

**MINUTES of the MEETING of FEERING PARISH COUNCIL held on  
TUESDAY 19<sup>th</sup>. July 2016 at 7.30pm in the PARISH COUNCIL OFFICE, FEERING  
COMMUNITY CENTRE**

Councillors Present: Cllr P. Lees (Chairman), M. Lakin (Vice-Chairman), M. Eddolls, H. Edwards, L. Blackburn, J. Inglis, K. Evans and Clerk Kevin Money

Members of the Public: 1

**114/2016** The Chairman, Cllr P. Lees, welcomed everyone to the meeting and mentioned a brief update issue over assets of the Parish Council and the school. Cllr P. Lees had spoken to the Councils' solicitors today and they are getting their property specialists involved. The Diocese would like to make the future of the school and community centre more water-tight. The school hall is the biggest problem so far. Cllr P. Lees will keep Councillors up to date.

**115/2016 To co-opt Claire Newton onto the Parish Council**

After a discussion between Councillors Cllr K. Evans proposed and Cllr M. Eddolls seconded that Claire Newton be co-opted onto the Feering Parish Council. **This was agreed unanimously** Claire Newton then signed the Declaration of Acceptance of Office and her Register of Interest form.

**116/2016 Apologies for Absence –** ECC Lady P. Newton, DC R. Mitchell and Cllr M. Bonner had all sent their apologies before the meeting

**117/2016 Declaration of Interest**

To declare any Disclosable Pecuniary, Pecuniary or non-Pecuniary Interest relating to items on the Agenda

Cllr M. Lakin declared a non-pecuniary interest in Item 120a of the agenda

**118/2016 To approve the Minutes of the last meeting of Feering Parish Council**

To receive and agree the minutes of the last meeting held on 21<sup>st</sup>. June 2016

Cllr M. Eddolls proposed and Cllr L. Blackburn seconded that the minutes be signed as a true and accurate record of the meeting. **This was agreed unanimously**

**119/2016 Public Question Time**

The Chairman will invite questions and observations from members of the public present. A maximum time of 15 minutes will be allowed

Steve Marriot of New Lane Feering and Parish Clerk at Marks Tey asked about the local plan. 1000 houses being built in Feering is a forgone conclusion but was surprised that a developer will be building between 50 – 60 houses per year.

The widening of A12 in 2016-2020, A120 duelling is coming back onto the table being a preferred route of A120 to join A12 at the top end of Feering. This area will then become a building site for many years. However, he was pleased to hear that Jacobs are the consultants for both the A12 and A120 route as Feering is the infrastructure of the area with Kelvedon.

**120/2016 Clerks Report**

- a. Monthly report already circulated to Councillors prior to meeting
- b. Feering & Kelvedon Garden Club grant application

Councillors asked the Clerk to inform the Gardening Club that it will be the September meeting for grant applications to be considered leading up to the Precept being discussed.

The Clerk also informed Councillors that the office requires urgently refurbishing. A new heating system, the office requires painting and decorating, new carpeting and an office cleaner is needed. The clerk informed Councillors that a cost analysis would be carried out and 3 quotes obtained.

**121/2016 District Councillor Report**

- To receive an update from District Councillor

In the absence of Cllr R. Mitchell there was no report given

**122/2016 G.G. Adams Gardening & Maintenance Services** Councillors to submit to the Clerk any works in the village that needs Grahams attention

Councillors agreed to any future works required for the Handyman to undertake

**123/2016 Footpath 16 fencing quotation – Recommendation from the Playing Field Management Sub. Committee**

The clerk informed Councillors that a firm quotation had been received following the Playing Field sub. Committee meeting. The replacement of the fencing on a like-for-like basis would cost £6030.00p +VAT. The works could start as early as 8<sup>th</sup>. August. The footpath would be closed in sections only as not to disrupt the residents using footpath 16.

This project was proposed by Cllr M. Lakin and seconded by Cllr J. Inglis.

**This was agreed unanimously**

Cllr P. Lees asked the Councillors about combining the Fencing budget and the play equipment budget. This comes to a total of £25,000. This will enable the play equipment to have an extra amount of monies spent on getting the right equipment. Cllr J. Inglis proposed and Cllr L.

