

**MINUTES of the MEETING of FEERING PARISH COUNCIL held
on TUESDAY 15 DECEMBER 2015 @ 7.30pm in the PARISH
COUNCIL OFFICE, FEERING COMMUNITY CENTRE**

COUNCILLORS PRESENT

Mrs M Lakin (Chairman)
Mr M Bonner
Ms L Blackburn

Mrs M Eddolls
Mrs H Edwards
Mr J Inglis

Martique Freathy Parish Clerk

ALSO ATTENDING: Acting Sgt 73298 – Caroline Marsay and PCSO 70949, Patrick Newton (in absence of Sergeant Martin Richards) and Essex County Cllr Lady Newton and District Cllr Mitchell.

Members of the public: None

159/2015 WELCOME AND APOLOGIES

The Chairman welcomed everyone to the meeting. Apologies were received from **Cllrs Evans, Lees and Wilson.**

160/2015 DECLARATION OF INTERESTS

Cllr Edwards declared a non pecuniary interest in item 174/15 as a representative of All Saints Church.

161/2015 AGREEMENT OF MINUTES OF PREVIOUS MEETING HELD ON 17th NOVEMBER 2015

The Minutes were **AGREED**, proposed **Cllr Blackburn** and seconded **Cllr Bonner.** The **Clerk's** report was noted. Councillors noted that the Clerk has asked Trevor Stubbington from Essex Police how to set up a Community Speedwatch Group. Caroline Marsay, attending the meeting, suggested contacting Gemma Cheek. **ACTION: Clerk to email.**

162/2015 PUBLIC QUESTION TIME

None present.

163/2015 DISTRICT COUNCILLOR'S REPORT

Essex County Cllr Lady Newton reported that the budget process is being conducted at ECC and a tough settlement likely to be front loaded by Government is expected. Local authorities continue to cut budgets and final details are anticipated in January/February.

The application regarding the IWFMF site at Rivenhall is still working its way through the system. In the last few days a letter from the Planning Inspectorate has been received regarding the appeal for a 2 year extension to the original consent. One year was granted and appealed which expires in March. The Inspector has asked for lots of technical information.

District Cllr Mitchell joined the meeting.

District Cllr Mitchell reported a good meeting held 3 weeks ago with the planning team regarding the call for sites, including the area between London Road/Inworth Road, Coggeshall Road and the previously known FEE10, which is still being pushed for, but does have some highways issues. A couple of other plots include north of the Railway line near Longacres, land at Coggeshall and the West Tey proposals. BDC will be talking to Parish Councils to look at these sites in the next few months.

District Cllr Mitchell confirmed that BDC intends reducing the Parish Support Grant and hopes to eventually remove it so that Parish Councils are stand alone. **Essex County Cllr Lady Newton** noted that the minutes from last month's meeting indicated that BDC is not as helpful as CBC and confirmed that Jan Stobart is under contract to BDC who is supporting the Council on behalf of BDC. FPC acknowledged that this was true.

164/2015

POLICE REPORT

Acting Sergeant Caroline Marsay confirmed that she will be on the Neighbourhood policing team. Sergeant Martin Richards was unable to attend the meeting. It was reported that a number of travellers have arrived at Silver End and an assessment is due to be conducted tomorrow, though there is concern where they will travel to next.

165/2015

PRECEPT

Minutes of Precept Meeting held on 30 11 15 were **AGREED**, subject to the following amendments: 'Remove **Cllr Edwards** from list of apologies and replace with **Cllr Bonner** and include **Cllr Edwards** in list of Declarations for TVVA,' proposed **Cllr Edwards** and seconded **Cllr Inglis**.

