

**MINUTES of the MEETING of FEERING PARISH COUNCIL held on
Tuesday 20th. September 2016 at 7.30pm in the PARISH COUNCIL OFFICE,
FEERING COMMUNITY CENTRE**

Councillors Present: Cllr P. Lees (Chairman), M. Eddolls, H. Edwards, L. Blackburn, J. Inglis, K. Evans, C. Newton and Kevin Money (Clerk to the Council)

Members of the public: 1

District Councillor: R. Mitchell

131/2016 Chairman Welcome

The Chairman welcomed everyone to the meeting

132/2016 Apologies for Absence were received from ECC Lady P. Newton, Cllrs M. Bonner and M. Lakin

133/2016 Declaration of Interest

To declare any Disclosable Pecuniary, Pecuniary or non-Pecuniary Interest relating to items on the Agenda

Cllr K. Evans declared an interest in the Ramblers

134/2016 To approve the Minutes of the last meeting of Feering Parish Council

To receive and agree the minutes of the last meeting held on 19th. July 2016

Cllr L. Blackburn proposed and Cllr M. Eddolls seconded that the minutes are a true and accurate record of the meeting. **This was agreed unanimously**

135/2016 Public Question Time

The Chairman invited questions and observations from members of the public present. A maximum time of 15 minutes was allowed.

A resident representing Kelvedon & Feering Heritage Society who had attended a meeting with BDC in August 2015, which set up heritage list in the districts. He informed the meeting that the Heritage list consists of war memorials and anything that benefits the area. The Heritage Society is in the process of compiling a list for Feering & Kelvedon. He asked Councillors if any response had been received from the June 2015 meeting, especially from BDC. The Council agreed to investigate and contact the ex-councillor who had compiled the list at that time to see if she had had any response. The Council also agreed to share information with K&F heritage through the FNP.

136/2016 Clerks Report

a. Footpath 16 fencing update

The Clerk Informed Councillors that the fence along footpath 16 had been completed and had received numerous compliments but a complaint had been received from a resident requesting that the new gap in the fence be closed in. Councillors discussed this issue and decided to monitor the problem.

b. Confirmation of payment to Bee Brook Ltd for £3210.00p Inc. VAT for fencing works along footpath 16 Cheque number 104727 dated 12.08.16. Councillors agreed unanimously to authorise this payment

c. Confirmation of Insurance payment to Came & Co of £1323.94p for a 1-year long term policy Cheque number 104728 12.08.16. Councillors agreed unanimously to authorise this payment

d. Play Equipment Annual inspection and update – To be discussed at next playing field meeting, but clerk confirmed that no major issues had appeared.

e. Office cleaner – Councillors agreed unanimously to have an office cleaner supplied by and initially paid for by FCA. FCA to provide an invoice to FPC every 3 months. The cost being £9 per hour – 1 hour per week = £39 per month = £117 per quarter

f. CIF Funding – Information of notice of interest and designs
Cllr L. Blackburn proposed and Cllr M. Eddolls seconded to go ahead with the new CIF funding application for Gym equipment. **This was agreed unanimously**

g. Review of Council meeting timetable for 2017

Councillors agreed the 2017 meeting dates supplied to them by the Clerk. The Councillors asked the Clerk to add an August meeting date.

137/2016 District Councillor Report

- To receive an update from District Councillor

BDC has agreed to a funding of £1500 per Councillor to consider projects in their ward. R. Mitchell will consider any suggestion to benefit the village. BDC local plan has been pushed back to February '17. BDC has allocated money to purchase doctor surgeries in Braintree and Witham to run it as a business for additional rental income. Money has been put aside for purchasing another site in Braintree allowing for development raising more rental income.

R. Mitchell informed the meeting that BDC is not becoming a Health provider. BDC is also reducing money for the localism grant. This means a possible increase in the 2017/18 Precept to cover this shortfall. The Garden waste collection is being suspended for 3 months from December '16 to March '17. The waste tips are being closed to commercial traders. BDC does not have a fly tipping problem.

Robert Mitchell leaves the meeting

138/2016 Planning Matters

- Report on Planning Meeting held on 12th. August & 6th. September 2016

FPC response has already been sent to BDC but does not show on the BDC website

The Chairman thanked Cllr K. Evans for all her hard effort.

