

**MINUTES of the MEETING of FEERING PARISH COUNCIL held
on TUESDAY 17 MARCH 2015 @ 7.30pm in the PARISH COUNCIL
OFFICE, FEERING COMMUNITY CENTRE**

COUNCILLORS PRESENT

Mr P Petto (Chairman)
Mrs M Eddolls
Mrs K Evans

Mrs M Lakin
Mr P Lees
Mr J Richardson

Martique Freathy Parish Clerk

ALSO ATTENDING:

District Cllr Mitchell

Members of the public: Mr S Marriott

28/2015

WELCOME AND APOLOGIES

The Chairman welcomed everyone to the meeting. Apologies were received from **Cllrs Bonner, Edwards and District Cllrs Lady Newton. The Chairman** welcomed Mr Marriott, the new Clerk for Marks Tey Parish Council, observing the meeting.

29/2015

DECLARATION OF INTERESTS

Cllr Lakin declared a non pecuniary interest in item 40/2015 as a judge for the Essex Playing Fields Association, item 39/2015 as a member of the Management Committee for the Feering Community Association and item 43/2015 as a member of the Neighbourhood Plan Steering Group.

Cllr Lees declared a non pecuniary interest in item 43/2015 as a member of the Neighbourhood Plan Steering Group.

30/2015

**AGREEMENT OF MINUTES OF PREVIOUS MEETING HELD ON 17th
FEBRUARY 2015**

The minutes were **AGREED**, subject to minor amendment to the date referred to in item 22/15 to 23 02 15, proposed **Cllr Eddolls** and seconded **Cllr Lees**.

The Clerk's report was noted.

31/2015

PUBLIC QUESTION TIME

None.

32/2015

DISTRICT COUNCILLOR'S REPORT

Cllr Mitchell confirmed that the re-routing for recycling, which commenced in February, has already shown significant improvements in terms of missed bins. Crews are adjusting to the new system and may start slightly earlier, or if missed will complete the following day. **Cllr Mitchell** requested a note be inserted in the Parish Magazine for residents to be patient whilst the new system is bedding in and to leave bins out for collection for the following day if uncollected. **ACTION: Clerk.**

33/2015

HANDYMAN AND PROW ISSUES

Councillors requested the Handyman litter pick around the car park hedges, the steps at

the bottom of the car park and side of MUGA, where plastic bottles have become buried in the soil. **ACTION: Handyman**

It was also reported that the top of the 30 mph sign near the bus stop, approaching Feering from Colchester, is missing, though the Clerk confirmed it had already been reported to Essex Highways.

The Handyman contract, as provided by solicitors, was **APPROVED** subject to the amendments noted by both the **Clerk** and **Cllr Evans**, proposed **Cllr Lakin** and seconded **Cllr Eddolls**. **The Chairman** proposed a vote of thanks to the Clerk for the work involved. **ACTION: Clerk.**

34/2015

COMMUNITY MATTERS

2015 Essex Best Kept Village Competition

Councillors **AGREED** to enter the competition, proposed **Cllr Lakin** and seconded **Cllr Lees**. **ACTION: Clerk to submit entry, to include paragraph regarding the local cricket club, and write to local businesses.**

Additional Payment to the Council from BDC

It was noted that BDC has granted a one off additional payment to the Council of £665 following re-distribution of surplus Council Tax Collection Fund.

ECC Community Initiative Fund

Councillors requested a letter be sent to the leader of Essex County Council to express thanks for funds provided by the ECC Community Initiative Fund for projects undertaken over the years. **ACTION: Clerk.**

Grant for FCA for New Lighting

The letter of thanks received from FCA for grant for new lighting was noted.

Part Night Street Lighting

Councillors noted Priti Patel's letter confirming that Cllr Rodney Bass, Cabinet Member for Highways and Transportation, has commented that there are no plans to change hours for part night lighting after midnight.