Councillors **AGREED** the following revisions to the Precept:

Expenditure

- Contingency Cutting Budget – reduce by £1,500
- Mower Replacement Reserve – reduce by £450
- Play Equipment Repairs – reduce by £1,000
- MUGA – reduce by £250
- Playpark Refurbishment Renewal – reduce by £854
- Litter/Dog Bins – reduce by £250
- Car Park – reduce by £300
- Neighbourhood Plan – reduce by £1,500
- Training – reduce by £300
- Replacement Copier – reduce by £750
- Election Expenses – reduce by £118
- Legal Expenses – reduce by £450
- Community Publication – reduce by £287
(The above were accounted for twice as already included in Reserves and did not need to be included in Expenditure also)
- Increase Grant for TVVA by £10 to £150
- British Legion Grant agreed at £50
- Cemetery Grant payable to GG Adams for hours to be agreed with church – agreed at £200

Total Expenditure: - £46,932

Reserves

- Include £50 unspent for VTAG
- Increase MUGA to £1,600
- Increase Purchase of Community Land from £3,000 to £3,800

Total Reserves - £33,305

TOTAL PRECEPT REQUIREMENT OF £45,500

Less Localism Fund £4,727 = £40,773

**£40,773 divided by £808.66 which is Parish Element of Band D Tax Rate
= £50.40 per household = 4.78% increase**

Councillors **agreed** in principle to the amendments to the Precept, proposed **Cllr Blackburn** and **Cllr Eddolls**.

The Chairman adjusted the order of the agenda to assist in ensuring necessary decisions were made.

169/2015

PLANNING MATTERS (see Appendix 1)

The minutes from Planning Meeting of 08 12 15 and 10 11 15 were noted with nothing further to report.

Crown Estate's public consultation regarding its proposals for new homes on Land East of Inworth Road, Feering

A fact finding meeting has been arranged with BDC to discuss its view regarding the proposals on 12 01 16 and to receive an update regarding the Local Development Plan. Councillors all **agreed** to send a response to Crown Estates as per the draft planning minutes from meeting of 08 12 15. **ACTION: Clerk to send.**

Representations Priti Patel MP could make regarding Crown Estate's proposals and draft letter to send to Priti Patel

Councillors **agreed** to send the draft letter prepared to Priti Patel. **ACTION: Clerk to send.**

Review of comments BDC received from Feering Parish Council at the time of the Call for Sites Consultation in 2012

The Council had no comment to make until after its discussion with BDC.

Additional comments on the development boundary or sites that are allocated or protected for certain uses with Feering as well as any opportunities within Feering for sites to accommodate Gypsy and Travellers

It was agreed to discuss at this item at the next planning meeting. **ACTION: Clerk to include on next Planning meeting agenda.**

171/2015

PLAYING FIELD/COMMUNITY CENTRE

Playing Field Byelaw

Councillors **approved** the wording of Playing Field Byelaw as prepared by Playing Field Management Committee and attached costs. **ACTION: Clerk to submit to Department of Communities.**

Multiplay Equipment

Councillors approved the idea of separating the components.

Councillors noted the results of the funding applications and agreed to apply for the Awards for All Fund for a lower amount. **ACTION: Clerk**

174/2015 CHURCH CEMETERY GRANT

- It was **agreed** that maintenance of the cemetery forms an important part of the community and is of benefit to the community.
- Councillors **agreed** to pay G. G. Adams contractor for hours worked per annum in lieu of the cemetery grant a sum of £200 – hours to be negotiated with the Church.

176/2015 FINANCIAL MATTERS AND PAYMENT OF ACCOUNTS

Invoices for Payment December 2015

4143 - Kempo Ltd – Stationery	£25.61
4144 - BDC - Hire of Refuse Vehicle 07 11 15	£195.60
4145 - Ridgeons Ltd - Supplies	£25.39
4146 - Aegis Integrated Security Ltd - CCTV	£93.96
4147 - M. Freathy - Clerk's Salary December 2015	£1,159.25
4148 - Graham Adams - Handyman - (December)	£730.00
4149 - Graham Adams - Verges (December)	£183.00
4150 - G. Bendall - Mole Treatment Rye Mill Lane	£30.00
4151 - HMRC -Tax / Insurance Oct - Jan	£707.56
Sub Total (Dec)	£3,150.37

