

**MINUTES of the MEETING of FEERING PARISH COUNCIL held on  
TUESDAY 16<sup>th</sup>. February 2016 at 7.30pm in the PARISH COUNCIL OFFICE,  
FEERING COMMUNITY CENTRE**

Councillors Present: M. Lakin (Chairman), M. Eddolls, H. Edwards, L. Blackburn,  
J. Inglis, K. Evans, P. Lees and Temporary Clerk Kevin Money  
Members of the Public: Kieron Moir from Essex Fire & Rescue Service

**20/2016 Welcome and Apologies**

Apologies were received from Cllr Mitchell and Cllr Bonner

**21/2016 Ratification of New Permanent Clerk – Mr. Kevin Money**

**The Councillors agreed unanimously** for the Chairman and the clerk to sign the contract of employment starting from 15<sup>th</sup>. February 2016.

**22/2016 Declaration of Interests**

Cllr H. Edwards declared an interest in item 33 (Feering Church cemetery)

**23/2016 Agreement of Minutes of previous meeting held on 19<sup>th</sup>. January 2016**

Cllr L. Blackburn proposed and Cllr M. Edwards seconded that the minutes are a true and accurate record of the meeting. **This was agreed unanimously**

**24/2016 Public Question Time**

As no public were in attendance there were no questions

**25/2016 Kieron Moir on Parish Fire Safety Volunteer Scheme**

Kieron Moir thanked the Councillors for inviting him to address them. He started by saying that he is working his way around Parish Councils. It is the partnership between Essex Police and Essex Fire and Rescue Service that has started this scheme. The volunteers have a background of being ex-police and fire officers. They undertake a 3-day training programme then have 4 days out with a trained technician. The volunteers fit smoke alarms to homes and have an extensive crime and fire prevention knowledge. So they can give advice to residents. Volunteers are urgently needed to work (after training) about 2-4 hours per week. If anyone is interested in becoming a volunteer, then please contact the Feering Clerk in the usual way.

**26/2016 District Councillor's Report**

The clerk read out an email he had received from Cllr Mitchell  
*BDC will be finalising the Council Tax at the Council meeting on 22<sup>nd</sup>, which should prove a little more favourable than earlier expected, as a result of the re-jigging of the settlement from Government in the last few days. We are getting to the stage in the Local Plan preparation where sites will be looked at in more detail, between Mar-Jun. I shall be attending as many meetings as I can to keep an eye on what is being proposed & make appropriate representation. Next week, we are starting a trial in Great Notley for 6 weeks to try to get food waste out of grey bins by encouraging proper use of their food waste bins. If successful, this will be rolled out District wide, later in the year.*

**27/2016 CCTV on Camera 5 and subsequent site visit 27.01.16**

The clerk informed Councillors about the CCTV system. He had received a quotation for £1036.00+VAT for a new camera looking down from the car park to the field area, 1 new internal camera at the entrance to the PC office, 3 new CCTV signs. Camera 5, at the school, to be replaced and the other school camera to be re-sited. The cost is divided £378.00p for the school and £658.00p for the Parish Council. This suggestion was

proposed by Cllr P. Lees and seconded by Cllr H. Edwards. **This was carried unanimously**

28/2016 **Environment Audit**

Cllr Lakin proposed that the March audit be conducted by Cllr M. Eddolls, Cllr M. Bonner and the clerk. **This was agreed unanimously**. The 3 to arrange a date to undertake this audit.

29/2016 **G G Adams Garden Maintenance Services and PROW Issues**

Councillors agreed to postpone the 2016/17 contract for G G Adams until after the planning committee had seen sight of the 28-page document. They will report back at the March meeting.

**Outstanding jobs.** The Councillors asked the clerk to see if Graham can repair the rubber block on the pedestrian gate.

30/2016 **Community Matters**

Councillors confirmed the rate of £25 per match for Tiptree Heath FC to be charged for the 2016/17 season. The charges will be reviewed at the Playing Field committee meeting in April.