Best Kept Playing Field Competition 2015

It was **AGREED** the Feering Parish Council would enter classes 2, 3 and 6 of the Best Kept Playing Field Competition 2015, proposed **Cllr Eddolls** and seconded **Cllr Lees**. **ACTION: Clerk.**

Community Clear Up Day

Councillors **agreed** that there was insufficient time to organise a litter picking day for Saturday 21 March and asked the Clerk to write to BDC requesting more notice next year. Additionally, the Council **agreed** a paragraph should be included in the Parish Magazine requesting volunteers who may be interested in Feering holding its own litter picking day in the summer holidays, for which appropriate equipment would hopefully be provided. **ACTION: Clerk and to include on agenda after elections.**

Newspaper Recycling Bin, Glebe Gardens

It was noted that the existing company who owns the recycling bin has gone into administration. Councillors **AGREED** that if a new company takes over they would like the newspaper recycling bin removed, as it blocks the path that leads to the bottle banks. Additionally, should the path underneath the recycling bin require attention, Greenfields to review the path, proposed **Cllr Petto** and seconded **Cllr Lees**.

Transport Meeting Representative

It was noted that **Cllr Bonner** has agreed to represent the Council at the Transport Meetings.

Filling Station at Feering and Suggested Improvements in Relation to Non Motorised Bridge to North-East of the A12

The correspondence received was noted. Councillors confirmed the suggested improvement in respect of the non motorised bridge was between the Easthorpe turning and the A12 slip, which was an idea for the Open Spaces Plan, though has been rejected by BDC as did not fit their criteria for open spaces. The litter at the filling station was noted and Councillors requested a letter be sent to Burger King/Little Chef and its parent company to inform that it is the first thing people see off the slip road to the services and could potentially impact on their business, as well as affect the Council's entry in the Best Kept Village. Additionally a letter to be sent to correspondent regarding action taken. **ACTION: Clerk.**

Traffic from Threshelfords Business Park onto Inworth Road up to Gorepit Corner and Traffic Scheme Request to Essex Highways for Lights/Roundabout.

Correspondence received was noted and the Council confirmed it does not have any influence regarding this matter, though has been successful in getting Essex Highways to conduct a traffic survey at Inworth Road. It was suggested that the complainant contact Essex Highways, Cllr Bass, Priti Patel MP and ECC Lady Newton and the Local Highways Panel. **ACTION: Clerk to revert.**

35/2015

TRAFFIC & HIGHWAYS

Councillors noted that its request for traffic calming measures in New Lane has been refused by Essex Highways.

The update regarding requested Schemes was noted.

36/2015

PLANNING MATTERS (see Appendix 1)

The minutes of meeting held on 23 02 15 were noted with nothing further to report.

Draft Open Spaces Plan

Councillors **APPROVED** the draft 2015 Open Spaces Plan, subject to the amendment to the car park area to be improved with a porous surface, which is noted is owned by FPC and not ECC, proposed **Cllr Evans** and seconded **Cllr Lakin**. **ACTION: Clerk to submit to BDC.**

Kelvedon Parish Council's Neighbourhood Plan

Councillors noted that the first meeting took place on Saturday 7th March.

37/2015

SKATEPARK

The Clerk reported that insurance brokers advise insurers will continue to insure the Skatepark, but that it would be advisable to erect appropriate signage warning that metal surfaces get hot in warmer weather and appropriate clothing should be worn.

Councillors **AGREED** that confirmation of this is required from the insurance company directly and subject to receipt of such confirmation, the Skatepark would for the time being not be removed, but two signs with rivets purchased and erected accordingly, proposed **Cllr Evans** and seconded **Cllr Lees**. It was therefore not necessary to determine which funds would pay for removal of Skatepark. **ACTION: Clerk**

38/2015

ELECTIONS

Delivery of nomination packs was noted and timetable included.

39/2015

REPORTS

FCA Management Meeting 05 03 15

As per minutes circulated with nothing further to report.

FCA Executive Committee Meeting 09 03 15

Cllr Eddolls did not attend the meeting, but minutes soon to be circulated.

Neighbourhood Plan Meetings 23 02 15, 16 03 15

Lee Blackburn was appointed as the Chairman, Alison Diggins as the Secretary and Paul Lees as the Finance Officer. The Steering Group intends having a stand at the Feering May Fayre with a questionnaire available for residents to complete. The next meeting is 13 04 15 and 13 residents attended the meeting on 16 03 15.

Playing Field Management Meeting 05 03 15

As per minutes circulated with nothing further to report. Draft minutes of meeting held on 05 03 15 provided.

EALC Meeting 22 01 15

Cllr Edwards unable to comment as apologies sent.

BALC Meeting 12 02 15

Cllr Edwards unable to comment as apologies sent.