Blackburn seconded this recommendation. **This was agreed unanimously**

**124/2016 FPC Standing Orders – Councillors to agree the Standing Orders as recommended by the Clerk**

The clerk had circulated to Councillors, prior to the meeting, the FPC Standing Orders. As there were no alterations to be made the clerk recommended to Councillors accept the Standing Orders for 2016/17. Cllr K. Evans proposed and Cllr M. Lakin seconded the FPC Standing Orders for 2016/17 be adopted. **This was agreed unanimously**

**125/2016 FPC Financial Regulations – Councillors to agree the Financial Regulations as recommended by the RFO**

The RFO had circulated to Councillors, prior to the meeting, the FPC Financial Regulations. As there were no alterations to be made the RFO recommended to Councillors accept the Financial Regulations for 2016/17. This was proposed by Cllr M. Lakin and seconded by Cllr K. Evans. **This was agreed unanimously**

**126/2016 FPC Code of Conduct – Councillors to agree the Code of Conduct as recommended by the Clerk**

The clerk had circulated to Councillors, prior to the meeting, the FPC Code of Conduct. As there were no alterations to be made the clerk recommended to Councillors to accept the Code of Conduct for 2016/17. This was proposed Cllr M. Lakin and seconded by Cllr P. Lees

**This was agreed unanimously**

**127/2016 Planning Matters**

- Report on Planning Meeting held on 14.06.16 – Cllr K. Evans

Cllr K. Evans reported on the planning meeting on 14<sup>th</sup>. June and the response sent to BDC.

**128/2016 Representative Reports**

- FCA Management meeting

Cllr M. Lakin informed Councillors that the cinema club have agreed to a move to a Friday evening to try and break even. The May Fayre may not run next year due to the main organisers not being available to run the event. It was decided that Councillors should meet with the FCA executive committee in early September to find out why the loss is still continuing. The Acorn room is the next project on the FCA list but it will need a grant to complete the works required.

- Neighbourhood Plan

Cllr L. Blackburn informed Councillors that there was a good meeting last night. Several things are in the pipeline and more consultancy is required. A new time-plan has been completed following BDC revised timetable. Evidence gathering at the Medieval Fayre was good and Cllr L. Blackburn showed Councillors a map of Feering showing where residents would like to see various properties i.e. school / village hall / doctors and village green. Last month NP asked for a closed informal meeting with Crown Estate. Clerk was asked to write to Crown Estates asking for 3 dates to meet with them in early September. The RCCE meeting was oversubscribed and was a good meeting. There are 2 NP meetings planned for September.

Cllr H. Edwards proposed that the NP applies for firming up a grant of £10000 +VAT. This was seconded by Cllr M. Eddolls. **This was carried unanimously**

Cllr H. Edwards proposed a vote of thanks to Cllr L. Blackburn for all the hard work she has put into the NP. **This was agreed unanimously.**

Cllr P. Lees leaves the meeting and Cllr M. Lakin takes over as Chairman.

- EALC / BALC report – Cllr H. Edwards

Nothing to report as meeting is later in the week

- Playing Field committee report – Cllr P. Lees

Cllr M. Lakin informed the meeting that everything had been covered previously in the meeting

- Footpath 16 fencing – Clerk / Cllr J. Inglis

This item had also been covered in the meeting earlier

**129/2016 Finance**

Credit: VAT refund £687.93p: S. Francis £30 Allotment plot 4: D. Onno £30 Allotment plot 3:					
Chq No.	Inv. No.	Payee	Cost	VAT	Total
DD	July '16	EON – Street Lighting	£ 79.49	£ 3.97	£ 83.46
DD	July '16	Orange Broadband	£ 15.31	£ 3.06	£ 18.37
104717**	June '16	GG Adams Maintenance Services – Handyman	£ 730.00	£0	£ 730.00
104718**	June '16	GG Adams Maintenance Services – Verges	£ 183.00	£0	£ 183.00
104719		H. Edwards Cllr Travelling	£ 8.80	£0	£ 8.80
104720	6469852	BDC Amenity Vehicle 11.06	£ 200.40	£40.08	£ 240.48
104721	163393	Kempco – Office stationery			
	163295	Kempco – Office stationery	£ 68.75	£13.75	£ 82.50
104722	July '16	Kevin Money – Clerk salary	£ 929.74	£0	£ 929.74
104723	July '16	HMRC Tax & NI	£ 318.78	£0	£ 318.78
104724	July '16	GG Adams Maintenance Services – Handyman	£ 730.00	£0	£ 730.00
104725	July '16	GG Adams Maintenance Services – Verges	£ 183.00	£0	£ 183.00
		<b>Total:</b>	£2534.27	£60.86	£2595.13

\*\* Cheque paid on 12.07.16 to replace cheque numbers 104715 £730.00 & 104716 £183.00 payable to G. G. Adams Garden Maintenance Service which have been cancelled

Cheque numbers 104724 & 104725 were not approved

The other payments were proposed by Cllr K. Evans and seconded by Cllr J. Inglis.

**This was agreed unanimously**

**130/2016 Items for Next Agenda**

PROW under Graham heading – permanent

Worlds End Lane EA (water courses) to clear river and bridge

Graham to cut weeds

**Date of Next Full Council meeting Tuesday 20<sup>th</sup>. September 2016 at 7.30pm**

There being no further business the Vice-Chairman closed the meeting at 9.25pm and thanked everyone for attending

Signed.....20<sup>th</sup>. September 2016

**P. Lees**