

**MINUTES of the MEETING of FEERING PARISH COUNCIL held  
on TUESDAY 23 JUNE 2015 @ 7.30pm in the PARISH COUNCIL  
OFFICE, FEERING COMMUNITY CENTRE**

**COUNCILLORS PRESENT**

**Mrs H Edwards (Vice Chairman)**                      **Mrs K Evans**  
**Mr M Bonner**    **Mrs M Eddolls**  
**Mr P Lees**  
**Martique Freathy Parish Clerk**

**ALSO ATTENDING:**

**Mr J Inglis**

**Members of the public: None**

**84/2015 WELCOME AND APOLOGIES**

In the absence of **Cllr Lakin**, **Cllr Edwards** presided as Chairman and welcomed everyone to the meeting. Apologies were received from **Cllr Lakin**, **Cllr Blackburn**, **District Cllr Mitchell** and **Essex County Cllr Lady Newton**. **Cllr Bonner** had sent apologies confirming a late arrival.

**85/2015 DECLARATION OF INTERESTS**

**Cllr Edwards** declared a non pecuniary interest in item 97/2015 as a representative of the BALC and item 99/2015 as a member of the Church.

**86/2015 AGREEMENT OF MINUTES OF PREVIOUS MEETING HELD ON 19 05 15..**

The Minutes were **AGREED** proposed **Cllr Evans** and seconded **Cllr Lees**.

The **Clerk's** report was noted.

Internet

The Clerk reported problems with the internet service confirming that although a replacement router and cable had been provided, the service was still not as good as it should be. Councillors suggested a review of the office equipment be carried out.

**ACTION: Clerk**

*Cllr Bonner joined the meeting.*

**87/2015 PUBLIC QUESTION TIME**

None.

**88/2015 COUNCILLORS**

The Council **APPROVED** the co-option of John Inglis onto the Council, proposed **Cllr Lees** and seconded **Cllr Bonner**.

**89/2015 DISTRICT COUNCILLOR'S REPORT**

None available.

90/2015

## APPOINTMENTS TO COMMITTEES, SUB COMMITTEES AND OUTSIDE BODIES

Councillors approved the following revisions to last year's approved appointments:-

- Finance Sub Committee:  
**Cllr Evans** to fill vacancy. **Cllr Lees** to be fourth member, non signatory, to be responsible for checking monthly reconciliations.
  - Clerk Salary Committee  
**Cllr Bonner** to fill vacancy.
  - Playing Field Management Committee  
**Cllr Lees** to fill vacancy.
  - PROW & Cycleway Committee  
**Cllr Eddolls** to fill vacancy.
  - Emergency Organisation  
**Cllr Lees** to fill vacancy.
  - Neighbourhood Plan  
**Cllr Inglis** to become an additional council member. **Cllr Bonner** expressed a desire to be a member of the committee and will attend its next meeting.
  - Environmental Audit  
**Cllr Eddolls** and **Cllr Inglis** to fill vacancies. It was **agreed** that there would be no tree/bulb planting committee.
  - FCA Executive  
**Cllr Eddolls** and **Cllr Blackburn** to fill vacancies.
  - FCA Management Committee  
**Cllr Blackburn** to fill vacancy of backup to Chairman.
  - Feering & Kelvedon Museum  
Only one member required to be **Cllr Edwards**.
  - BALC  
**Cllr Evans** to become second Council representative, but not to executive meetings.
  - Kelvedon & Feering Joint Footpath Committee  
**Cllr Eddolls** to fill vacancy.
- Public Transport
- **Cllr Bonner** to formally represent the Council **ACTION: Clerk to inform Mark Lesley and to confirm Cllr Bonner wishes to continue liaising with Mark Lesley regarding train issues.**

- Pitch Inspector  
It was noted that last year the Council agreed Feering United will conduct pitch inspections prior to matches.
- Planning Advisors  
**Cllr Eddolls** to fill vacancy.
- Web Site Monitoring  
**Cllr Inglis** to replace **Cllr Evans**.
- Cheque Signatories  
**Cllr Evans** to fill vacancy.