31/2016 **Traffic & Highways**

Cllr. K. Evans informed the meeting that a suggestion of a name change to A120 community and engagement forum was put forward at the meeting. However, no decision was made at the forum. It was a very lengthy meeting and they only managed to get through items 1& 2 on the agenda and after 2 hours. Councillors attending the meeting were asked to report back any feedback from their respective Councils for their next meeting. Councillors were especially asked to get feedback regarding Consultation, any issues that are important to Feering about A120, what other organisations locally to contact, what FAQ should be placed on website. The forum was planning to meet quarterly.

32/2016 **Planning Matters**

Cllr Lakin reported that the planning committee had met on 09.02.16 with the subsequent recommendations to BDC. Also the minutes of the meeting held on 12.01.16 was circulated to Councillors.

33/2016 **Reports**

The Clerk circulated the minutes of the FCA meeting held on 14.01.16. The Councillors noted the contents. Cllr P. Lees asked the clerk to obtain the "Lone Working policy" and "panic alarm quotation" in readiness for the next meeting. The clerk circulated the letter received by FCA regarding the cinema club. The Councillors noted its contents.

**Neighbourhood Plan & Budget on Housing Survey costing**

Cllr L. Blackburn informed the Councillors of the recent open meeting and how it was well attended. However, it is very obvious that more volunteers are needed to move this NP forward. It appears that only 4 people are doing the work. The Housing survey returns are looking positive with a good response. Councillors recorded a vote of thanks to Cllr P. Lees for getting the Year 6 to complete the children survey. The NP members have networked with Coggeshall, Tiptree and Kelvedon and found that they are a lot further forward than the others. Cllr L. Blackburn emphasised that the NP meetings are open to all residents.

The Clerk informed the Councillors that the membership at **RCCE** had lapsed and asked if they wished to re-join RCCE. **The Councillors agreed unanimously**

**Feering Church Cemetery.** Cllr. H. Edwards asked if the Clerk could write to church to confirm the hours for GG Adams to do work. **This was agreed by the Councillors.**

34/2016 **Financial Matters and Payments of Accounts**

Cllr. P. Lees proposed and Cllr J. Inglis seconded that the cheques below be paid.

**This was agreed unanimously**

Credit Received: January '16					
Kelvedon SC FC £25.00 : Sale of dog bags £10.00 : Feering Utd FC £72.00 :					
Feering Falcons £24.00					
Chq. No	Inv. No.	Payee	Cost	VAT	Total
DD	Jan '16	Munky Online	£ 15.00	£0	£ 15.00
DD	Jan '16	EON	£ 83.46	£0	£ 83.46
DD	Jan '16	Orange Broadband	£ 18.37	£0	£ 18.37
104663	100417636	Ricoh Photocopier	£ 152.13	£30.43	£ 182.56
104664	Jan'16	G G Adams Garden maintenance - Handyman	£ 730.00	£0	£ 730.00
104665	Jan '16	G G Adams Garden maintenance – Verges	£ 183.00	£0	£ 183.00
104666	Jan '16	S H Gibbs cutting of playing field	£ 100.00	£0	£ 100.00
104667	2016/17	RCCE Membership	£ 40.00	£ 8.00	£ 48.00
<b>Total</b>			<b>£1321.96</b>	<b>£38.43</b>	<b>£1360.39</b>

The RFO suggested to the Councillors to streamline the various bank accounts from April 2016. The Councillors were sent a report from the RFO prior to the meeting.

This proposition was proposed by Cllr P. Lees seconded by Cllr L. Blackburn

**This was agreed unanimously.** Cllr M. Lakin suggested that the Finance committee should meet to discuss this further and report back at the March meeting.

**Councillors also agreed unanimously** to cancel the web hosting site with Munky Online from March 2016.

35/2016 **Items for next agenda**

Cllr J. Inglis requested that the fencing at footpath 16 be placed on the next agenda

**DATE OF THE NEXT FULL COUNCIL MEETING**

**Tuesday 15<sup>th</sup>. MARCH 2016 at 7.30pm**

There being no further business the Chairman closed the meeting at 9.20pm and thanked everyone for attending

Signed.....15<sup>th</sup>. March 2016

**M. Lakin**