VTAG Update

To note letter received from Priti Patel in which she agrees to press for VTAG's status as stakeholders and has asked Highways England to involve them (to follow).

40/2015

PLAYING FIELD/COMMUNITY CENTRE

Use of Byelaw to Prevent organised games/activities on Playing Field without Council's Consent/Permission

Councillors **AGREED** to proceed with implementing Byelaw. Clerk to send information obtained to Councillors to view and bring to next meeting to include on next agenda.

Playing Field Management Committee's Recommendation to Proceed with Replacement Fencing

Councillors **APPROVED** the Committee's recommendation to proceed with Company

D and to wait to hear from Claire Tomalin at Essex Highways regarding potential funding from Bradwell Quarry, proposed **Cllr Lees** and seconded **Cllr Eddolls**.

Annual inspection of Play Equipment in Playing Field

The Council **AGREED** to use ROSPA to carry out this year's inspection, proposed **Cllr Lakin** and seconded **Cllr Evans**. **ACTION: Clerk to instruct ROSPA.**

41/2015

GRASSCUTTING

Grass/Verge Cutting Contract

It was **AGREED** in principle to proceed with the Grass Cutting Contract using the template provided for the Handyman's contract, proposed **Cllr Petto** and seconded **Cllr Lakin**. **ACTION: Clerk.**

Councillors **agreed** to include the cutting of verges on Feering Hill within the new contract.

42/2015

INSURANCE MOWER

Councillors **APPROVED** the renewal of insurance of mower, proposed **Cllr Lakin** and seconded **Cllr Eddolls**. **ACTION: Clerk to inform insurance company.**

43/2015

FINANCIAL MATTERS AND PAYMENT OF ACCOUNTS

INVOICES FOR PAYMENT MARCH 2015

3982 - Kempco Ltd - Stationery	£19.16
3983 - Kempco Ltd - Doggy Waste Bags	£51.60
3984 - Kier MG Ltd - Repair Street Lights	£141.04
3985 - Essex Playing Fields Association - Subscription	£30.00
3986 - M. Freathy - Uninterrupted Power Supply	£68.05
3987 - Campaign To Protect Rural England - Subscription	£36.00
3988 - N. J Edwards - Travel BALC Executive Meetings	£27.30
3989 - The Broker Network - Insurance for Lawn Mower	£159.00
3990 - The Royal British Legion - Grant	£75.00
3991 - M Freathy Clerk Salary - (March)	£1,105.64
3992 - Graham Adams - (March)	£333.50
3993 - Petty Cash Withdrawal	£50.00
3994 - HMRC	£518.01
3995 - Kelec Electrical - Grant on behalf of FCA for lighting	£840.00
Sub Total (Mar)	£3,454.30

Petty Cash Transactions 01 02 15 - 04 03 15

17 02 15 3 x Book 12 2nd Class Stamps	£19.08
25 02 15 Refreshments	£1.99
25 02 15 Stationery	£4.80
04 03 15 Refreshments	£1.50
Sub Total (Mar)	£27.37

DIRECT DEBITS MARCH

3996 - Orange - Broadband - March 15	£18.37
3997 - E-ON Energy - March 15	£58.34

3998 - S H Gibbs - re cutting Playing Field - March 15	£100.00
3999 - D. Lovelock - Website Hosting March 2015	£15.00
Sub Total (Mar)	£191.71
TOTAL (Mar)	£3,673.38

The Schedule of March payments was **APPROVED**, proposed **Cllr Lees**, seconded **Cllr Eddolls**. Councillors requested that a review of costs for the Website be put on the agenda for next month.

Allocation of Finances to the Neighbourhood Plan Working Party

The Clerk confirmed that the EALC has indicated that the Council can support the Neighbourhood Plan, but that the Council cannot hold funds for a separate group unless it is made a committee of the Council and is driven by the Council. Otherwise the group would need its own bank account and the Council could provide a grant to support the work it undertakes. Full disclosure on what it does is required by the EALC. Councillors requested that the Clerk facilitate discussion with Jan Cole and Joy Darby. **ACTION: Clerk.**

The meeting closed at 21:45

DATE OF NEXT COUNCIL MEETING

Tuesday 21st April 2015 @ 7.30pm

Annual Meeting: Tuesday 12 May 2015 @ 7.30pm

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Minutes confirmed as a true record of the meeting.

Signed -----

Dated -----