**ACTION: Clerk to update list of appointments for 2015-16 accordingly.**

**91/2015**

### **HANDYMAN AND PROW ISSUES**

A large amount of litter was reported at the end of the Rafted Path, Rye Mill Lane end by the cricket club, near the swing, which the Clerk confirmed the Handyman had been asked to clear. It was requested that on the next agenda, 'Handyman' be replaced with 'G G Adams Garden Maintenance Services.' Councillors requested police be informed of increased reports of vandalism, litter and potential drug issues and that a police presence is required in the village. **ACTION: CLERK**

#### ECC Cutting Programme

**Cllr Evans** reported that ECC are not cutting many of Feering PROWS outside the P3 and Headland Management schemes. It was **agreed** that the Council ask ECC to cut FP1, Bridleway 2, FP4 and FP23 and to include these PROWs in their cutting programme. **ACTION: Clerk**

#### Footpath 16

Councillors noted numerous reports of white vans/trucks blocking the entrance to Footpath 16 and requested that the Planning Enforcement Officer be informed. **ACTION: Clerk**

**92/2015**

### **COMMUNITY MATTERS**

#### Community Clear Up Day

It was **agreed** that as no response was received for volunteers for Feering's own Community Clear Up Day in the summer, to put project on the agenda for September/October to coincide with Braintree's Community Clear Up Day next spring. **ACTION: Clerk to diarise and write to all local groups for help with volunteering.**

#### Salt Bag Scheme

The Council **AGREED** to proceed with salt bag scheme, subject to there being space to store another tonne of salt (G.G. Adams to conduct audit). If insufficient space, **Clerk** to inform ECC that supplies are high for this year, proposed **Cllr Lees** and seconded **Cllr Evans**. **ACTION: Clerk**

It was suggested that salting routes could go in the Parish Magazine and that residents could inform the Council of any roads that need salting. **ACTION: Cllr Evans to email map to insert in Parish Magazine.**

Buckingham Palace Garden Party

**Cllr Bonner** proposed that **Cllr Lakin** be nominated, seconded **Cllr Evans** and all **AGREED. ACTION: Clerk.**

School Transport Issue

Essex County Cllr Lady Newton's response regarding this issue was noted.

**93/2015**

**TRAFFIC & HIGHWAYS**

Councillors noted response received from Priti Patel regarding widening of the A12, confirming Highways England is in the early stages of engaging with stakeholders. It was also noted that VTAG group has a website with new email address and awaits response from transport users/businesses for feedback in respect of the A12 they use.

**94/2015**

**KEY DOCUMENTATION**

Standing Orders

Councillors **APPROVED** suggested amendments to the Standing Orders (last revised may 2014), proposed **Cllr Lees** and seconded **Cllr Edwards**.

Financial Regulations

Revisions to the Financial Regulations were **APPROVED**, proposed **Cllr Lees** and seconded **Cllr Edwards**. **ACTION: Clerk to update revisions and include page to show they were drawn up in line with latest NALC regulations.**

**95/2015**

**INSURANCE - RAFTED PATH PLATFORM**

Correspondence received from Jim Bartley, PROW Engineer, confirmed it would not be necessary for the Council to insure the Rafted Path platform. **ACTION: Clerk to remove from Asset Register.**

It was noted that the mesh is coming away from the Rafted Path Platform where the mesh sheets overlap and insufficient nails were used. **ACTION: Clerk to write to BDC to ask contractor to revisit site.**

**96/2015**

**PLANNING MATTERS**

- **15/00738/FUL – Erection of single storey outbuilding/store – 56 Feering Hill Feering Essex CO5 9NL**

It was **agreed** following receipt of objections, the application should be reviewed and considered in full at the next Planning meeting arranged for 07 07 15.

**97/2015**

**REPORTS**

FCA Management Meeting 05 06 15

As per minutes circulated with nothing further to report.

Neighbourhood Plan Committee Meeting 09 06 15

It was reported that the RCCE Community Profile has been received. The website is in the process of being worked on. The group still requires more people to support it, especially younger people. They plan to be on Facebook and Twitter. **ACTION: Clerk to put paragraph in Parish Magazine advertising for more volunteers.**

BALC Meeting 22 06 15

**Cllr Edwards** and **Cllr Evans** attended the AGM. Fees will not increase because the

last AGM was Nov 2013. Nicola Beech gave a presentation and confirmed only 83% of returns received since the elections. The housing requirement within the new Local Development Plan has increased from 750 to 950 per year. Increased money has been set aside to Parish Councils for their Neighbourhood Plans and Planning training will be provided later in the year. **ACTION: Clerk to check if BDC received our forms.**

#### Passenger Transport

As per report provided by **Cllr Bonner** with nothing further to report.

