded that the minutes are a true and accurate record of the meeting. **This was agreed unanimously**

**147/2016 Public Question Time**

The Chairman invited questions and observations from members of the public present. A maximum time of 15 minutes was allowed.

None

**148/2016 Clerks Report**

**a. Confirmation of the Council meeting timetable for 2017**

Councillors confirmed the dates for 2017

**b. 2015/16 Annual Audit from PKF Littlejohn**

The External Auditors report had nothing to bring to the attention of the Council

**c. CIF application update**

The CIF form is with ECC for consideration

**d. Defibrillator**

Cllr P. Lees asked Councillors if a defibrillator would be a good idea to be placed outside the FCA. Councillors agreed to explore this further and especially looking at a portable defibrillator. The Clerk was asked to contact the East of England Ambulance service for information.

**e. Raising the profile of FPC – investigating publicity strategy**

Cllr P. Lees informed Councillors about the Multi play area and the Playing Field Gold Award. He requested that the FPC make a higher profile in the work it does. Using the Tribune, Parish Magazine papers and Facebook.

The clerk also reported that again Mr. Williams had been in to complain about the gap in the fence alongside footpath 16. Cllr. P. Lees proposed and Cllr K. Evans seconded that the clerk arranges for the gap to be closed. **This was agreed unanimously.**

The clerk informed the meeting that the new play equipment had been ordered and installation could start the week commencing 14.11.16. Cllr L. Blackburn thought that a celebrity might be approached to open the play equipment. **This was agreed unanimously.**

The clerk had received a quotation for re-decorating the office. The quotation was £450. Cllr P. Lees proposed and Cllr C. Newton seconded that this quotation be accepted.

**This was agreed unanimously.**

The clerk informed the meeting that he had received a cheque of £1000 from Kelvedon Rotary contributing to the New Play equipment. Meeting expressed its appreciation of this donation.

**149/2016 District Councillor Report**

In the absence of Cllr R. Mitchell, the clerk read out a report sent to him by Cllr. R. Mitchell

## **150/2016 Planning Matters**

- Report on Planning Meeting held on 28<sup>th</sup>. September 2016

Nothing to report apart from Prested Hall Marquee. The committee suggested keeping the marquee as a temporary structure.

- Minutes of Planning meetings held on 28<sup>th</sup>. September 2016

These had previously been circulated to Councillors before the meeting

## **151/2016 G. G. Adams Garden & Maintenance Services**

- a. Any issues to report

Broken car windscreen Coggeshall Road – BDC Cleansing department.

Steps to Taylors under shrubbery. Bridge on Feering Hill Brambles on railway side. Hedge from school to bridge. Caps infill when 30mph sign is moved

- b. Review of Handyman contract. The contract had already been circulated to Councillors prior to the meeting. After a discussion, it was decided to ensure transparency the Clerk was asked to look for tenders during December to ensure best value for money. G.G Adams Garden & Maintenance Services would be again asked they wish to tender for the 2017/18 contract. The clerk was also asked to obtain the weekly job sheets.

- c. PROW

Thresholdfords needs clearing and strimming.

- d. New Contract for 2017/18. As discussed at item b.

## **152/2016 Representative Reports**

- **FCA Management meeting.** Cllr M. Lakin informed the meeting that

Louise Irons had informed the committee that she has had a good response to the appeal for new organisers for the May Fayre. She will be having a meeting with those interested on Monday 17<sup>th</sup> October and will report back next meeting.

Feering School had requested key pads to be put on the access doors into the school from the community centre. The committee have agreed after a risk assessment has been done. However, the FCA have spoken to a fire officer at Essex Fire Headquarters after sending over an up to date plan of the school and community centre. Though their license would cover the use if we only had the 2 fire doors (marked 2 and 3) as a means of escape, she said she would advise against the door (marked 4) being locked and not used as a means of fire escape, an example was given if the fire was in the middle or school end and an audience was in the area near number 4, they would be blocked from using doors 2 and 3 and with the main users being children would not be happy and advised against locking of these doors unless 'break glass' system or similar in place.

Brett Newland from Tiptree United has requested access to a plug socket to heat up their tea urn for half time teas and coffees. The committee have responded that due to safety reasons that the football club cannot have access to the nearest socket which is in a locked boiler cupboard.

The FCA have received a quotation for repainting the Acorn, Oak and Foyer from Nick Foster for £725

Fire exit lighting. The Community Centre had its mandatory electrical survey and emergency lights periodical test in September and just received the report. 5 Emergency Lights need to be replaced, new timer clock and maintenance on the back up battery with labour totalling £895. The electrical report recommends several improvements which will be dealt with. This total including labour is £760. Some of this work is required immediately, the rest can be done as and when funds allow. Once completed this report with recommendations completed will last 5 years.

- **Neighbourhood Plan.** Cllr L. Blackburn informed the meeting that it was a good meeting on 10<sup>th</sup>. October. Their focus groups are picking up the pace and they now have someone that will take over the Facebook page and another committee member will deal with Twitter. On the 24<sup>th</sup>. October the NP committee had an initial meeting with HTA who will assist us with the plan and at the next FNP committee meeting on the 14<sup>th</sup>. November we will be working on a skeleton plan heading, plus a storming session, out of which we hope a decision will be made on the "message" that we need to get across to the residents in our publicity contacts as we get further into the process. We will be having a joint meeting with KNP on 28<sup>th</sup>. November in the Community Centre, which will be useful in exploring area where we can work together.

