

**MINUTES of the MEETING of FEERING PARISH COUNCIL held  
on TUESDAY 21 JULY 2015 @ 7.30pm in the PARISH COUNCIL  
OFFICE, FEERING COMMUNITY CENTRE**

**COUNCILLORS PRESENT**

<b>Mrs M Lakin (Chairman)</b>	<b>Mrs K Evans</b>
<b>Mr M Bonner</b>	<b>Mr J Inglis</b>
<b>Ms L Blackburn</b>	<b>Mr P Lees</b>
<b>Mrs M Eddolls</b>	
<b>Mrs H Edwards</b>	
<b>Martique Freathy Parish Clerk</b>	

**ALSO ATTENDING:**

**District Cllr Mitchell**

**Members of the public: None**

- 84/2015 WELCOME AND APOLOGIES**  
The Chairman welcomed everyone to the meeting. Apologies were received from Essex County Cllr Lady Newton.
- 85/2015 DECLARATION OF INTERESTS**  
Cllr Lees declared a non pecuniary interest in item 99/2015 as a member of the Kelvedon & Feering Cricket Club. Cllr Edwards declared a non pecuniary interest in item 99/2015 as a member of the Church.
- 86/2015 AGREEMENT OF MINUTES OF PREVIOUS MEETING HELD ON 23 06 15.**  
The Minutes were **AGREED**, proposed Cllr Lees and seconded Cllr Eddolls.  
  
The Clerk's report was noted.
- 87/2015 PUBLIC QUESTION TIME**  
None.
- 88/2015 DISTRICT COUNCILLOR'S REPORT**  
District Cllr Mitchell reported that the BDC Cabinet meeting had taken place the previous night. The response to the Parking Partnership investigation was good which answered a lot of questions regarding fine tuning the work of the Parking Partnership. Double yellow lines are to be placed at Guithavon Valley. The Local Development Framework discussions are ongoing and BDC awaits ideas and plans regarding the A12.
- 89/2015 HANDYMAN AND PROW ISSUES**  
It was reported that the holes used to insert the Speeding Indicator Device are filling with soil when not in use and caps are required. **ACTION: Clerk to contact ECC to see if they can supply covers and to explore costs. Also to ask GG Adams if he has an alternative solution.**
- 90/2015 COMMUNITY MATTERS**  
Essex Best Kept Village  
Councillors were delighted to note that Feering won First Prize of £150 in Class 2 of the

Essex Best Kept Village Competition. The Council **agreed** to keep prize money awarded in reserves, proposed **Cllr Bonner** and seconded **Cllr Evans**.

It was **agreed** that the Essex Best Kept Village sign could be put on the village green, subject to permission from Greenfields and to possibly precept for a new sign next year, proposed **Cllr Lakin** and seconded **Cllr Bonner**. **ACTION: Clerk to liaise with Greenfields.**

The Bell Pub

Councillors **agreed** to inserting a comment in the Parish Magazine welcoming new owners of the Bell pub.

EALC Council of the Year Awards

It was **AGREED** that Feering Parish Council would enter the competition, proposed **Cllr Evans** and seconded **Cllr Eddolls**.

91/2015

**TRAFFIC & HIGHWAYS**

Gorepit Corner

After discussion, Councillors **AGREED** to leave Gorepit Corner as it is, proposed **Cllr Bonner** and seconded **Cllr Eddolls**.

Height restriction warning signs North and South bound, Coggeshall Road, Feering  
Councillors noted that BDC Highways Panel has recommended this scheme for approval.

Re-surfacing London Road

It was reported that a couple of residents have complained about the road surface in London Road from Ridgeons to the speed de restriction sign at north end of London Road. The Council **agreed** to support by writing to ECC to see if something could be done to resolve the issue. **ACTION: Clerk to write to ECC.**

92/2015

**PARISH OFFICE**

Lone Working

Concern was raised regarding safety issues when lone working in the parish office. Councillors **agreed** to explore various alarm/panic system options and asked the Clerk to liaise with FCA Administrator to ask ADT what they can provide. **ACTION: Clerk**

Office Risk Assessment/Boxing Files and Storage

Councillors **agreed** that the office space is at full capacity and **agreed** for the Clerk to contact the Essex Records Office to see what they are willing to store. Once removed, the shelving can be reviewed and the office re-arranged. **ACTION: Clerk to contact Essex Records Office.**

Review of Office Equipment

Councillors accepted that the existing arrangements were acceptable regarding the photocopier, though need to get the scanner working. **ACTION: Clerk to liaise with Ricoh.**