- Minutes of Planning meetings held on 12th. August & 6th. September 2016

These had been circulated to Councillors prior to the meeting

- To elect Cllr J. Inglis onto the Planning committee

Cllr M. Eddolls proposed and Cllr C. Newton seconded that Cllr J. Inglis be elected onto the planning committee. **This was agreed unanimously**

139/2016 G. G. Adams Garden & Maintenance Services

- a. Any issues to report

The Clerk was asked to provide the Handyman contract to Councillors for discussion at a future meeting after councillors had had a chance to see if the agreed works were being carried out. The Steps by the railway bridge and at Threshelfords needs strimming.

At footpath 16 at the back of Feering Hill the homeowners are not clearing the overgrown hedges.

- b. Monthly worksheet and play area check sheet.

To be supplied to Councillors for future meetings

- c. PROW

This was a hastily called meeting in the evening after the first round of Network Rail consultations in Witham that afternoon at which NR published their proposals regarding the closure of various PROW crossings including 2 at Feering (Hill House and Gt. Domsey), 1 at Kelvedon (Snivellers) and 1 at Rivenhall (Potters). The closing date for the second round of consultations is Tuesday 18th. October and Cllr K. Evans doubts if there will much change. The date of the next PROW and Cycleway committee meeting is Wednesday 12th. October.

- d. Worlds End Lane

Litter to be removed from Worlds End lane

140/2016 Representative Reports

- FCA Management meeting

Cllr L. Blackburn informed the meeting that the Cinema clubs' issue has now been resolved. They now meet on a Friday for 6 showings. The school is requesting that keypads on fire doors and kitchen door be installed. The Acorn room refurbishment and kitchen has been shelved due to decrease funds being available. Louse Irons has resigned as the organiser for the May Fayre, she has done this brilliantly and has helped make it into the popular annual main fund raiser for the FCA. Next year Aggie O'Brien, cafe/Cake plus Peter Irons beer tent will also resigned. An article will be put in the Parish Magazine asking for new volunteers to take over the running of the Fayre for 2017. A decision will be made at the October meeting to decide whether to cancel next year's

May Fayre bearing in mind that bookings of mail events are usually sorted well in advance. Other fund raising ideas were suggested. This is a concern for the 2017/18 funds of the FCA as the May Fayre is a considerable income for the FCA. The Clerk was asked to arrange a meeting with the FCA Chairman and treasurer to discuss financial arrangements. Cllr L. Blackburn wants any feedback from FPC to take back to the next FCA meeting in October

- Neighbourhood Plan – Cllr L. Blackburn
 - a. Update on Professional planning consultant (HTA Design LLP)

A SWAT meeting was held on 6th. September 2016 and a NP committee meeting was held on 12th. September 2016. It was great to see 6 new members on the committee. They were recruited from the Feeringbury Fair and the BDC open consultation day. Due to the formal letter to the HTA company not going out during the August recess the September meeting was cancelled and a new date in October is being planned. Regarding the “My Community” funding this was hampered due to the website being corrupted by different people accessing the website mentioning Feering and then giving their own email address. Cllr P. Lees has now corrected this and people at the meeting were told to give the Parish email only.

- EALC / BALC report

Cllr H. Edwards informed the meeting that BALC has had no meeting as couldn't get a room The EALC AGM is on Thursday 22.09.16. A new CIF funding is starting in November '16. ECC has to save another £93m from it's budget. ECC is also monitoring flooding in the area. EALC Subscription will be increased by 2% in 2017/18.

- Playing Field committee report – Cllr P. Lees
 - a) Update on Play equipment quotation and design
 - b) Extra funding for the play equipment

Cllr P. Lees explained that the council had secured £1000 from the local Rotary and then asked Councillors to approve an additional funding of £1394 to obtain the new play equipment. This was proposed by Cllr L. Blackburn and seconded by Cllr J. Inglis. **F6 Ab1**

- PRow & Cycleway Committee report – Cllr K. Evans

See report above

- Network Rail update – Cllr K. Evans

See report above

Cllr K. Evans requested a response to Network Rail and to send an email to Councillors to get their response to the report made by Cllr K. Evans

AT 9.30PM THE CHAIRMAN ASKED COUNCILLORS TO CONTINUE WITH THE REST OF THE BUSINESS ON THE AGENDA – This was agreed unanimously