#### VTAG

Councillors noted the letter received from Priti Patel confirming she agrees for VTAG's status as stakeholders and requesting Highways England involves them.

**98/2015**

### **PLAYING FIELD/COMMUNITY CENTRE**

#### Annual Inspection for the Play Park

It was reported that a board on top of the Multi play equipment was missing, followed by report of an accident that occurred the day before with a minor falling through the hole, though reportedly no serious injury sustained. The Clerk confirmed that Mr G G Adams had conducted an urgent temporary repair the following day. Councillors expressed concern and asked if other rotting timbers were exposed and if so why not spotted when the Annual Inspection took place in May. The Clerk reported sending email to parent of minor. The Council **AGREED** that the Play Equipment be roped off in the interim and the company who undertook the inspection revisit the site, proposed **Cllr Lees** and seconded **Cllr Bonner**. **ACTION: Clerk.**

Councillors noted comments from the Annual Inspection report and requested a letter be sent to G G Adams in respect of the strimmer marks on the Play park equipment requesting he takes care when strimming round equipment. **ACTION: Clerk.**

#### Repairs to Multplay Equipment

It was **AGREED** that the rotten post on the tower element of the Multiplay Equipment be repaired as a matter of urgency, proposed **Cllr Lees** and seconded **Cllr Inglis**. If feedback not received from company who carried out inspection, ask Playquip to provide quote to repair whole of Multi Play Equipment.

**99/2015**

### **FINANCIAL MATTERS AND PAYMENT OF ACCOUNTS**

#### **Invoices For Payment June 2015**

4037 - Kempco - Stationery	£16.50
4038 - BDC - Hire of Refuse Vehicle 16 05 15	£191.52
4039 - BDC - Printing of leaflets for Neighbourhood Plan	£30.00
4040 - The F A Bartlett Tree Expert Co Ltd - tree maintenance	£1,032.00
4041 - The ICO- Data protection registration	£35.00
4042 - Mr J Inglis – May Fayre banner for Neighbourhood Plan	£60.00
4043 - Playsafety Ltd - Play Equipment Inspection	£181.20
4044 - M Freathy Clerk Salary - (June)	£1,025.35
4045 - Graham Adams - Handyman - (June)	£730.00
4046 - Graham Adams - Verges (June)	£183.00
4051 - HMRC - Tax and National Insurance Apr-June	£627.36

4052 - RCCE - Neighbourhood Plan - Community Profile	£43.20
4053 - P. Gruender - ADSL Router and installation	£30.00
<b>Sub Total (June)</b>	<b>£4,185.13</b>

**Petty Cash Transactions 01 05 15-31 05 15**

13 05 15 - Refreshments for Parish Assembly	£16.40
20 05 15 - Postage - Accounts to Accountant	£1.68
<b>Sub Total (May)</b>	<b>£18.08</b>

**DIRECT DEBITS**

4047 - Orange - Broadband - June 15	£18.37
4048 - E-ON Energy - June 15	£83.46
4049 - S H Gibbs - re cutting Playing Field - June 15	£100.00
4050 - D. Lovelock - Website Hosting June 2015	£15.00
<b>Sub Total (June)</b>	<b>£216.83</b>
<b>TOTAL (JUNE)</b>	<b>£4,420.04</b>

The Schedule of June payments was **APPROVED** with the exception of item for Annual Inspection, to be held in abeyance, until re-inspected, proposed **Cllr Eddolls** and seconded **Cllr Lees**.

Grant Application for All Saints Church Toward Cost of Parish Magazine  
Councillors **APPROVED** £325 and will reconsider the whole amount requested of £400 upon sight of the accounts, proposed **Cllr Inglis** and seconded **Cllr Eddolls**.

Grant Application for Feering Good Companions.

The Council noted the accounts show a loss on various events and confirmed it would be willing to support to set up a hardship fund instead if excursions cost too much in the future. The grant application for Feering Good Companions was **APPROVED** for an amount of £70, proposed **Cllr Bonner** and seconded **Cllr Eddolls**. Councillors commented that they will reconsider the grant next year if the accounts still show a loss.

Cheque Signatory

Councillors **APPROVED** **Cllr Evans** as the third cheque signatory proposed **Cllr Eddolls** and seconded **Cllr Lees**.

**The meeting closed at 22:15**

**DATE OF NEXT COUNCIL MEETING**

**Tuesday 21 July 2015 @ 7.30pm**

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Minutes confirmed as a true record of the meeting.

Signed -----

Dated -----