Petty Cash Transactions 24/10/15 - 07/12/15

18 11 15 Refreshments	£3.50
25 11 15 Refreshments	£2.10
Sub Total (Dec)	£5.60

DIRECT DEBITS DECEMBER

4152 - Orange - Broadband - December 15	£18.37
4153 - E-ON Energy - December 15	£80.77
4154. - S H Gibbs - re cutting Playing Field	£100.00
4155 - D. Lovelock - Website Hosting December 2015	£15.00
Sub Total (DEC)	£214.14
TOTAL (DEC)	£3,370.11

** Petty Cash Transactions shown are taken separately out of the Petty Cash Account*

The Schedule of December payments was **APPROVED**, proposed **Cllr Edwards**, seconded **Cllr Blackburn**.

166/2015 G G ADAMS GARDEN MAINTENANCE SERVICES AND PROW ISSUES

There were no issues for G G Adams.

Councillors **APPROVED** the P3 budget for 2016/17, proposed **Cllr Bonner** and seconded **Cllr Eddolls**.

167/2015 COMMUNITY MATTERS

It was noted that the Manned Refuse Collections dates for 2016 have been booked and

charge will be increasing by 2.5% as anticipated – final figures still to be confirmed by BDC.

Councillors noted the response from Abellio regarding Kelvedon Ticket Office.

168/2015 TRAFFIC & HIGHWAYS

The letter received from Priti Patel regarding details of forthcoming maintenance works on the A12 was noted.

170/2015 REPORTS

Neighbourhood Plan Meeting 14 12 15

Cllr Blackburn provided an updated from meeting of 14 12 15 and confirmed that a workshop is planned for 13 02 16, (date to be confirmed by FCA) to get village people interested again. The housing survey is to be carried out January. The Neighbourhood Plan Group now has its own website/Facebook and Twitter account. The group will be attending the discussion meeting with FPC/BDC on 12 01 15. The next meeting is 18 01 15. **Cllr Lees** will be carrying out a workshop in the school to obtain a younger demographic.

VTAG Meeting 15 10 15

The minutes were noted with nothing further to add.

172/2015 DATES FOR NEXT YEAR'S MEETINGS

Councillors **AGREED** the schedule for next year's meeting dates. **ACTION: Clerk to update website.**

173/2015 FLOOD RISK MANAGEMENT

Councillors **agreed** to move this item to the next Council agenda **ACTION: Clerk**

175/2015 EXTERNAL AUDIT – SECTOR LED BODY

Councillors **agreed** to move this item to the next Council agenda **ACTION: Clerk**

The meeting closed at 21:00

DATE OF NEXT COUNCIL MEETING

Tuesday 19 January 2016 @ 7.30pm

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Minutes confirmed as a true record of the meeting.

Signed -----

Dated -----

To:- Members of the Council

From:- Martique Freathy

January 2016

Clerks Progress report on actions arising since the last meeting not covered under other Agenda items

Footpath Letters

Following receipt of email from resident complaining about Footpath 16 between Rye Mill Lane and Feering Hill, which has become almost unpassable particularly between Packe Close and Hunt Close, the Clerk has prepared letters to all residents whose properties border this half of the Footpath.

Community Speed Check

The Clerk has emailed both Gemma Cheek regarding setting up of a Community Speed Watch Group at and Trevor Stubbington regarding arranging police speed check within the village.

Crown Estate's Public Consultation Regarding Proposals for New Homes on Land East of Inworth Road, Feering

The Clerk submitted the Council's response to Crown Estates. An email response was received from Steve Melligan as follows:- 'Thank you for your email and for the attached letter from the Parish Council. We are very grateful for your response and will consider very carefully all the points made as we progress our work on the planning application.'

Representations Priti Patel MP could make regarding Crown Estate's proposals

The draft letter was sent to Priti Patel. A response is awaited.

Playing Field Byelaw

The Clerk has submitted the wording approved by the Council to the Department of Communities and awaits its advice.

Dates for 2016 Meetings

The Clerk has updated the website to include dates.

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