• Councillors received an update from Cllr P. Lees on Parish assets are secure in light of the changes to national legislation. He informed the meeting that he has been in contact with the solicitors regarding the lease as it is now urgent. The Chairman of the Interim board of the school has requested a meeting with Cllr P. Lees regarding the moving forward on the estate and building issues. Cllr P. Lees proposed that £690 + VAT be approved by Councillors (being the cost for initial fees of 3 hours work at £230 per hour) and taken from the legal expenses budget. This was seconded by Cllr K. Evans. **This was agreed unanimously**

141/2016 Finance

| Credit Received: £24 Feering Utd FC: £30.00 L. Short allotment: | | | | | |
|---|----------|---|-----------|----------|-----------|
| Chq No. | Inv. No. | Payee | Cost | VAT | Total |
| DD | Aug '16 | Orange Broadband | £ 15.31 | £ 3.06 | £ 18.37 |
| DD | Aug '16 | EON | £ 79.49 | £ 3.97 | £ 83.46 |
| S/O | Aug '16 | G. G. Adams Garden Maintenance Service – Handyman | £ 730.00 | £0 | £ 730.00 |
| S/O | Aug '16 | G. G. Adams Garden Maintenance Service - Verges | £ 183.00 | £0 | £ 183.00 |
| 104726** | BB14392 | Bee Brook – Fencing | £ 3780.00 | £ 756.00 | £ 4536.00 |

| | | | | | |
|----------|-----------|---|-----------|----------|-----------|
| | | Footpath 16 | | | |
| 104727** | BB14401 | Bee Brook – Fencing Footpath 16 | £ 2675.00 | £ 535.00 | £ 3210.00 |
| 104728^^ | 2016/17 | Came & Co – 2016/17 Insurance | £ 1323.94 | £0 | £ 1323.94 |
| DD | Sept '16 | Orange Broadband | £ 16.14 | £ 3.23 | £ 19.37 |
| DD | | BT Group – Telephone bill | £ 83.29 | £0 | £ 83.29 |
| DD | Sept '16 | EON | £ 79.49 | £ 3.97 | £ 83.46 |
| S/O | Sept '16 | G. G. Adams Garden Maintenance Service - Handyman | £ 730.00 | £0 | £ 730.00 |
| S/O | Sept '16 | G. G. Adams Garden Maintenance Service - Verges | £ 183.00 | £0 | £ 183.00 |
| 104729 | | K. Money Salary – August '16 | £ 905.16 | £0 | £ 905.16 |
| | | K. Money Clerk Salary - Sept '16 | £ 905.36 | £0 | £ 905.36 |
| 104730 | | HMRC Tax on September salary | £ 307.28 | £0 | £ 307.28 |
| | | HMRC Tax on August salary | £ 307.48 | £0 | £ 307.48 |
| 104731 | | Ridgeons Rafted path & container | £ 47.06 | £ 9.41 | £ 56.47 |
| 104732 | 6477368 | BDC – Refuse vehicle 09.07.16 | £ 200.40 | £0 | £ 200.40 |
| | 6481832 | BDC – Refuse vehicle 11.06.16 | £ 79.20 | £0 | £ 79.20 |
| | 52874 | BDC – Refuse vehicle 13.08.16 | £ 167.00 | £ 33.40 | £ 200.40 |
| 104733 | 100564483 | Ricoh – photocopier | £ 118.62 | £ 23.72 | £ 142.34 |
| 104734 | 579 | David Bracey – Annual play equipment inspection | £ 180.00 | £ 36.00 | £ 216.00 |
| 104735 | 7223 | EALC – P. Lees Chairman's Day 1 | £ 75.00 | £0 | £ 75.00 |
| | | Total: | £13171.22 | £1407.76 | £14578.98 |

**Cheque number 104726 paid to Bee Brook Ltd on 05.08.16

**Cheque number 104727 paid to Bee Brook Ltd on 12.08.16

^^Cheque number 104728 paid to Came & Co on 12.08.16

Cllr M. Eddolls proposed and Cllr P. Lees seconded that the above cheques be agreed.

This was agreed unanimously

142/2016 Items for Next Agenda

Manned refuse vehicles – data on use in Feering to be obtained from BDC

Essex Highways pedestrian crossing

Date of Next Full Council meeting Tuesday 18th. OCTOBER 2016 at 7.30pm

Date of Precept meeting Tuesday 8th. November 2016 at 7.30pm

There being no further business the Chairman closed the meeting at 9.50pm and thanked everyone for attending

Signed.....18th. October 2016

P. Lees