- **EALC / BALC report** There was nothing to report
- **Playing Field committee report**

Cllr P. Lees had met with Fields in Trust (FIT) and they informed him that there is very little / nothing that the Parish Council can do to stop the compulsory purchase of the land.

- a. To Co-opt Cllr C. Newton onto the Playing Field Sub. Committee

Cllr M. Lakin proposed and Cllr M. Eddolls seconded that Cllr C. Newton be co-opted onto the Playing Field sub. committee. **This was agreed unanimously**

- **PRoW & Cycleway Committee report**

**a) A12 widening & junction improvements**

Cllr K. Evans informed the meeting that at the last forum meeting on 28 September it became known that Highways England / Jacobs / Essex Highways are prepared to meet Parish Councils to discuss their specific concerns. The proposal is that Kelvedon and Feering Parish Councils meet with Highways England/ Jacobs / Essex Highways to discuss the A12 Kelvedon by-pass and the junctions. Plus, possibly the issues of properties in Feering & Kelvedon that have exits directly onto the existing A12 and possibly PRoW / cycleway crossings.

Louise Humpington, the Kelvedon Parish Councillor at the last forum meeting have advised that at the last Kelvedon Parish Council meeting it was agreed that such a joint meeting would be very welcome. However, KPC would prefer that in the first instance the delegation consisted only of Kelvedon and Feering Parish Council members to make the most of ensuring that the issues discussed are limited to those relevant to the two villages.

Cllr K. Evans proposed that FPC joins with KPC only to meet with Highways England. This was seconded by Cllr P. Lees. **This was agreed unanimously**

**b) Network Rail's crossing closure proposals**

(A) Feering FP 7/ E21 Hill House 1:

By a majority decision, the PRoW & Cycleway committee agreed to... support Network Rail's proposed closure of the crossing. Also to close the entire length of footpath 7 on both sides of the railway line and not to require a footpath link to byway 5 on the north side of the railway line.

(B) Feering FP3 / E22 Great Domsey:

The PRoW & Cycleway committee agreed unanimously to... support Network Rail's second round proposal i.e. to close the crossing and the southern / SE section of footpath 3 but to provide a footpath link along the north side of the railway line to access Domsey bridge and then to use Domsey Chase.

(C) Kelvedon Bridleway 34 / E20 Snivellers

The PRoW & Cycleway committee agreed unanimously to... continue to object to the closure of the crossing.

**Councillors agreed unanimously** to Cllr K. Evans completing in the online questionnaire on FPC behalf.

**At 9.30pm the Chairman asked Councillors to continue with the business on the Agenda. This was agreed unanimously**

- **Setting up a Facebook page**

Cllr L. Blackburn proposed and Cllr M. Lakin seconded that Cllr C. Newton be authorised to set up a Facebook page on behalf of Feering Parish Council. **This was agreed unanimously**

**153/2016 Finance**

Credit Received: £20920 2nd. Instalment of Precept: £60 Feering Utd FC: £25 Kelvedon FC: Interest £0.18:					
Chq No.	Inv. No.	Payee	Cost	VAT	Total
DD	October '16	Orange Broadband	£ 16.14	£ 3.23	£ 19.37
DD	October '16	EON	£ 89.33	£ 4.47	£ 93.80
S/O	October '16	G. G. Adams Garden Maintenance Service Handyman	£ 730.00	£0	£ 730.00
S/O	October '16	G. G. Adams Garden Maintenance Service - Verges	£ 183.00	£0	£ 183.00
104736	October '16	K. Money Salary – October '16	£ 905.16	£0	£ 905.16
104737	October '16	HMRC Tax on October salary	£ 307.48	£0	£ 307.48
104738	SB20160019	PKF Littlejohn – Ext. Auditor	£ 300.00	£ 60.00	£ 360.00
104739	100641185	Ricoh – Photocopier	£ 136.90	£ 27.38	£ 164.28
104740	6498216	BDC – Amenity Vehicle 10.09.16	£ 167.00	£ 33.40	£ 200.40
104741	V2	FCA – Annual PAT Testing	£ 24.00	£0	£ 24.00
		Total:	£2859.01	£128.48	£2987.49

Cllr M. Lakin proposed and Cllr L. Blackburn seconded that the above payments be authorised.

**This was agreed unanimously**

The Bank account balances was circulated to Councillors at the meeting

**154/2016 Items for Next Agenda**

- a. Defibrillator
- b. Raising the profile of FPC – investigating publicity strategy
- c. Review of Handyman contract

**Date of Next Full Council meeting Tuesday 15<sup>th</sup>. November 2016 at 7.30pm**

**Cllr M. Lakin gave here apologies in advance of the above meeting**

There being no further business the Chairman closed the meeting at 9.40pm and thanked everyone for attending

Signed.....15<sup>th</sup>. November 2016

**P. Lees**