*Cllr Mitchell left the meeting.*

Review/Change Email Address

It was reported that a '.gov.uk' email address is available to the Council, for which it is eligible to register apply for via the Government's authentication department and once registered for, (which is at no cost) will be transferrable between providers, though the existing provider will need to be informed. Councillors **AGREED** to proceed on this basis, proposed **Cllr Evans** and seconded **Cllr Lees**. **ACTION: Cllr Lees to proceed.**

**93/2015**

**BROADBAND/TELEPHONE**

**Cllr Evans** confirmed that a new mail router had been ordered from the existing provider who will talk through how to install correctly. The line has been tested and the provider has confirmed there is nothing wrong with it. Councillors discussed whether to opt for standard broadband speed or fibre optic and **agreed** to see if there is an improvement once new router installed. It was **AGREED** that standard broadband will suffice and if FCA require WIIFII throughout the building, they will need to get repeaters. If an upgrade is required, the FCA may be asked to contribute to the cost. proposed **Cllr Bonner** and seconded **Cllr Lees**.

**94/2015**

**WEBSITE**

It was **AGREED** that the Council would proceed with the Essex County Council website, proposed **Cllr Inglis** and seconded **Cllr Evans**. **ACTION: Clerk to liaise with Pat Roberts and Cllr Inglis, once Cllr Lees has set up the new email address.**

**95/2015**

**PLANNING MATTERS**

The minutes from Planning Meeting of 07 07 15 were noted with nothing further to report.

**96/2015**

**REPORTS**

FCA Management Meeting 09 07 15

The minutes from the meeting were noted with nothing further to report.

FCA Executive Meeting 13 07 15

**Cllr Blackburn** reported that a new kitchen is due to be installed in August. A bouncy castle is due to be purchased. The first aid course although useful, did not make a profit, but they may hire the hall in the future. The Quiz night made £540, and the May Fayre made a profit of £4,500. A bingo night and curry night are planned in October. The new WEA course (China Station) starts in September and pop up shops are proposed for the Acorn Room.

Neighbourhood Plan Meeting 20 07 15

**Cllr Blackburn** confirmed that recruiting new members for the Neighbourhood Plan Group at the FCA Executive meeting had not been successful. Two new members have joined the group separately and the group's website is now live.

Passenger Transport - Area Review Meeting 05 06 15

**Cllr Bonner** reported attending the meeting held by ECC, BDC and the First Group, who had produced a strategy for bus requirements in Essex which requires feedback regarding the Parishes bus needs throughout Essex. **Cllr Bonner** raised issue of punctuality for No 71 bus service, which was taken on board. **Cllr Bonner** confirmed users would benefit with access to real time information, possibly via an 'App'. He also raised the fact that the Colchester Park & Ride Systems is hidden from signage on the

A12 and does not go to the Colchester General Hospital. Additionally the last bus back from Colchester returns to Feering at 11.45pm, which is not late enough if attending the theatre etc. It was reported that there used to be a bus service from Tiptree to Kelvedon, which, with traffic and development of Tiptree, needs to be revisited.

VTAG Meeting – 16 07 15

**Cllr Bonner** confirmed receipt of letter from Priti Patel confirming that as part of the plans to widen the A12, Highways England has been asked to widen the consultee engagement and has added VTAG to list of contacts.

Playing Field Management Committee Meeting 09 07 15

Draft minutes were circulated with no further comment.

**97/2015**

**PLAYING FIELD/COMMUNITY CENTRE**

Playing Field Management Committee's recommendations regarding Multi Play equipment

The Committee recommended removing the Multiplay Equipment from the mound unless the ROSPA report indicates that it is safe to remain. Whilst awaiting report from ROSPA, the Council **AGREED** to remove Multiplay Equipment in principle, subject to ROSPA confirming it is not safe. If report is not received by the end of the month, Clerk to withhold payment until concluded. Council **AGREED** to the Playing Field Committee spending up to £2,500 on its removal, proposed **Cllr Eddolls** and seconded **Cllr Blackburn**.

Purchase of dog bin at Community Centre

Councillors **agreed** to leave to time of Precept to consider purchase.

Purchase of Fencing adjacent to Playing Field

It was **agreed** that as there is insufficient money in the budget this project will have to be postponed until after the Precept. Councillors requested that the Clerk ask BDC if they can provide details of companies they use. **ACTION: Clerk**

**98/2015**

**INSURANCE RENWAL**

Revised insured value on the asset register

Councillors approved the revised insurable amount of £185,202.32 following reduction of insurable amount for computer equipment to £600, proposed **Cllr Evans** and seconded **Cllr Lakin**.

Renewal terms

Councillors **APPROVED** renewal with existing insurer for further year, but **AGREED** that if EALC confirm that the extended long term agreement offered is within financial regulations, could proceed for further three year period, proposed **Cllr Lees** and seconded **Cllr Eddolls**. **ACTION: Clerk to liaise with EALC before renewing insurance policy.**

99/2015

**FINANCIAL MATTERS AND PAYMENT OF ACCOUNTS****Invoices for Payment July 2015**

4054 - Kempco - Stationery	£23.28
4055 - BDC - Hire of Refuse Vehicle 13 06 15	£195.60
4056 - Ridgeons Ltd - Supplies	£0.67
4057 - Ricoh Ltd - Use of Photocopier 01 03 15 - 31 05 15	£174.89
4058 -RCCE - Membership	£66.00
4059 - BALC - Subscription 2015	£24.00
4060 - N. A. J. Edwards - Travel EALC Executive Meeting 14 05 15	£19.20
4061 - P. Lees - Travel Code of Conduct Training 27 05 15	£14.40
4062 - 123 Reg c/o P. Lees - Web domain for Neighbourhood Plan	£20.35
4063 - P. Gruender - Firewall & Password Support	£10.00
4064 - EALC - Councillor Training Day 1 Cllr Inglis	£70.00
4065 - Citizens Advice Bureau - Grant	£100.00
4066 - Feering Good Companions - Grant	£70.00
4067 - Kelvedon & Feering Cricket Club	£85.00
4068 - M. Freathy - Clerk's Salary (July)	£1,068.03
4069 - Graham Adams - Handyman - (July)	£730.00
4070 - Graham Adams - Verges (July)	£183.00
4075 - Braintree District Council - Election Charges	£118.00
4076 - Came & Co	£1,281.61
<b>Sub Total (July)</b>	<b>£4,254.03</b>

**Petty Cash Transactions 01 06 15-08 07 15**

08 07 15 Refreshments	£8.33
<b>Sub Total (July)</b>	<b>£8.33</b>

**DIRECT DEBITS JULY**

4071 - Orange - Broadband - July 15	£18.37
4072 - E-ON Energy - July 15	£80.77
4073 - S H Gibbs - re cutting Playing Field - July15	£100.00
4074 - D. Lovelock - Website Hosting July 2015	£15.00
<b>Sub Total (July)</b>	<b>£214.14</b>

**TOTAL (JULY) £4,476.50****INVOICES FOR PAYMENT August 2015**

4077 - M. Freathy Clerk Salary - (Aug)	£924.01
4078 - Graham Adams - Handyman - (Aug)	£730.00
4079 - Graham Adams - Verges (Aug)	£183.00
<b>Sub Total (Aug)</b>	<b>£1,837.01</b>

**DIRECT DEBITS (AUG)**

4080 - E-ON Energy - August 15	£83.46
4081 - Orange Broadband	£18.37
4082 - S H Gibbs - re cutting Playing Field - Aug 15	£100.00
4083 - D. Lovelock - Webhosting Aug 15	£15.00
<b>Sub Total (Aug)</b>	<b>£216.83</b>

**TOTAL (AUG) £2,053.84**

The Schedule of July and August payments was **APPROVED**, proposed **Cllr Lees**, seconded **Cllr Eddolls**.

Updated Budget as at 30 06 15

Councillors **APPROVED** the updated budget, proposed **Cllr Lakin** and seconded **Cllr Bonner**.

Grant for Citizen's Advice Bureau

Councillors noted payment for £100 as agreed at Precept.

Grant for Kelvedon & Feering Cricket Club

Councillors noted payment of £85 as agreed at Precept.

Grant for All Saints Church

The Council **APPROVED** a grant of £325 in line with amount budgeted for at Precept following receipt of accounts, proposed **Cllr Bonner** and seconded **Cllr Eddolls**.

Council **agreed** to exclude the press and public from the remainder of the meeting under the Public Bodies (Admissions to Meetings) Act 1960 as the remainder contained confidential information.

**The meeting closed at 22:15**

**DATE OF NEXT COUNCIL MEETING**

**Tuesday 15<sup>th</sup> September 2015 @ 7.30pm**

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Minutes confirmed as a true record of the meeting.

Signed -----

Dated -----